

Minute of a Meeting of Headbourne Worthy Parish Council

Held on Monday 9th January 2017

At Church Rooms, St Mary's Church, Kings Worthy

Email: clerk@headbourneworthy.org.uk

Chair: Cllr C Welland

Clerk: Jill Judge

Present: Cllrs C Welland (Chair), V Macpherson, C Clark-Smith, J Rutter
Absent: Cllrs C Duncan, D Barrow
In attendance: **City Councillor** Malcolm Prince
City and County Councillor Jackie Porter
Clerk: Jill Judge
Public attendance: 0

C/17/01 **Apologies for absence**

Apologies were received from Cllr Barrow who was unwell.

C/17/02 **Public Participation**

No members of the public attended the meeting.

C/17/03 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**

Councillors declared no interests

C/17/04 **Report from County & City Councillors**

C/17/04/01 Cllr Porter's report had been circulated (attached). The Sustainability and Transformation Plan (STP) for the NHS was discussed. One of the aims of this was to use GP's time more effectively and Cllr Porter highlighted e consult, a service available via the individual's patient's doctors practice website. More about the STP including hospital provision could be found on the Hampshire Hospitals website.

Cllr Porter remained concerned about householders in "the last 3%" to receive Superfast Broadband and continued to liaise with HCC. The position of Headbourne Worthy was unclear and would be investigated further. A councillor reported that the link provided by Hampshire Superfast Broadband whereby a user either entered property telephone number or post code had not been clear.

C/17/04/02 Cllr Prince reported that

- 1152 signatures had been received for the petition for a speed limit reduction on the A33 by the Cart & Horses junction. Further measures in addition to a speed limit reduction were necessary.
- Winchester City Council was introducing a new "outcome" based budgeting approach
- The new Chief Executive of Winchester City Council had started (9 January) and a new Leader of the Council was to be elected on 11 January

- The first occupants of Barton Farm (Kings Barton) were anticipated to move into their new homes in April. It was emphasised that it was important to welcome the new arrivals to the parish of Headbourne Worthy.

It was confirmed that a path from the Barton Farm network to Wellhouse Lane would happen. Possible lighting ideas were discussed with Cllr Porter highlighting solar power path lighting.

- C/17/05** **Minutes of meeting 14th December 2016**
C/17/05/1 **To approve and sign the minutes (previously circulated)**
The minutes were to be amended to record apologies from Cllr Rutter
With this amendment, the minutes were agreed as a true record of the meeting.
Proposed Cllr Clarke- Smith, seconded Cllr Welland
- C/17/05/2 **To deal with matters arising not on the agenda**
The annual litter pick date was agreed as 18th March
Susie Philips, a guest at September's meeting had contacted the Chair about
Village Agents provided by Age Concern to help the elderly within the village.
It was agreed by all to follow up on this initiative.
- C/17/06** **Casual Vacancy - Receive update**
With the council now able to co-opt a new notice had been put on the notice
boards to advertise the vacancy.
- C/17/07** **Bus Shelters - Receive update**
Andover Road/Vanguard Way
The shelter had been cleared and repair of Perspex was underway meaning
that replacement was not necessary.
Christmas Hill
It was suggested that the clerk contact the Camp Commander at Worthy
Down to ensure that all were involved in the discussion of an appropriate bus
shelter that Skandsa had agreed to install.
- C/17/08** **To review and approve Grants Policy**
The policy was reviewed and adopted. Proposed Cllr Rutter, second Cllr
Welland.
- C/17/09** **To review and approve Standing Orders, Financial Regulations, Risk**
Assessment and Management
All document had been circulated in advance in the meeting and were
unanimously approved and adopted. Proposed Cllr Welland, seconded Cllr
Rutter
- C/17/10** **Receive update Emergency Planning from Cllr Barrow**
With Cllr Barrow unable to attend the meeting this item was deferred to the
March meeting.
- C/17/11** **The Dell Play Area**
C/17/11/1 **Report from Cllr Welland on recent meeting with representatives from**
Radian (developer), Winchester City Council and Kings Worthy Parish
Council
Cllr Welland's written report had been circulated ahead of the meeting (as
attached) – this outlined the background to Headbourne Worthy Parish

Council's opportunity to take ownership of the Dell Play Area, the responsibilities involved and financial considerations

C/17/11/2 **To decide if the Dell Play Area should become the responsibility of Headbourne Worthy Parish Council**

It was unanimously agreed that the Dell Play Area should become the responsibility of Headbourne Worthy Parish Council.

The Chair would notify WCC of this decision and began the process of transfer.

C/17/12 Finance

C/17/12/1 **Recent transactions – to approve income and expenditure since last meeting**

The schedule had been circulated ahead of the meeting and all transactions were approved (PV 27 to 34). Funds available amounted to £5,635.16.

C/17/12/2 **To approve expenditure of £110 plus VAT for a councillor to attend HALC training course “Negotiate a Better Outcome in Planning”**

This expenditure was approved and Cllr Welland would attend the course.

C/17/12/3 **To consider appropriate expenditure of £14,095.37 Community Infrastructure Levy received in respect of developments at Woodstock, Mortimer Close and North Heathes, 38 Nations Hill**

The clerk read out the parameters associated with expenditure of this levy. Ideas were discussed including flood defences, improvements to Nuns Walk and the possible purchase of waste land near the trout farm to turn into a community space. Each would be investigated further ahead of the next meeting.

C/17/12/4 **To approve budget and precept for 2017/18**

An increase of 5.7% to £6,455 was agreed with this rise attributed to the building of a flood reserve of £500. Proposed Cllr Macpherson, seconded Cllr Rutter.

C/17/12/5 **Bank Account – to approve Barclays Bank as new internet banking provider**

It was agreed to approve Barclays as new internet banking provider. An appointment had been arranged for Tuesday 17th January with Cllr Welland, Cllr Clarke-Smith and Cllr Rutter to be signatories.

C/17/13 Planning

C/17/13/1 **New applications – to agree responses to current applications**

16/03131/TPO - It was agreed that no comment was required relating to tree work at Elm House, Mortimer Close

C/17/13/2 **Decisions – to note recent and pending decisions by Winchester City Council**

It was noted that 16/02338/FUL Leaflands, Mortimer Close had been approved. 16/02044/FUL 155 Springvale Road (amendments to previous planning permission) had been approved since publication of the agenda.

C/17/13/3 **Enforcement**

Nothing to note

C/17/14 General amenities

C/17/14/1 **Mount Pleasant Wild Flower Area update – Cllr Welland**

The land on which the wildflowers are planted lies just over the parish boundary in Kings Worthy, however the residents that voluntarily garden the space are split across Headbourne Worthy & Kings Worthy. HWPC supports this initiative from its residents.

- C/17/14/2 **Lengthsman Scheme update – Cllr Macpherson**
The lengthsman had completed a day's work on 3rd January which included clearing the Christmas Hill bus stop, foliage clearing on Nations Hill, ditch clearing in Bedfield Lane and verge clearing.
- C/17/14/3 **Noticeboard update - clerk**
Little Rose had examined the Nations Hill Board and suggested that a more economical alternative was to place rubber matting in front of the board to enable easier access rather than move it. Councillors felt that paving may be more suitable and the clerk was asked to investigate this.
A quote of £256.77 before VAT for self-healing membrane for the boards on Nations Hill and Bedfield Lane was agreed. This would be fitted by Little Rose with associated labour costs.
- C/17/14/4 **Speed Watch Update**
Cllr Porter suggested that the clerk contact David Cook at Itchen Abbas Parish Council to find out more about Speed Watch.
- C/17/14/5 **Review and recommend paths for HCC vegetation priority cutting lists 2017**
With parish councils, able to select up to six paths to be included in this programme Cllr MacPherson was reviewing the definitive list and maps of Headbourne Worthy paths. In 2106 only one path was on the priority cutting list. It was agreed that Cllr Macpherson would select potential paths for this programme.
- C/17/14/6 **Update footpaths Mount Pleasant and the Dell/Springvale – Cllr Welland**
The footpath between The Dell and Mount Pleasant was not recorded as a right of way. Both Kingsworthy and Headbourne Worthy Parish Councils had agreed that actions should be taken to ensure that this path was officially recognised. Evidence of its use was being collated to enable a claim

Currently the footpath running alongside the allotments on Springvale Road to the path alongside 20, The Dell was blocked by a fence. Once building was completed at 167 Springvale it was understood this would be removed. Meantime Radian (developers of the Dell) had undertaken to maintain that part of the path funning alongside 20, The Dell.
- C/17/15 **War Memorial – update ownership**
The Clerk had visited Hampshire archives to review historic minutes of the parish council to see if there was any reference to the ownership of the War Memorial. To date she had not found specific reference but had arranged to borrow the minute book (Dec 1894 to June 1967) to enable further investigation.
- C/17/16 **Receive Update from the Working Party in respect of Barton Hill Cottages proposed development**
A meeting had been arranged with Leanne Smith, Chief Executive of Winchester Housing Trust on 26th January. Mags Wiley, a housing enabler for HARA (Hampshire Alliance for Rural Affordable Housing) would also be attending the meeting.
- C/17/18
C/17/18/1 **Communications – to receive updates**
Newsletter
Copy date for the next issue would be 17th February with planned distribution the weekend of 4th March (clerk to confirm availability of scouts)
- C/17/18/2 **Website**

Standing orders, financial regulations and policies would be added.

- C/17/19** **Items for the next agenda**
- Emergency Planning
 - CIL Monies

- C/17/20** **Date of meetings for 2017 including Parish Meeting**
After discussion, it was agreed that the Annual Parish Meeting would take place on 3rd April (clerk to confirm room availability)

The meeting closed at 9:30

Signed.....

Date.....

DRAFT