

## Minutes of a Meeting of Headbourne Worthy Parish Council

Held on Monday 14<sup>th</sup> September 2020

Via Zoom teleconference

Email: [clerk@headbourneworthy.org.uk](mailto:clerk@headbourneworthy.org.uk)

Chair: Cllr Welland Clerk: Belinda Baker

---

**Present:** Cllrs C Welland (Chair), C Clark-Smith, C Duncan  
G Macpherson, D Barrow, J Rutter.

Cllr J Porter

**Apologies:** None

**Clerk:** Belinda Baker  
**Public attendance:** M Iredale and 2 others

**C/20/055** **Apologies**  
There were no apologies

**C/20/056** **Resignation of Cllr G Vigor-Robertson and co-option of new Councillor**  
The Clerk announced with regret that Cllr Vigor-Robertson had resigned. The Council thanked him for his contribution to the Council. The Clerk had posted on the website and noticeboards a notice of casual vacancy. WCC had now confirmed that there were no requests for a by-election and that the Council was free to co-opt as per standing orders. The Clerk had received an application from Ms Iredale which had been circulated to the Councillors before the meeting. The Clerk took a vote on the co-option of Ms Iredale as a Councillor. The vote to accept was unanimous. Ms Iredale was welcomed as a new councillor to Headbourne Worthy Parish Council.

**C/20/057** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**  
Cllr Welland is a Governor of Kings Worthy School

**C/20/058** **Public Participation**  
The Chair made a statement regarding a RTI when a double decker bus carrying school children crashed into the railway bridge on Wellhouse Lane. The Chair's statement to the meeting is attached.

There were two members of the public attending. One member of the public addressed the Council regarding the bus crash. He said that he was speaking on behalf of many residents. He asked what the community could do to support

the PC to ask the crucial questions in order to ensure that an accident like this could never happens again. He expressed concern for the children and said that it was important, as a community, to care for those who have been hurt. Cllr Barrow commented that it was important to understand the wider picture and all the reasons. Cllr Porter noted that there was an on-going police investigation which will try to understand why the driver choose to take this route. She confirmed that Hampshire Highways would be part of the investigation along with the school and StageCoach. She said she had asked the County Council in July if there was a plan for getting children to school but there had been no Gvt guidance at that time. Cllr Porter felt that this might have been a contributory factor. She said that she was pushing for the matter to be considered a serious case to be examined at a senior level at HCC. Concern was expressed that the children may suffer from PTSD but Cllr Porter said that the school was there to support the children's mental health. Cllr Rutter commented that the traffic lights at the bridge and a clear pedestrian/cycle route was part of the Kings Barton development and she would be pushing (as Chair of the Kings Barton Forum) to bring this part of the development forward. Cllr Porter commented that the warning lights were a good idea but cautioned that this was not part of the original planning application so CALA maybe reticent to fund it. Speed was raised as an issue but Cllr Welland said that it was not yet confirmed that speed was an issue in the crash. The member of the public said he recognised the challenge to the Council but cautioned that the community were asking valid questions and a co-hesive, decisive and joined-up plan would need to be developed. Cllr Barrow asked that HCC should put out a statement explaining the process to the community. The Clerk was asked to contact Cllr Crocker at HCC for this to be done.

The other member of the public was the Chair of the Kings Barton Residents Assoc. and the Council agreed she could speak at that stage of the meeting.

**Action: Clerk**

**C/20/059**      **Minutes of the Meeting of 13<sup>th</sup> July 2020**

**a. To approve and sign the minutes**

The minutes were agreed as a true record of the meeting.

**b. To deal with matters arising not on the agenda**

There were none

**c. To deal with any correspondence**

There were none

**C/20/060**      **COVID 19 matters including visit of the Mayor**

The Council agreed to continue with remote meetings in October due to the Gvt's new "Rule of 6". The Mayor's visit was also cancelled due to this new rule.

**C/20/061**      **County and City Councillors' reports**

Cllr Porter had sent a report which was circulated before the meeting. She forwarded an email she had received from Mr Stuart Jarvis of HCC concerning the flood concerning flooding issues in Headbourne Worthy. Mr Jarvis had been shocked that flood meetings had been regularly held without any action being identified. He promised to undertake urgent senior meetings with Highways to get practical solutions started. HCC has announced that 90% of children were

now back at school. There is a free Tesco bus service running every Friday morning from Kings Worthy.

Cllr Rutter informed the Council that the proposed Gvt changes to planning law would completely change how planning would operate. There was due to be a briefing on Monday for Parish Councils. There was concern in Winchester that the Covid cases were going up. She confirmed that Winchester Leisure Centre was open.

The Council agreed to defer discussion of WCC's greening campaign.

**C/20/062**

**Kings Barton**

**a. To Receive update from residents.**

The resident from Kings Barton said that there had been problems concerning with anti-social behaviour and a number of residents had written to CALA Homes to complain that CALA was building homes not communities and to suggest that CCTV is installed. The feeling was that the top end of the development had been forgotten by CALA and there was now a number of remedial jobs that needed fixing. At a meeting of the Kings Barton Residents Assoc. they had decided to present a petition to make Andover Rd safer on 3 counts:

- Improved road layout
- Better walking and cycling provision
- Improved crossing point

Cllr Porter explained that at present 258 homes were occupied and because this was a lower than anticipated number of occupations the plan to close the Andover rd was not likely to happen until 2024. It was also true of the new community centre and the Park and Ride would have to wait until then. It was confirmed that the school was now open for Reception only but there was no footpath to the school. The member of the public noted that the Playground was still not open. Cllr Rutter confirmed that the ground was too stony and the stones would need removing or covering.

**b. Wellhouse Lane traffic**

The Clerk had been contacted by a Kings Barton resident who had complained that some cars appeared to be using Wellhouse Lane as a race track. He worried that cyclists and runners were in danger of speeding cars. The suggestion to move the Headbourne Worthy Sign further down Wellhouse Lane was considered a good one. The Clerk was asked to forward details of a Police Officer, who would be able to deal with the matter to the member of the public.

**Action: Clerk**

**c. Electoral Representation**

The Clerk was asked to write to WCC to ask for definitive guidance on what the PC needed to do to be allowed more councillors

**Action: Clerk**

**C/20/063**

**Playgrounds**

**a. The Dell**

The tunnel at the Dell had been recently landscaped and photographs had been circulated before the meeting.

**b. Complaint with WCC**

The Clerk had circulated before the meeting the response from the Local Gvt and Social Care Ombudsman which stated that they were unable to

look into a complaint from a Parish Council. The Clerk suggested that a resident of the Dell could be asked to submit the complaint because the Council has always maintained that the complaint was being made to rectify a wrong done to them. The Council agreed to ask the Clerk to approach a resident and ask if they would agree to let the complaint be submitted in their name.

**Action: Clerk**

**c. Kings Barton**

This was dealt with under c/20/62a.

**C/20/064**

**Path between The Dell and Mount Pleasant**

The Clerk had received a quotation from Surrey Hills solicitor's for time to ascertain the ownership of the land. Cllr Welland explained that she understood that the Council needed the permission of the land owner before it could be designated. Cllr Duncan was of the opinion that the Council could just take the land over. If it can be proved that it is being consistently used then in time the Council could obtain a possessory title. Cllr Rutter proposed that the land was unilaterally adopted, this was unanimously agreed.

**C/20/065**

**Flood Action Meeting and Emergency Planning**

The next meeting had been delayed until there is more to report to residents. It was acknowledged that the Phase 1 drainage improvement for Springvale Rd were due to start in January but it was possible that Mr Jarvis (C/20/061) could arrange for this work to be brought forward. Phase 2 is scheduled to follow in 2021. Both phases to include re-surfacing work. Details of the works planned was forwarded by Cllr Porter to the Council.

**Action: Cllr Welland**

**C/20/066**

**Lengthsman**

Cllr Macpherson had trouble with the June visit of the Lengthsman because the assigned tasks were not completed. Cllr Welland had taken over the lengthsman planning for the Council and she had asked Itchen Valley PC not to pay the June invoice but it had been paid. Cllr Welland had met with the lengthsman and done a walk around and they were now aware that some of the tasks had not been completed. It was clear the lengthsman decisions that without checking first with Cllr Macpherson. The September visit had gone better because Cllr Welland had stayed with them.

The Council considered there were two issues:

- The Council appeared to have little influence the payment of the invoice for the Lengthsman's work.
- The present Lengthsman is paid £26 per hr and other cluster pay £19 or £20.

Cllr Duncan was of the opinion that the Council should push Itchen Valley PC to re-negotiate the contract in December. Cllr Rutter queried if other parishes have similar problems. Cllr Welland said that Itchen Valley says that this is not the case but she knew that Micheldever had the same problems. Cllr Rutter put forward that the Clerk should write an email to Itchen Valley laying out concerns and asking for the contract to be re-negotiated and that the email should be copied to other parishes and to Mike Pillans at HCC. This was agreed by the Council.

**Action: Clerk**

**C/20/067**

**Infrastructure Working Party**

The Infrastructure WP proposed the initial prioritisation of 5 projects:

- More frequent SLR
- Footpath improvements
- Another history board
- Changes to the junction at Down Farm Lane
- Access to Nun’s Walk

The Council agreed unanimously to adopt this plan. The Clerk was asked to contact HCC Highways regarding Nun’s Walk and an agreement with Highways England. The Clerk was asked to send information regarding the SLR posts to the Chair of the Kings Barton Forum. Cllr Porter asked about the Council contributing to the Kings Barton Rideway but Cllr Welland said that this project would need to wait until the some of the first projects were completed.

**Action: Clerk**

**C/20/068**

**Digital Accessibility Regulations**

The Clerk informed the Council that new accessibility regulations came into force on the 23rs September 2020. Hugo Fox, who hosted the site, had made some changes to make the site compliant and the Clerk said she had been through the Council’s website to check accessibility using a tool suggested by Hugo Fox. She confirmed that although there appeared to be no infringements, Hugo Fox would need to install a search engine. She noted that this was a difficult task because she had little experience in this area but she had done her best. She had prepared a Digital Accessibility Statement to be posted on the website. This was agreed by the Council and the Clerk was thanked for her efforts.

**Action: Clerk**

**C/20/069**

**Grant Applications**

**a. Kings Worthy Pre-School**

The application for £500 to deal with complications for Covid and a new shed was considered by the Council. The Council recognised that the problems created by the Covid pandemic transcended the normal grant giving criteria. The Council agreed a grant of £500.

**Action: Clerk**

**b. Citizen’s Advice**

An application for £200 was approved unanimously by the Council.

**Action: Clerk**

**c. King’s Worthy Junior Football Team**

This application had not been received by the clerk

**C/20/070**

**Finance**

**a. Recent Transactions – to approve income and expenditure since last meeting**

Payments 18-23 2020/2021 had been circulated prior to the meeting. These were reviewed and approved. Payments and income were verified against the bank statements.

Opening Bank Balance		62036.60
Precept (income)		11090

B Baker – expenses	18	93.98
Trimmers	19	288
B Baker – salary	20	283.92
ADH Printing	21	190
Trimmers	22	288
B Baker – salary	23	283.92
Closing Bank Balance		71698.78

**b. Thankyou Gifts**

The Council agreed by email a budget of £25 for thankyou gifts for members of the Parish who merited thanking.

**c. To review budget year to date**

Expenditure against budget was reviewed and approved.

**C/20/071**

**Planning**

**a. Consultation on reform of planning process**

Cllr Barrow and Cllr Welland agreed to attend the web meeting held by WCC to explain proposed changes.

**b. New applications – to agree responses**

Date Rec'd	Number	Address	Description	Comments by
18/08	PLAN/AD/WR243	Land at Three Maids Hill, off A272, Winchester SO21 2QU	Development of an Inert Waste Recycling Facility	15/09
<p>The Parish Council resolved to object to the proposal</p> <p>Headbourne Worthy Parish Council strongly objects to the application on the grounds that the location of the site is unsuitable for the location for a large re-cycling centre. The application specifies that the centre will service 73,000 tons of waste a day which will be delivered and taken away by 50-76 HGV movements per day. The Council considers that this number of heavy vehicles will greatly impact negatively on the local infrastructure. The A34 is already over-capacitated and experiences regular tail backs because of the over-use of the road. The junction is also an important part of the local road infrastructure feeding down the Andover Rd to the new residential community of Kings Barton and into Winchester. An overload of heavy traffic at this point will impact the flow of traffic in these residential areas negatively as well as into the community of Littleton. The site will also generate a substantial amount of noise and dust which the Council considers unacceptable since it is situated too close to the residential areas of a major city. The residents of Headbourne Worthy have experienced noise pollution when the Motocross was in operation and this facility will generate far more noise from deliveries being discharged and consignments being loaded which the Council finds unacceptable. The Council also feels that it is inappropriate to eliminate a rural landscape from the outskirts of Winchester. The Council considers that this proposal is wholly inappropriate for a rural setting and is too close to urban development.</p>				
13/08	20/1724	The Meads Pudding Lane Headbourne Worthy	Single storey side extension to be used as an annex	Extension to 15/09
<p>The Council agreed no objection to the proposal on the assumption that it is ancillary to the main residence.</p>				

03/08	20/01647/HOU	Spring Cottage Springvale rd Headbourne Worthy SO23 7LD	Replacement roof with new dormers, front extension and exterior alterations to existing dwelling.	21/09
The Council agreed to object to the proposal. The Council feels that the proposal will stand out too much in a rural area and that is it out of keeping with 2 close-by listed buildings.				

**c. To note recent decisions**

Date Rec'd	Number	Address	Description	Comments by
27/04	20/00845	Well House Cottage Wellhouse Lane HWorthy SO22 6PG	Proposed development of 6 new dwellings	Permitted

**d. To note decisions awaited**

Date Rec'd	Number	Address	Description	Comments by
12/06	PLAN/DS/WR241	Land at Down Farm, Down Farm Lane, Headb Worthy SO23 6RG	Importation and storage of road planings for crushing and screening to create recycled aggregate, including associated buildings, structures and vehicle parking	13/07
10/09/	19/01983/REM, 19/01984/REM. 19/01985/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping) of the fourth phase of development (phase 4A) of the Barton Farm site (also known as Kings Barton) comprising a total of 273 dwellings with associated public open space including an equipped play area (LEAP) U13/14 football pitch, allotments and related infrastructure in pursuance of conditions 05, 11, 12 of outline permission 13/01694/FUL. The original outline permission was an application requiring an environmental impact assessment and was submitted want an environmental statement.	10/12/19

**e. Enforcement – to note any enforcement matters**

There were no enforcement matters to report.

C/20/072

**General amenities**

**a. Rights of Way Vegetation Cut Back**

Cllr Macpherson had walked the rights of way and she reported them all to be in good order.

**b. Barton Meadows Footpath**

The Council agreed to check the path throughout Autumn and Winter. It was acknowledged that HIWWT wasn't keen to spend any money on the path or on signage and the Council felt more signage would encourage people to visit. A member of the public had notified the Council that new signs at the nature reserve disallowed cycling. The Council accepted that the path was not a bridle or cycleway because the path was too narrow, but was aware that it was used as a cycle route.

**c. Bedfield Lane Bus Stop**

The bus stop was now in place.

**d. Nun's Walk**

It was agreed the vegetation down the path would need to be cut back. Cllr Macpherson had taken photos of the poor state of the path and the Clerk was asked to bring this to the attention of HCC.

**Action: Clerk**

**C/20/073**

**Newsletter and communications – to discuss**  
**Autumn edition and delivery options**

It was agreed to move the next publication date to December. Cllr Rutter confirmed the copy deadline to be 9<sup>th</sup> November. The Clerk had been contacted by a young person who had asked to deliver the newsletter. The Council agreed to pay £100 for delivery to Headbourne Worthy and Kings Barton. The Council considered this to be 2 days work.

**Action: Cllr Rutter, Clerk**

**C/20/074**

**Items for next agenda, date of next meeting**

The next Parish Council meeting will take place on Monday 12<sup>th</sup> October  
The meeting to be held via Zoom.

Items for the Agenda:

SLR (new purchase)

Lengthsman

Nun's Walk

Path between Dell and Mount Pleasant

Flood Action Meeting

The meeting closed 10.10 pm. The Chair thanked the attendees.