

**Minute of a Meeting of Headbourne Worthy Parish Council**

**Held on Monday 12<sup>th</sup> September 2016**

**At Church Rooms, St Mary's Church, Kings Worthy**

**Email: [clerk.headbourneworthy@parish.hants.gov.uk](mailto:clerk.headbourneworthy@parish.hants.gov.uk)**

**Chairman: Cllr C Welland**

**Clerk: Lisa Lacey/Jill Judge**

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**Present:** Cllrs C Welland (Chair), J Rutter, V Macpherson, C Duncan

**Absent:** Cllrs D Barrow, C Clark-Smith, City Councillor Malcolm Prince

**In attendance:** County Councillor Jackie Porter

**Clerk:** Lisa Lacey/Jill Judge

**Public attendance:** 2

The meeting was quorate and commenced at 7:20pm. Cllr Welland welcomed everybody to the meeting and introduced Susie Phillips (Agenda Item 8)

**C/16/60 Apologies for absence**

Apologies were received from D Barrow and C Clark-Smith

**C/16/61 Declarations of interests by members**

Cllr Welland stated that she has a personal interest in Agenda Item 13, Visit from the Scout District Commissioner for Winchester as both her children and husband took part in local scouting activities.

**C/16/62 Clerk's resignation and appointment of new clerk**

Lisa Lacey's resignation was accepted and Jill Judge appointed as new clerk and Responsible Financial Officer. JJ's appointment started with effect from 1 September with payment for four hours a week at the rate of £10.53 per hour.

LL kindly remained for the meeting to cover Financial and Planning items.

**C/16/63 Public participation**

None

**C/16/64 Connecting Kings Worthy (Connecting the Worthies) Presentation**

Susie Phillips from Winchester Action on Climate Change (WACC) explained the SAVE (Solent Achieving Value from Efficiency) research project. This aimed to find the best way to communicate with a community about home energy efficiency and reduction with funding provided by Ofgem. Two communities were taking part with Kings Worthy one that had been selected from a list of similar sized villages in the region. (Details attached).

“Connecting Kings Worthy” incorporated People (good neighbour scheme, groups working together, creating better communication), Places (walking in the village, cycling in the village, Worthies and Winchester) and Power (homes, community, power).

People in Kings Worthy wanted to feel more connected by walking and cycling, and connected to each other and the activities in the village and to reduce the amount of energy they used. This desire had prompted the production of a Kings Worthy Walking map.

With Headbourne Worthy an adjacent parish Susie was keen not only to seek input into the map and its accuracy but to encourage a similar connectivity. Susie highlighted hard copy promotional material, connecting Kings Worthy social media and asked if a representative from the parish council could be involved.

With Cllr Porter and Cllr Welland having recently walked the footpaths a number of amendments were highlighted (see minute no C/16/65). Susie would keep Headbourne Worthy Parish Council updated on the SAVE project.

C/16/65  
C/16/65/1

**Report from County Councillor**  
**“Record of a walkabout” on Headbourne Worthy footpaths (attached).**

JP’s summary was discussed and the following agreed

**Footpath A: The Watercress Beds Footpath**

Lengthsman to maintain this footpath five times a year

In addition, cost of repair to a small drop in surface at halfway point and fence across the bridge to be investigated with lengthsman

**Footpath B: The path from the Springvale Road alongside the allotments to join with the path alongside 20, The Dell**

With the erection of 2 x detached 4-bedroom dwellings to the rear of 167 Springvale Road it was essential to ensure this footpath was clearly recorded

**Footpath C: The path from The Dell to Mount Pleasant**

Clerk to contact Kings Worthy Parish Council to seek support for inclusion of this footpath within the definitive map

**Footpath D: Path from the Barton Farm network back to Well House Lane required**

**Footpath E: Path from Stoke Road area, Abbots Barton to Barton Farm new buildings**

Both these proposed walking/cycle paths involved bridge/tunnel areas. Lighting would be reviewed once further information was available as to adjacent lighting etc on the new Barton Farm development.

**Footpath F: Down Farm Lane**

Improved signage required

**Footpath G**

It was noted that this linked to Footpath F. However, entrance by a series of steps which would be unsuitable for cyclists. The possibility of the installation of a ramp would be discussed at the next Barton Farm Accessibility Meeting in November.

**Footpath H**

An existing farm path JP to check whether this would be an official footpath.

Cllr Duncan had written to Hampshire Wildlife Trust to clarify access points to footpaths and was awaiting reply.

- C16/65/2**      **Report to Parishes** (attached)  
In addition to her written report JP highlighted that it was possible to comment on the proposals for local government reorganisation until 20 September. A decision had been made not to appoint to the highest scoring bidder in the Design Competition for Station Approach and the Council was now giving consideration to how the development could be progressed.
- C/16/66**      **To sign and agree minutes of meeting 11<sup>th</sup> July 2016 (appendix A)**  
The first sentence of minute C/16/51/6 was removed as ownership of the Watercress footpath had not been confirmed.  
It was RESOLVED to agree the minutes as a true record of the Meeting. These were signed by Cllr Welland as Chair.
- C/16/67**      **Matters arising from previous minutes**  
None to note
- C/16/68**      **Finance**  
**C/16/68/1**      **Recent transactions – to approve income and expenditure since last meeting (appendix B)**  
The clerk (LL) presented the Parish Council with a schedule of the income And expenditure for the period 1 July 2016 – 31 August 2016 for Approval.  
  
The income and expenditure was proposed by Cllr Welland and seconded by Cllr Rutter.
- C/16/68/2**      The bank balance at 31 August 2016 was note as £6157.10
- C/16/68/3**      **Bank account**  
The new clerk was asked to investigate on line bank accounts with no charges. Meantime cheques would continue to be used.
- C16/69**      **Barton Farm Parish Council**  
**Visit from the Scouts District Commissioner for Winchester – Stephen Parker**  
Mr Parker explained that two possible sites had been identified on the Barton Farm Development for Scout “Huts” with two new groups the 13<sup>th</sup> and 15<sup>th</sup> Winchester Scouts to be formed. It was envisaged that the “huts” would be scout funded, owned and managed attached by long lease to WCC on a peppercorn rent. The prerequisite was that such buildings would be for community use by day and weekend. Mr Parker presented evidence showing the continuing growth in demand and future projections for scouting in Winchester justifying the need for such infrastructure.  
  
Documents attached to these minutes include What People Really Think of Scouting, Meeting the Demand, District Commissioners update to the Major July 2016, District Commissioners Autumn Newsletter, Beaver Driven District Growth Calculator, Ward population forecasts 2015 and % of young people in Winchester Scouts, Barton Farm Demographics: Young People in Scouting, Barton Farm Forum July 13 and an article from the Hampshire Chronicle “Scouts in plea for more Barton Farm facilities.

Mr Parker highlighted that conservations had been ongoing for a number of years and that firm commitment and action was necessary to meet the demand for scouting places.

Discussion took place including the size of “huts”, amount of outdoor space, likely cost, potential community users. JP suggested that the “huts” be more correctly described going forward as “Scout Association Managed Community Buildings”.

Cllr Welland thanked the District Commissioner for his informative presentation and invited him to visit the Parish Council again when firmer information was available as to Headbourne Worthy’s potential input and involvement. In principle the Parish Council supported proposals for scout association managed community buildings at Barton Farm.

**C/16/70** **Planning – applications to agree responses to current applications (Appendix D)**

**C/16/70/1** **New applications**

No new applications had been received

**C/16/70/2** **Decisions**

**Ref: 16/01241/TPO**

Address: The Dower House, Springvale Road, SO23 7LD

Proposal: 1 no. Field Maple to fell

Decision: Application refused

**Ref: 16/01430**

Address: The Meads, Pudding Lane, SO23 7JL

Proposal: Conversion of two flats into a single dwelling and two storey rear extension with balcony

Decision: Application permitted

**Ref: 16/01102/FUL**

Address: 2 Vokes Cottages, Down Farm Lane, SO23 7LA

Proposal: 2 storey side extension

Decision: Application permitted

**Ref: 16/01161/FUL**

Address: Watercress Cottage, Springvale Road, SO23 7LD

Proposal: Double oak framed garage with cat slide roof and log storage

Decision: Application permitted

**C/16/70/3** **Enforcement**

Cases were noted

**C/16/70/4** **Naming of new Nations Hill development**

Emails confirmed the Parish Council’s support of the naming of Vigus Close endorsing local support.

**C/16/71** **General amenities**

**C/16/71/1** **Policies**

Risk assessment, risk register review, health and safety, Whistle blowing, anti-fraud and corruption. Review of these was deferred to the November meeting.

**C/16/71/2** **Lengthsman scheme update**

A full update would be given at the November meeting. Meantime Cllr.Macpherson reported that arrangements needed to be in place to ensure that a councillor was available at 4pm on the days of the lengthsman visit to check jobs has been completed if she was unavailable.

- C/16/71/3**      **Noticeboard replacement and self-healing membrane**  
The noticeboard was due to be replaced.
- C/16/71/4**      **Notice of casual vacancy for a councillor**  
The notice needed to be posted on the noticeboard and website.
- C/16/71/5**      **Arup – Christmas Hill Bus Shelter**  
Arup had agreed to replace the Christmas Hill Bus Shelter but despite chasing no progress had been made. Clerk to follow up copying emails to Rob Heathcote.
- C/16/72**      **Receive update from the Working Party in respect of Barton Hill Cottages proposed development**  
Nothing specific to report.
- C/16/73**      **Emergency planning**  
To be included on November's meeting agenda
- C/16/74**      **Chairs notices**  
The chair updated on the flood meeting that she had attended (ref JP's report attached). It was noted that the proposals relating to the railway line to the old railway bridge at Legion Lane were estimated to cost £223,00 with effectiveness of 63%.
- C/16/75**      **Clerks notice and correspondence**  
None to note
- C/16/76**      **Parish dialogue**
- Copy date for next newsletter for the Parish 24<sup>th</sup> October
- C/16/77**      **Items for the next agenda**
- Policies for review and adoption
  - Emergency planning
- C/16/59**      **Date of next meeting**  
Clerk to establish suitable date for all with room unavailable on scheduled date

The meeting closed at 9:20pm

Signed.....

Date:.....