

Minutes of a Meeting of Headbourne Worthy Parish Council.

Held on Monday 13th February 2023

St Swithun's Church, Headbourne Worthy

Email: clerk@headbourneworthy.org.uk

Chair: J. Rutter Clerk: Belinda Baker

Present: Cllrs J Rutter (Chair), B Lee, R Watters
C Clarke-Smith, J Hamblin, M Iredale

Cllrs S Cramoysan, J Porter

Apologies: C Welland

Clerk: Belinda Baker

Public attendance: None

C/22/131 **Apologies**
Cllr Welland sent her apologies.

C/22/132 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
Cllr Rutter as Deputy Chair of the planning committee does not comment on planning.

C/22/133 **Public Participation**
None attended.

C/22/134 **Minutes Council Meeting held 9th January 2023**

a. To approve and sign the minutes of the meeting 9th January 2023
The minutes were agreed as a true record of the meetings.

b. To deal with matters arising not on the agenda

- HCC/WCC were holding a consultation event at Jubilee Hall 22/02 on cycling and pedestrian improvements for London rd.
- The Clerk had written to the organisers of the Winchester 10K race to ask for yellow road closure signs to be put up in Kings Barton.
- The Down Farm Lane WG was due to hold a preliminary meeting with HCC.
- Trimmers was unable to plant the Cherry tree due to the weather being too cold. The Play area sign and the matting had been installed.
- WDALC did not agree with the proposed changes to the HALC constitution and they urged Parishes to vote against it.
- HCC needed to agree a cycle lane crossing point with CALA.

- c. **To deal with any correspondence**
There was none.

The Chair moved item 5 down the agenda.

C/22/135 Council Matters

a. Councillor emails

Cllr Rutter was now able to use the Council emails. The Clerk asked all Cllrs to use the Council emails for Council business.

Action: All Cllrs

b. Propose Maintenance Contract Working Group

The Clerk explained that it would be helpful if the tenders for the Kings Barton maintenance contracts could be dealt with by a separate Working Group. This was agreed. The Clerk noted that Ms Le Geyt from the KBWG had agreed to join. Cllr Hamblin and Cllr Iredale agreed to join. The Clerk explained that maintenance contract for the playground could be dealt with in the same contract as the one for front of the development. The Council agreed this would not be appropriate and asked that they be kept separate.

Action: Clerk, Maintenance WG

C/22/136 Kings Barton

a. Receive Minutes of November's Working Group meeting

The draft minutes had been circulated and there were no comments.

b. Provide update regarding acquisition of King's Barton open spaces

- i Cllr Rutter explained that CALA was asking for their work at Barton Meadows to be taken into account in the commuted sum calculation. She said that Ms Julie Pinnock would be allocating another officer to undertake Ms Arnold's work (who had recently resigned). Cllr Hamblin felt that the Council should take a strong position regarding the amount of money that was acceptable.

- ii The Clerk explained that she was aware that the play equipment in 1B was serious concerns of structural problems. She said that some of it may need replacing within one to two years. She was concerned because if the warranty was invalidated because the equipment had not been maintained as it should, she wanted to ensure that the replacements would be provided by CALA. Cllr Porter suggested asking for a bond from CALA against the equipment failing a safety check. The playground would not be accepted until a satisfactory inspection had been provided.

Action: Clerk

C/22/137 M3 Jnct 9 – Consider forming a WG to provide feedback

Cllr Porter explained that although the parish of Headbourne Worthy was not part of the development area it would be affected by the roadworks, an increase in noise and access to the new junction layout. She said for this reason the Council was being consulted on the new design. She said it was important that the Council registered an interest in the consultation. She said there would be meetings from September. Cllr Rutter said she would register HWPC's interest.

Action: Cllr Rutter

C/22/138 City and County Councillor Reports

- i Cllr Porter submitted a report before the meeting. She explained that HCC's Trading Standards had a contract with Citizen's Advice to provide assistance.

for residents. HCC's Public Health had a new Drug and Alcohol strategy to reduce dependence and harm. She said there was going to be a new in-patient treatment centre in Fareham, the first such unit in Hampshire. HCC's Council tax would be increased by 4.99%. She listed a number of objections to the Draft Reg 18 Waste and Mineral consultation including that waste sites would remain as waste sites. She said that the numbers using the Kings Barton's public taxi service was low.

- ii Cllr Cramoysan encouraged attendance at the Worthy Rd Cycle route consultation. He said the next Kings Barton Forum Meeting would be 14th March and he was hoping for an update on the spine road linking the two sides of the development. He said he was keen to have progress on Kings Barton boundary wrinkles. He said that the public papers for the regeneration of central Winchester would be issued at the end of the month.

C/22/139 Community Resilience

a. Provide update from Working Group including flood mitigation

There was no update. Cllr Porter commented that a quarterly meeting of the HCC Outer Winchester FAS was due to take place that week.

b. Provide an update on Legal Issues

No meeting had been arranged with the landowner.

C/22/140 Infrastructure Plan

a. School Lane Fencing

Cllr Porter had re-applied to HCC for them to deal with the matter.

Action: Cllr Porter

b. History Board

The Clerk said that HCC had notified her to say they were still looking into the licence application. Cllr Porter was asked to chase.

Action: Clerk, Cllr Porter

c. Upgrade of Nuns' Walk

The Clerk explained that she had been unable to find a contractor for the drainage and bridge close to Pudding Farm or for rebuilding the path further down. She had approached HCC for advice. Some to the project was acknowledged to be suitable for volunteers. Cllr Hamblin knew of a suitable organiser of volunteers and he was asked to make with him.

Action: Clerk, Cllr Hamblin

d. Defibrillator

Cllr Iredale had spoken with Cobbs manager and given her the contract. The manager was due to meet with the CEO to agree the electrician to undertake the installation.

Action: Clerk, Cllr Iredale

e. Infrastructure WG – to agree new project

The Infrastructure WG (C/20/032) had circulated before the meeting the projects agreed for the short and long term. The Council agreed that HWPC would fund half the SLR's proposed for Kings Barton and would undertake improvements to some of the footpaths in Barton Meadows.

Action: Clerk, Infrastructure WG

C/22/141 Policy Review – Risk Assessments

a. Dell Playground

The Risk assessment provided by the Clerk was agreed.

b. Annual Litter Pick

The Risk assessment provided by the Clerk was agreed.

c. SLR Rotation

The Risk assessment provided by the Clerk was agreed.

C/22/142

Finance

a. Recent Transactions – to approve income and expenditure since last Council meeting.

Payments 92 - 100 had been circulated prior to the meeting. These were reviewed and approved. There was no income.

Opening Balance		102640.92
J Berry (SLR rotation)	92	139.17
UWAT (KBWG room hire)	93	37.50
Jane Rutter (Dell Sign)	94	63.54
B Baker (Salary + 7.5 hrs KBWG + planning meeting)	95	588.79
HMRC (Clerk tax, NI)	96	63
YMML (clerk's office & consumables)	97	30
Trimmers (Dell Maintenance)	98	288
Vitaplay (Playgrd inspection)	99	58.2
B Baker (Domain name and NALC crse)	100	92.25
Closing balance		101280.47

b. To review budget 22/23 year to date

This was reviewed and approved.

c. Update on savings account with Unity Bank

This had been re-applied for.

Action: Clerk

C/22/143

Planning

a. New Applications – to agree Council response

Date	Number	Address	Description	Comments by
20/01/23	23/00138/NMA	Cala Homes Phase 1A Andover Road Winchester Hampshire SO22 6GR	(Original application 13/02257/REM) - Please refer to covering letter	17/02/23

The Council agreed to refer the comments to the Kings Barton WG

b. To note recent decisions

Date	Number	Address	Description	Comments by
07/12/22	22/02766/HOU	Springvale Cottage Springvale Road Headbourne Worthy Hampshire SO23 7LD	Two storey side extension of traditional construction with timber weatherboard facing and slate tile roof.	Permitted

e. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
19/04	22/00831/HOU	51 Granadiers Road Winchester Hants SO22 6GU	Change of use of one side of the double garage into an office space	27/06/22

13/12/22	22/02824/TCP	Car Park At Royal Court Church Green Close Kings Worthy Hampshire	NTQ Proposed telecommunications installation. Proposed MBNL 25.00m High FLI Slimline Lattice Tower mounted on 5.60 x 5.60m base, 3No. EE and 3No. H3G Antenna Apertures and 4No. 600 Dishes mounted on Headframe and ancillary works.	18/01/23
07/10	22/02251/FUL	Down Farm House Down Farm Lane Headbourne Worthy Hampshire SO22 6RG	Redevelopment of farm buildings to provide a detached dwelling, along with farm office and accommodation for use as a holiday let, including landscaping, the setting out of a domestic curtilage and provision of parking area	01/12/22
09/09	22/02037/FUL	Land To The East Of The A272 Andover Road Littleton Hampshire	The construction and operation of an anaerobic digestion facility, ancillary infrastructure, landscape planting and the construction of a new access road and access from A272.	19/10/22
18/07/22	22/01587/FUL	The Haven School Lane Headbourne Worthy SO23 7JX	Demolition of Existing and Replacement Dwelling and Garage with associated Minor Site Works	To Committee 11/01/23
10/09/	19/01983/REM 19/01984/REM 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Kings Barton site; total of 273 dwellings; public open space; play area (LEAP); U13/14 football pitch; and allotments	10/12/19

d. Enforcement – to note any enforcement matters

There were none.

C/22/144

General amenities

a. Lengthsman co-ordination and tasks for December

Cllr Hamblin said the bus shelter by School Lane should be repainted. He asked that the work on the Right of Ways, that had been put off, should be completed.

Action: Clerk

b. Community Litter Pick

This was due to take place on Saturday 25th March. Another resident had kindly agreed to host. Cllr Clarke-Smith would arrange matters with the new host.

Action: Cllr Clarke-Smith

C/22/145

Newsletter and communications

a. To discuss content for next edition copy deadline 20/02

Topics to be included were agreed as; walking to school, Voter ID at polling station. The KBRA would be asked for their input. The Clerk was asked to speak to the Primary School.

Action: Cllr Rutter, Clerk

C/22/146

Items for next agenda, date of next meeting

The date of the next Council meeting would be Monday 13th March 2023 at St Mary's Church Rooms.

Items for the Agenda:

Risk Assessments
Defibrillator
Barton Meadows path
Kings Baron SLR.

Action: Clerk

The meeting closed 9.15 pm. The Chair thanked the attendees.

DRAFT