

To the Members of the Parish Council
Councillors: J Rutter, C. Clarke-Smith, M Iredale, J Hamblin, R Watters, A de Stefano, N Wilson
You are summoned to attend a meeting of Headbourne Worthy Parish Council
on Monday 11th September 2023.
To be held at 7.30pm at St Mary's Church Rooms, Kings Worthy.

1. **Apologies:** To receive apologies and approve reasons for absence
2. **To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.**
3. **Public Participation***
4. **Minutes of Council Meeting 10th July 2023**
 - a. To approve the minutes of meeting of 10th July 2023
 - b. To deal with any matters arising not on the agenda.
 - c. To deal with any correspondence.
5. **City and County Councillors' Reports**
6. **Council matters**
 - a. Agree membership and Chair of HW Committee
 - b. Agree Terms of Reference for HW Committee
 - c. Update on increase in Cllrs
 - d. Agreed dates of Council & Committee meetings 2024
7. **Transfer of Greenfields Park and Manley Rd Pocket Park**
 - a. Confirm legal agreement and transfer
 - b. Agree new sign at Greenfields Park
 - c. Agree installation of litter bin at Greenfields Park
 - d. Approve new name of Manley Rd Pocket Park
 - e. Update proposed plan for Manley Rd Pocket Park
8. **Area to the front of Kings Barton Development**
 - a. Update on transfer
 - b. Approve report from Maintenance Contract WG
 - c. Approve contract letter to Grass and Grounds
9. **Other Open Spaces**
 - a. Update on transfer of Welhouse Woods
 - b. Football pitches
 - c. Agree WG to provide community consultation on pitches development and use.
10. **Website – matters to be considered in light of new charges from Hugo Fox**

Agree new costs for Council website and consider alternatives.
11. **Budget 24/25**
 - a. Agree WG to consider budget for next financial year
 - b. Consider budget proposals for next financial year
12. **Policy Review**
 - a. Approve Policy Cycle
 - b. Approve Anti-Bullying and Harassment policy
 - c. Agree next policy to be reviewed
13. **Finance**
 - a. Recent transactions – to approve income and expenditure since last meeting
 - b. To review budget 23/24 to date
 - c. External Audit report and conclusion of Audit
 - d. Consider increase in Clerk's hours

- e. Grant application from Wessex Cancer
- f. Grant application from Jubilee Hall
- g. Update on Savings Acct with Unity Bank
- h. Deposit for Commuted Sum
- i. Approve increase in insurance due to Greenfields Park transfer

14. Planning

a. New applications - to agree responses

Date	Number	Address	Description	Comments by
30/08/23	WR237	Down Farm, Storage Land At Three Maids Moto Cross, Down Farm Lane, Headbourne Worthy Hampshire SO22 6RG	Change of use from motocross, to a Construction, Demolition, Excavation Waste Management Facility, involving importation, treatment and storage of waste and aggregates, with offices, structures and vehicle parking (retrospective).	27/09/23

b. To note recent decisions -

Date	Number	Address	Description	Outcome
14/08/23	23/01947/DI C	Land To The East Of The A272 Andover Road Littleton Hampshire	Partial discharge of condition 13 (WSI) of planning application 22/02037/FUL	Permitted
23/04/23	23/00642/LI S	The Old Rectory Springvale Road Headbourne Worthy Winchester Hampshire SO23 7LD	Internal alterations, replacement windows, replacement rainwater goods (partial) and other minor repairs	Permitted

c. To note decisions awaited

Date	Number	Address	Description	Comments by
03/07/23	23/01594/FUL	Three Maids Field Andover Road Littleton Hampshire	Development of an Electric Vehicle Charging Station (EVCS) with associated means of access, internal parking and roadways, siting of ancillary power generation, storage and distribution infrastructure, landscaping and engineering works, erection of ancillary restaurant, outdoor seating and play area.	23/08/23
31/05/23	23/01307	Home Field London Road Headbourne Worthy Winchester Hampshire SO23 7JJ	The construction of two new dwellings with associated parking on land to the immediate east of Homefield, London Road,	24/07/23
10/09	19/01984/RE 19/01985/RE 19/02029/RE	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the 4th phase of development Kings Barton site - 273 dwellings with public open space including play area football pitch, allotments	10/12/19

d. Enforcement – to note any enforcement matters

15. General amenities and maintenance

- a. Lengthsman co-ordination and tasks for October
- b. Shoots along routes HCC proposals

16. Newsletter and Communications

- a. Date and contributions for next newsletter.

17. Items for next agenda, date of next HWPC, KC and HWC meetings

***Please note that public participation must relate to items on the agenda for that meeting. If parishioners wish to raise other matters with the Parish Council, please contact the Parish Clerk – contact details below**