

Minutes of a Meeting of Headbourne Worthy Parish Council

Held on Monday 14th March 2022

St. Mary's Church Rooms, Headbourne Worthy

Email: clerk@headbourneworthy.org.uk

Chair: Cllr Welland Clerk: Belinda Baker

Present: Cllrs C Welland (Chair), C Clarke-Smith, D Barrow,
J Rutter, G Macpherson
Cllr J Porter, S Cramoysan

Apologies: Cllrs M Iredale,

Clerk: Belinda Baker

Public attendance: Six

C/21/154 **Apologies**
Apologies were received from Cllr Iredale.

C/21/155 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
Cllr Clark-Smith declared an interest in planning matter 22/00027

C/21/156 **Public Participation**
Three members of the public were present to talk about planning matter 21/03240

The Chair agreed to move planning matter 21/03240 up the agenda.

C/21/157 **Planning Matter 21/03240**
The Council was addressed by representatives of the architects and developers of the site. The architects explained that the intention was to deliver one re-furbished and 5 other new units for light industrial use. He said it was hoped that the project would bring significant benefits to the area including local employment and reduction of HGV traffic. They said there was already considerable interest in the units. The Council queried the travel plans of the likely employees and concern was expressed regarding parking on Welhouse Lane and around Green Close. The applicants suggested putting up signage to stop people parking there and that they would address the issue with any occupants. The Council was also concerned with the issue of noise and asked for reassurance that local residents would not be affected adversely. The Council asked that the outside lighting should be restricted to the hours of 8am-8pm and that flood lighting should only be directional. This was accepted by the developers.

The members of the public who attended regarding the planning matter left the meeting.

C/21/158 **Public Participation**

Another member of the public was there to talk about the traffic in Down Farm Lane.

The Chair agreed to move matter 16f up the agenda.

C/21/159 **Welhouse Lane and Down Farm Lane**

The member of the public said that the closure of Welhouse lane had increased the traffic using Down Farm lane. He said the volume of traffic was making the already high number of potholes even worse. He said that the speed some drivers came out from under the bridge meant they were unprepared for a 30mph zone and he suggested there could be a serious accident soon. Cllr Barrow said that a speeding driver had ended up in his garden. The Council considered options to alleviate the problem including white lines, better signage, making it a single tract road with passing places, installing reflective bollards and putting in chicanes. Cllr Porter said that the problem should be raised with HCC when they came to do the work at the Down Farm Lane and Springvale Rd junction. She said that an HCC engineer to walk the route would be appropriate.

C/21/160 **Minutes Council Meeting held 14th February 2022**

a. To approve and sign the minutes of the meeting 14th February 2022.

The minutes were agreed as a true record of the meetings.

b. To deal with matters arising not on the agenda

WCC had notified the Council to say that WCC could provide plaques commemorating the jubilee for any trees the Council intended to plant in the jubilee year. Planting a tree in the Dell was considered to be the only option.

Action: Clerk

c. To deal with any correspondence

The Clerk said that NALC had recently circulated new pay rates for the financial year 21-22 which needed to be back paid. The Council agreed to make the appropriate back payment by the end of the financial year.

Action: Clerk

C/21/161 **County Councillor Reports**

i Cllr Porter had sent a report before the meeting. She said that as a result of Storm Eunice, HCC recognised that their response to named storms would need improving. She said that she was querying if the works on Welhouse Lane were going to schedule.

ii Cllr Cramoysan said he was pleased to confirm that the skate park at the Riverside leisure would be remaining. He said he felt it was important that a member of the Council attended the Kings Barton Forum. He said the Forum was focused on getting the footpath from the school to Andover Rd and the Community Centre delivered. He said at the last Forum CALA had shown a Gant chart with timelines for delivering the roads and the housing.

C/21/162 **Kings Barton**

a To receive feedback from residents

No residents attended the meeting.

b To receive an update regarding the Kings Barton Open Spaces

Cllr Welland asked the City Cllrs for an update. She said she had received no official notification from WCC that the playgrounds would be handed to WCC. Cllr Porter said that the feedback she had received was that the Council had been shocked at the challenge. Cllr Welland said that the Council could not make a decision without the requested information and as yet the information had not been received. She said she felt that HWPC had been proactive and keen to get involved but instead had been side lined and treated badly. She said it was appropriate to make a complaint. Cllr Cramoysan said he would take it up at a senior level, Cllr Rutter said she would attend.

C/21/163

The Dell

a. Wobble board installation and matting

It was agreed to install matting to protect the grass on the ground around the new wobble board. The matting would be installed by Vitaplay.

Action: Clerk

b. Resolve purchase of matting

The supply of Grass Lok safety matting was agreed for the worn areas of the Dell playground to be installed by Trimmers.

Action: Clerk

c. Connection with path to Springvale Rd

The path appeared to be open but there had been no confirmation from the Developer that the surface was the final one.

d. Signage for the paths

The Clerk had circulated a proposal for finger posts directing the footpaths from the Dell. Cllr Porter agreed to ask if permission was needed to place a post on Springvale Rd.

Action: Clerk

C/21/164

Issues with sending @headbourneworthy.org.uk emails to HCC

The Clerk had brought to the attention of HCC that her emails were either being lost or stuck in spam which was making communication with HCC difficult and unreliable. HCC had made it clear that they were not prepared to solve the problem, dismissing it as one of security. Although the Clerk had taken the matter up with the Chief Executive and had pointed out that the community of Headbourne Worthy had a democratic right to communicate to the County Council through their Parish Council the Chief Executive had also refused to help. Cllr Welland expressed concern that the Chief Executive had asked the IT dept to investigate her internet footprint seemingly to prove the point that Cllr emails are insecure. She said that information about her internet footprint did not prove anything of the kind and that it would apply to every Councillor. Cllr Porter acknowledged that other Parishes had the same problem. The Clerk read an email from the MS community that provided advice as to how the problem could be solved and she asked Cllr Porter why she had been searching for solutions not the HCC IT dept. She said she had asked the Chief Executive twice for the complaints policy but it had not been received. Cllr Welland suggested that the matter should be taken to the LGO.

C/21/165

Increase in the number of Councillors

The Clerk confirmed that the petition for the increase in the number of Cllrs (C/21/140) had 29 signatures. The Council agreed this was disappointing but agreed to keep the survey open for another month. It was acknowledged that

on the agenda for the Kings Barton Forum Ms Vincent from WCC was due to say that there would be a community governance review for the parish in two years. It was queried whether this was appropriate because Kings Barton was a young community with few residents routed there, which may make setting up a new Parish problematical. It was considered that the matter should be re-thought because there were other options available. Cllr Rutter agreed but said that Ms Vincent was not receptive to other ideas.

Action: Clerk

C/21/166 **Election of Council**

The Clerk said she would take the nomination forms into WCC. Cllr Macpherson said she was likely to move out of the area so she would not be standing.

C/21/167 **Resilience – Update on CCTV survey**

It was confirmed a CCTV survey was due to be held within 6 weeks but no date had been decided.

C/21/168 **Policy Review – Training and Development policy**

The Council agreed that the policy the Clerk had circulated should include policy regarding Councillor training as well. The Clerk was asked to update the policy.

Action: Clerk

C/21/169 **Infrastructure Plan**

a. SLR Posts

HCC's contractor had installed new sockets. HCC was due to forward to the Clerk the specifications of the sockets so she could supply this information to CALA for implementation at the two sites in Kings Barton. The Clerk said she would re-do the circulation map to include the new sites when Welhouse Lane had re-opened. This was agreed

Action: Clerk

b. Defibrillator

Foundry Motors had not responded further to the project. The member of the public said he had a meeting with Cobbs and he asked if he could approach them. This was agreed.

Action: Clerk

c. Access to Nun's Walk

Cllr Welland had a meeting scheduled with National Highways to discuss the route.

Action: Cllr Welland

d. School Lane Fencing

Cllr Porter said that she had gone back to HCC and asked that them to work with the Council to replace more of the fencing. She had confirmed that the Council were prepared to make a contribution.

Action: Clerk

e. History Board

The History Board was in production but the History group were querying if the installation would disturb anything underground. Cllr Porter said she seek the opinion of Chris Jeliffe from HCC Estates.

Action: Cllr Porter

f. CIL package including upgrade to Nuns' Walk plans

Cllr Porter was chasing the grant application the Clerk had put in with Countryside services for funding the drainage improvements of the path.

Action: Clerk

C/21/170

Finance

a. Recent Transactions – to approve income and expenditure since last Council meeting.

Payments 62 -67 had been circulated prior to the meeting. These were reviewed and approved. There was no income. Payments were verified against bank statements.

Opening Balance		81624.23
J Berry (SLR rotation)	62	119.17
PCC Kings Worthy (Hall Hire)	63	30
B Baker (Survey Monkey)	64	99
Trimmers (Dell Maintenance)	65	288
Stockbridge PC	66	72
B Baker (Salary)	67	299.78
Closing balance		80716.28

b. To review budget year to date

This was agreed.

c. Grant application to Wessex Cancer Trust

The Grant application was not in line with the Council's policies. The Clerk was asked to go back to the trust to see if this could be changed.

Action: Clerk

C/21/171

Planning

a. Agree name of Welhouse Lane development

The Council agreed the name of Welhouse Court for the new development in Welhouse Lane.

Action: Clerk

b. Agree WG to deal with Council's feedback on WCC's Local Plan

The Council agreed to form a working group to provide the feedback to the consultation to WCC's local plan. A number of meetings were already planned. The WG was agreed to be Cllr Welland and a member of the public, Mr Julian Hamblin.

c. New applications – To agree responses

Date Rec'd	Number	Address	Description	Comments by
10/01/22	22/00037/HOU	Paddock Gate Down Farm Lane Headbourne Worthy SO23 7LA	2 No. single storey extensions to single storey detached property including the following accommodation: 1. En-suite shower room to existing master bedroom. 2. New entrance, additional bedroom with en-suite bathroom and double car port with storage.	16 th March
The Council has no comment to make				

07/01/22	22/00027/HOU	Marlands London Road Headbourne Worthy SO23 7JJ	Single storey side extension	16 th March
The Council has no comment to make				
20/12/21	21/03240/FUL	Unit 6 Foresters Park Wellhouse Lane Headbourne Worthy Winchester Hampshire SO23 7JY	The refurbishment of an existing unit and change of use to light industrial; demolition of existing commercial buildings and redevelopment with 6 no. new light industrial units; parking; landscaping; and associated works	04 March Extension requested
The Council supports the application. However The Council requests that the following should be the conditions of a successful application: 1 There should be a sustainable travel to work plan put forward involving local transport, cycling and walking. The Council would like to discourage parking in Welhouse Lane. 2 The employees of the site should be strongly discouraged from parking around Green Close. Appropriate signage should be installed to that effect. 3 Lighting of the site should be restricted to the hours of work and the suggestion would be 8am – 8pm. 4 Flood lighting should only be directional 5 Noise levels should be restricted to be compatible with a residential area.				
11/01/22	22/00042/FUL	Meyrick Estate Down Farm Down Farm Lane Headbourne Worthy SO22 6RG	Change of use from Agricultural land to Enclosed dog walking field for hire by members of the public	22/03/22
The Council has no objection to this application				

b. To note recent decisions – There were none

Date Rec'd	Number	Address	Description	Comments by
	21/03279/ PNACOU	Meyrick Estate Down Farm Down Farm Lane HW Hampshire	Conversion of agricultural barn to three C3 dwellinghouses including setting out of domestic curtilages and all necessary conversion work	PNACOU Prior Approval details REQUIRED
	21/03278/ PNACOU	Meyrick Estate Down Farm Down Farm Lane HW Hampshire	conversion of Barn A to provide a single C3 dwellinghouse including associated works	PNACOU Prior Approval details REQUIRED
01/11/21	20/01188/HCS WR241 New Amendments	Land at Down Farm, Down Farm Lane, Headbourne Worthy SO23 6RG (application number 20/01188/HCS)	Importation and storage of road planings for crushing and screening to create recycled aggregate, including associated buildings, structures and vehicle parking application number 20/01188/HCS) – New Amendments	Permitted

c. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
12/01/22	22/00091/ PNACOU	Meyrick Estate Down Farm Down Farm Lane HW Hampshire	conversion of Barn C to provide a single C3 dwellinghouse including associated works	Extension agreed
Appeal to Sec of State	Appeal Ref. No.: APP/Q1700/ APP/Q1770/W/21 /3279319	Land off A272, Three Maids Hill, Winchester, Hampshire, SO21 2QU	Development of an Inert Waste Recycling Facility	11 th March
10/09/	19/01983/REM, 19/01984/REM. 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Barton Farm site (Kings Barton) comprising a total of 273 dwellings with associated public open space including an equipped play area (LEAP) U13/14 football pitch, allotments and related infrastructure	10/12/19

d. Enforcement – to note any enforcement matters

The enforcement matters supplied by WCC were noted.

Cllr Barrow left the meeting

C/21/172 General amenities

a. Lengthsman visit

The new contract for the Lengthsman had been supplied. The Council agreed to sign it.

Action: Clerk

b. Cycle path from Worthy Down

Cllr Porter said that the path's route close to the water treatment work needed clarifying. She said that the Rights of Way team were being involved.

c. Hedging Issues

The hedge the Red House was still outstanding and needed cutting back. Cllr Rutter agreed to take it up with the owners.

Action: Cllr Rutter

d. Bus shelter – Flower Down Barracks

It was agreed that it should be painted black.

Action: Clerk

e. 20 is plenty across Hampshire Campaign

The Council agreed that in principle it expressed support for the implementation of a 20mph in residential streets.

f. Welhouse Lane Traffic

This was dealt with under C/21/159

C/21/173 **Newsletter and communications**

The next newsletter was agreed to go out before the APM on the 23rd May. Cllr Rutter asked for a copy deadline of 18th April. The Council agreed to ask the Rev Brandish to speak at the APM and a representative from the school.

Action: Clerk

C/21/174 **Items for next agenda, date of next meeting**

The next Parish Council meeting will take place on Monday 11th April 2022 at St Mary Church Rooms, Kings Worthy.

Items for the Agenda:

Increase in Number of Councillors

History Board

Training Policy

Down Farm Lane traffic

Annual Parish Meeting

The meeting closed 9.40 pm. The Chair thanked the attendees.