

**To the Members of the Parish Council**  
**Councillors: C. Clarke-Smith, M Iredale, J Hamblin, R Watters, A de Stefano, N Wilson and M Leone**  
**You are summoned to attend a Council Meeting of Headbourne Worthy Parish Council**  
**on Monday 11<sup>th</sup> November 2024.**  
**To be held at 7.30pm at St. Mary's Church Rooms, Kings Worthy**

1. **Apologies:** To receive apologies and approve reasons for absence
2. **To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.**
3. **Public Participation\***
4. **Minutes of Council Meeting 9<sup>th</sup> September 2024**
  - a. To approve the minutes of meeting of 9<sup>th</sup> September 2024
  - b. To deal with any matters arising not on the agenda.
  - c. To deal with any correspondence.
5. **City and County Councillors' Reports**
6. **Transfer of Welhouse Woods to HWPC**  
Update on the transfer
7. **Community Building in Kings Barton**
  - a. Consider the options paper provided by Trethowans regarding the appropriate vehicle for owning and operating the community building.
  - b. Update from the WG on the progress of changing the design of the building.
8. **Barton Meadows**  
To consider exploring positively the transfer of Barton Meadows to HWPC
9. **WCC planning 2A MUGA and open space approval**  
To consider raising complaint that approved open space is not to the original specification
10. **Investment of commuted sum and reserves**
  - a. To agree updated Reserves policy
  - b. To agree updated Financial Regulations
  - c. To agree Investment Policy
  - d. To agree investment of all commuted sums, held at present by the Council including those previously agreed to be used to contribute to maintenance costs
  - d. To agree long term investment of £250,000 in Cube Total Return Balanced Portfolio
11. **Policy Review – to approve**
  - a. Data Protection policy
  - b. Data Protection Notice
12. **Budget 25/26**
  - a. Employers NI contributions increase
  - b. Agree budget and precept for 2025/2026
13. **Council and Committee meeting dates for next year**
14. **Other matters that the Internal Auditor had brought to the Council's attention in her report**
  - a. Governance Review
15. **Finance**
  - a. Recent transactions – to approve income and expenditure since last meeting
  - b. To approve budget 24/25 to date
  - c. To agree Clerk's pay increase as agreed by NALC and back pay
  - d. Receipt of commuted sum for the Welhouse Woods

**16. Planning**

**a. New applications - There are none**

Date	Number	Address	Description	Comments by
14/10/24	24/02232/LIS	Pudding Farmhouse Pudding Lane Headbourne Worthy Hampshire	Replacement of non-original single glazed front and southeast bay windows with double glazed timber windows, refurbishment and installation of heritage double glazing to southwest bay windows and refurbishment of timber front door.	13/11/24

**b. To note recent decisions**

Date	Number	Address	Description	Decision
13/09/24	24/02000/TP O	20 Nations Hill Winchester Hampshire SO23 7QY	T1 Beech - Cut back over hanging branches (approx. 2m) to reduce shading of property & to clear garage. Crown lift to 5m on number 20 side of tree, roots have effected the neighbours use of her garage - lifting pavioir's and pushing out slabs	Permitted
11/03	22/02251/FUL	Down Farm House Down Farm Lane Headbourne Worthy Hampshire SO22 6RG	Appeal to secretary of State. Redevelopment of farm buildings to provide a detached dwelling,	Appeal refused

**c. To note decisions awaited**

Date	Number	Address	Description	Comments by
01/12/23	23/02542/FUL	167 Springvale Road Headbourne Worthy Winchester Hampshire SO23 7LF	Erection of two x 3-bedroom detached dwellings following demolition of existing dwelling, garage and outbuilding with associated works.	15/01/24
31/05/23	23/01307	Home Field London Road Headbourne Worthy Winchester Hampshire SO23 7JJ	The construction of two new dwellings with associated parking on land to the immediate east of Homefield, London Road,	24/07/23
30/08/23	WR237  23/02126/HCS	Down Farm, Storage Land At Three Maids Moto Cross, Down Farm Lane,	Change of use from motocross, to a Construction, Demolition, Excavation Waste Management Facility, involving importation, treatment and storage of waste and aggregates,	Legal agreement to be completed

**d. Enforcement – to note any enforcement matters**

**17. General amenities and maintenance**

a. Lengthsman co-ordination and tasks for December/January

**18. Newsletter and Communications**

- a. Anti-Cyber crime information event
- b. Date and contributions for next newsletter.

**19. Items for next agenda, date of next HWPC, KBC and HWC meetings**

**\*Please note that public participation must relate to items on the agenda for that meeting. If parishioners wish to raise other matters with the Parish Council, please contact the Parish Clerk – contact details below**