

**Minutes of Headbourne Worthy Parish Council meeting.**

**Held at 7.30pm on Monday 9<sup>th</sup> January 2023**

**St Mary's Church Rooms, Kings Worthy**

**Email: [clerk@headbourneworthy.org.uk](mailto:clerk@headbourneworthy.org.uk)**

**Chair: J. Hamblin Clerk: Belinda Baker**

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**Present:** Cllrs J Hamblin (Chair), J Rutter, R Watters, N Wilson  
C Clarke-Smith, A De Stefano, M Iredale

Cllrs J Porter

**Apologies:** S Cramoysan

**Clerk:** Belinda Baker

**Public attendance:** Four

- C/23/107** **Apologies**  
Apologies were received from Cllr Cramoysan. Cllr Porter would be late.
- C/23/108** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**  
Cllr Rutter as Chair of WCC's planning committee does take part in planning matters.
- C/23/109** **Public Participation**  
Three members of the public were present to talk about item 6. They agreed to wait until that part of the agenda.
- C/23/110** **Minutes Council Meeting held 13<sup>th</sup> November 2023**
- a. To approve and sign the minutes of the meeting 13<sup>th</sup> November 2023**  
These were agreed to be a true record of the meeting and were signed by the Chair.
  - b. To deal with matters arising not on the agenda**  
The Clerk said the results of the Polling Places Review had been published by WCC. WCC were not prepared to install a Portacabin because of costs but had agreed to create a new polling district for Kings Barton. The Clerk was asked to write to WCC Electoral services to express disappointment at the decision and to say that it would create a barrier to voting.  
**Action: Clerk**
  - c. To deal with any correspondence**  
Cllr Porter had obtained assurance from HCC that the dropped kerb outside Worthy Barn would be installed in a few days (weather dependent).

The Chair moved item 6 up the Agenda

**C/23/111**      **Development of Sir John Moore Barracks and consequential effect on Andover Rd**

Cllr Hamblin said that although the DIO had presented their plans at the last meeting there had been not much detail and it had seemed to be a fact finding exercise. A member of public who was the Chair of the Kings Barton Residents Assoc, spoke to say that the Sec. Of State had now confirmed that the closure of Andover Rd was a local issue. He said that the KBRA were very concerned that there would be an increase in traffic from the barracks site down Winchester Ave. He said this traffic would be in excess of the design for Kings Barton. He asked the Council to support the position of the KBRA that the development should not go ahead if Andover Rd was closed. Cllr Rutter commented that increasing the connections from Kings Barton via walking and cycling routes and reducing road traffic overall in Winchester was important. Cllr Hamblin said he felt the DIO's proposals were high level. Cllr Watters said it was inappropriate to have the traffic from one development routed through another. Concern was expressed that the EV charging station would increase the traffic to/from 3 Maids roundabout. The Council unanimously agreed to support the motion that the Sir John Moore Barrack development should not go ahead if Andover Rd was closed (Cllr Rutter abstained C/23/108). It was agreed for KBC to take up the communication of this position. Cllr Wilson commented it was also possible to oppose the development on other grounds.

**Action: Clerk**

**C/23/112**      **Update on the transfer of Kings Barton Open Space**

**a. Stoney Meadows and the**

There was no further update. CALA were waiting for HCC to approve the design and installation of the roundabout.

**b. Playground 1a**

The meeting for the site to be put into one year's maintenance had been deferred until February. The Clerk had forwarded to WCC photos of the flooded areas of the playground.

**c. MUGA and 2a open space**

WCC had confirmed that the designs for the MUGA would be put forward when an agreed number of new occupations had been reached. This could happen soon. It was agreed that the Council should be more involved with this proposal and that the MUGA in Eversley park should be visited.

**Action KBC Cllrs**

**d. Football Pitches and 2b Open Spaces**

The Clerk explained that the WG would be putting up a survey on Facebook to ascertain the opinions of the Kings Barton community for the proposal. She said that WG wanted to understand the balance between cost and revenue for grassed and artificial pitch. They were due to meet the Kings Worthy Clerk to gain an understanding of pitch management from him.

**C/23/113**      **Speed limit outside Welhouse Mews**

The Clerk had circulated a response from HCC which said that they were unable to progress moving the 30mph sign to further down Welhouse Lane. Cllrs noted that the proposal would mean moving the 30mph limit only 150m down the road and the driveway at Welhouse Mews would be affected. The

Clerk was asked to write back and express disappointment in the decision and suggest that the Council would be prepared to pay for the changes.

**Action: Clerk**

**C/23/114**      **Budget 24/25**

The Chair asked the Cllrs if there were aware of any matters that should be included in the proposed budget as considered at the November meeting C/23/099. There were none. The Clerk explained that she had taken budget for her increase in salary as agreed C/23/102c, from the proposed general reserve and kept the precept as the amount agreed at the November meeting C/23/099. The Precept of £63380, was agreed unanimously. The Clerk was asked to send the request to WCC.

**Action: All Cllrs**

Cllr Porter joined the meeting.

**C/23/115**      **Policy Review**

**a. Community Engagement Policy**

The Policy was agreed to be appropriate, the Clerk was asked to publish it.

**Action: Clerk**

**C/23/116**      **SLR**

**a. Update on repair of old SLR and purchase of new one**

The old SLR/SID that had been vandalised before Christmas had been sent for repair. The new SLR/SID (C/23/100a) was on order with Westcotec. The Council agreed to the repair costs quoted by Westcotec and the repair costs to the ground socket but said that the use of the location should be deferred. The Clerk confirmed that the repairs were covered by the insurance but there was an excess charge of £250. This charge was agreed by the Council. The Clerk was asked to design two rotations for the devices.

**Action: Clerk**

**b. Agree fees for undertaking the rotation**

The fee of £220 (C/23/100b) was agreed for J Berry to do 2 rotations.

**C/23/117**      **Finance**

**a. Recent Transactions – to approve income and expenditure since last Council meeting.**

Payments 83-110 from the current account had been circulated prior to the meeting. These were reviewed and approved. The income from Stockbridge PC was for the share of a training course for the Clerk. Payments were noted against the bank statements.

Opening Balance		109330.56
Stockbridge PC	Income	22.5
Hugo Fox (website hosting)	83	11.99
KBRA (grant)	84	210
J Berry (SLR rotation)	85	139.17
HMRC (Clerk's tax + Emp NI)	86	522
PCC Kings Worth (Room hire)	87	30
Vitaplay (Greenfields Q inspection)	88	58.2

Greensmile (Greenfields & Dell maintenance)	89	570
HCC (Greenfields playground sign)	90	440.4
ADH printing (newsletter)	91	230
YMML (clerk's office & consumables)	92	36
Geosphere	93	60
Vitaplay (Dell Inspection)	94	58.2
B Baker (salary)	95	1499.24
Standard Life (Clerk's Pension - both)	96	25.63
Hugo Fox (website hosting)	97	11.99
Greensmile (Greenfields & Dell maintenance)	98	570
UWAT (Hall Hire)	99	37.5
CALA (SLR installations)	100	750
Glasdon (Greenfields bin)	101	5889.44
J Berry (SLR rotation)	102	139.17
PCC Kings Worthy (Hall Hire)	103	37.5
Westcotec (new SLR batteries)	104	210.60
YMML (clerk's office & consumables)	105	36
B Baker (expenses)	106	136
HMRC (Clerk's tax + Emp NI)	107	335.44
B Baker (salary)	108	1233.16
Unity Bank (service charge)	109	18
Standard Life (Clerk's Pension - both)	110	25.63
Closing balance		101332.80

Income to the Instant Saver Account was noted as £306.49 interest.

Opening Balance		47491.27
Interest	Income	306.49
Closing balance		47797.76

**b. To review budget 23/24 year to date.**

This was reviewed and approved. The Council agreed that the marquee purchased by the KBRA would be transferred to HWPC. The cost of this item should be removed from the grant budget and the payment, now a reimbursement of the purchaser, would be taken from the general reserve.

**Action: Clerk**

**c. Grant application from Citizen's Advice**

This was agreed for £250.

**Action: Clerk**

**d. Grant application from 3<sup>rd</sup> Winchester Scout Group**

This was agreed for £300.

**Action: Clerk**

**C/23/118**

**Planning**

**a. New Applications**

Date	Number	Address	Description	Comments by

01/12/23	23/02542/FUL	167 Springvale Road Headbourne Worthy Winchester Hampshire SO23 7LF	Erection of two x 3-bedroom detached dwellings following demolition of existing dwelling, garage and outbuilding with associated works.	15/01/24
The Council did not object to the application but asks that the public path that runs along the back of the property should be retained. The path runs from the Dell to Springvale Rd and is maintained by the Parish Council. The path was stipulated in a previous planning application for the site. This request is in accordance with that planning application				
18/12/23	23/02913/DIC	Ro-Mar-Ed Mortimer Close Kings Worthy Winch SO23 7QX	Discharge of conditions No.3, 6, 7, 8, 9, 11, 20 & 21	12/02/24
The Council had no objections				

**b. To note recent decisions**

Date	Number	Address	Description	Decision
10/10/23	23/02072/HOU	145 Springvale Road Headbourne Worthy Winchester Hampshire SO23 7LF	I have a terrace 4feet in depth on the front of the house. I want to extend the depth by 5 feet.	Permitted
12/10/23	23/02408/DIC	Land To The East Of The A272 Andover Road Littleton Hampshire	Earthworks Methodology GGP-29348-C-100-A Existing Topographical Survey Plan GGP-29348-C-101-B-Site Layout Plan GGP-29348-C-108-B-Proposed Site OBM Three maids Main works Rev 2	Permitted
03/07/23	23/01594/FUL	Three Maids Field Andover Road Littleton Hampshire	Development of an Electric Vehicle Charging Station (EVCS) with associated means of access, internal parking and roadways, siting of ancillary power generation, storage and distribution infrastructure, landscaping and engineering works, erection of ancillary restaurant, outdoor seating and play area.	Permitted

**c. To note decisions awaited**

Date Rec'd	Number	Address	Description	Comments by
30/11/23	23/02450/PNA COU	Down Farm House Down Farm Lane Headbourne Worthy Winchester Hampshire SO22 6RG	Conversion of agricultural Barn into C3 dwelling house including associated works	22/12/23
30/08/23	WR237 23/02126/HCS	Down Farm, Storage Land At Three Maids Moto Cross, Down Farm Lane, Headbourne Worthy Hampshire SO22 6RG	Change of use from motocross, to a Construction, Demolition, Excavation Waste Management Facility, involving importation, treatment and storage of waste and aggregates, with offices, structures and vehicle parking (retrospective).	27/09/23
31/05/23	23/01307	Home Field London Road Headbourne Worthy Winchester Hampshire SO23 7JJ	The construction of two new dwellings with associated parking on land to the immediate east of Homefield, London Road,	24/07/23
10/09/	19/01983/REM , 19/01984/REM . 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Kings Barton site; total of 273 dwellings; public open space; play area (LEAP); U13/14 football pitch; and allotments	10/12/19

**d. Enforcement – to note any enforcement matters**

The enforcement matters were noted.

**C/23/119**      **General amenities and maintenance**

It was requested that the lengthsman should remove graffiti on the bus shelter at the bottom of school lane. Cllt Watter asked that the paths in Kings Barton close to the railway line should have the foliage cutting back. The Clerk noted that the lengthsman was now over budget by £221 and the maintenance budget was being used to pay for his work. The Lengthsman had submitted a quotation for cutting back the hedges on the Nun's Walk and for brushcutting the path by the Nature reserve. The quotation for £1280 for both pieces of work was agreed.

**Action: Cllr Clarke-Smith, Clerk**

**C/23/120**      **Newsletter and communications**

**a. Date and contributions for next newsletter**

The community letter pick date was agreed as 23<sup>rd</sup> March and the copy deadline for the newsletter was 29<sup>th</sup> February. The Clerk was asked to write about the Nun's Walk project. Cllr Watters asked for this to be on the KBC Agenda.

**Action: Cllr Rutter, Clerk**

**b. Website**

The Clerk said that improvements were needed to the website to make it easier navigate around. She had not been able to start this project.

**Action:, Clerk**

**C/23/121**      **City and County Councillor Reports**

Cllr Porter said the works to the dropped kerb in Springvale Rd had been complicated by a tree falling onto the road. She had asked HCC to check drains for debris. She said that HCC was consulting on the future services that it would be able to offer. She asked the PC to be aware that some funding for local charities would not be available from HCC next year. She said she would be meeting officers concerning Welhouse Lane and asked that the letter to HCC (C/23/113) should be delayed until after this meeting. This was agreed.

**C/22/122**      **Items for next agenda, date of next meeting**

The date of the next meeting would be on Monday 11<sup>th</sup> March at St. Mary's Church Rooms, Kings Worthy.

Items for the Agenda:

Risk Assessments

Asset Register

Kings Barton open spaces acquisition

**Action: Clerk**

The meeting closed 9.15pm  
The Chair thanked the attendees.