

## Minutes of a Meeting of Headbourne Worthy Parish Council

Held on Monday 12<sup>th</sup> July 2021

Kings Barton Playground, nr Winchester

Email: [clerk@headbourneworthy.org.uk](mailto:clerk@headbourneworthy.org.uk)

Chair: Cllr Welland Clerk: Belinda Baker

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**Present:** Cllrs C Welland (Chair), J Rutter  
G Macpherson

J Porter

**Apologies:** D Barrow, C Clark- Smith, M Iredale  
S Cramoysan

**Clerk:** Belinda Baker

**Public attendance:** One

**C/21/042** The Clerk noted that the Council was quorum with three Councillors.

**C/21/043** **Apologies**  
Apologies were received from D Barrow, C Clark-Smith, M Iredale. Cllrs Barrow and Clark-Smith had been told to isolate after coming into contact with Covid. Cllr Welland informed the Council, with regret, that Cllr Duncan had resigned. She thanked Cllr Duncan for her efforts, especially her helpful legal advice.

**C/21/044** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**  
Cllr Porter is a trustee of Winchester Citizen's Advice. Cllr Rutter is a WCC Councillor.

**C/21/045** **Public Participation**  
The member of the public was doing work experience with the Council. He commented that the footpaths were overgrown in many places.

**C/21/046** **Minutes of Meeting of Councillors 14<sup>th</sup> June 2021**  
**a. To approve and sign the minutes of the meeting 14<sup>th</sup> June.**  
The minutes were agreed as a true record of the meetings.  
**b. To deal with matters arising not on the agenda**  
The Clerk informed the Council that HALC had forwarded the consultation on the proposed Parliamentary constituency changes.  
**c. To deal with any correspondence**  
There was none.

**C/21/047** **City and County Councillor's Reports**  
**i** Cllr Porter had circulated a report before the meeting. She notified the Council that the County Council had commented on the M3 Jct 9 plans; that there

would need to be a roundabout at the Cart & Horses junction and on the number of cycle paths. They also agreed that the footpath to Winnall should be upgraded to a cycle path. They had asked for acoustic fencing as noise mitigation. She brought to the Council's attention the HCC budget consultation that was open until 18<sup>th</sup> July.

- ii Cllr Rutter commented that, similar to HCC, the WCC response to the M3 consultation had emphasised the need for cycle paths. She noted that new social housing was now open in Kings Worthy and was for mixed tenure.

**C/21/048**

**Kings Barton**

**a. To Receive update from residents**

There were no residents present but Cllr Rutter explained that the Kings Barton Forum meeting was due to be held the next day. She said she would be bringing up that the trigger points were not being met by Cala and she wanted this addressed. Cala had put in a temporary measure to deal with the sewage problems and Southern Water was monitoring the situation. She wanted to hear from HCC about progress on the Andover Rd crossing and regarding the re-surfacing of the footpath from Andover Rd to the School. She commented that there were issues ensuring Winchester Avenue was of sufficient standard to be adopted by HCC. She commented that the path to Headbourne Worthy village under the railway bridge had been agreed with the railway but Cala had not yet applied for permission to install a light. She said that any EV chargers would be for future residents and that the street furniture was likely to be installed in August.

**b. Kings Barton Playground**

Cala had confirmed by email that they would be dealing with the thistles. Benches and bins were still outstanding. Cllr Welland brought to the Council's attention that the playground, laid out with hedging, would require considerable maintenance and the Council's precept would have to rise to accommodate the work. She queried the appropriateness of the hedging as a safeguarding issue because a LAP should have clear visibility into it at all times. The Council agreed to request that the hedging was removed and that a double gate should be installed to allow for mowers to enter. It was requested that the Council be consulted on the design of the future playgrounds in the development. The Clerk was asked to request this from Julie Pinncock, WCC Planning.

**Action: Clerk**

**C/21/049**

**Resilience/Emergency Planning**

**a. Work on Springvale Rd**

It was noted that this was ongoing. There was no information as to what was causing the actual blockage in the pipework. It was noted that if the blockage could be removed it was possible the mitigation ditch would not be needed.

**b. Drainage ditch on private land**

Cllr Welland had asked HCC to for confirmation that the flooding in 2014 had included raw sewage from the sewage plant. HCC had directed her to WCC, D Imgram, for this information but WCC did not have a record of this matter. Cllr Welland expressed concern that WCC's record keeping was incomplete. The Clerk had received confirmation from HCC legal dept. that if the risk of not building the ditch resulted in a risk to public health the Council should make their decision on a risk-based approach.

- C/21/050**      **The Dell**  
**a. Small Tunnel**  
Trimmers was having an issue with suppliers for the turf and had been unable to start work. They suggested that it would be possible to work without the turf and use topsoil and seed instead. The Council agreed to try this approach.  
**b. Maintenance**  
The Council agreed that the 2 year maintenance appointment should be awarded to Trimmers. The Clerk had written a letter to Trimmers outlining the agreement. This was agreed.  
**Action: Clerk**
- C/21/051**      **Increase in numbers of Councillors**  
The Clerk had provided guidance on local governance. Cllr Welland noted that the guidance for the number of Councillors was 6-12 Councillors for 500 residents. In Headbourne Worthy Parish there were now over 600 homes, therefore, there was scope for increase. The Auditor had made the point that the increase in precept was overly burdensome for a council of 7 members. The Clerk explained that the only way to force WCC into a governance review was to present a petition from the parishioners with over 250 names. Cllr Porter said she didn't think that WCC would undertake a governance review until Kings Barton had at least 750 residents, but she assured the Council that the previous letters on this subject has been taken seriously. The Council pointed out that a reply from WCC had never been received. It was agreed that Cllr Rutter as a WCC Cllr would follow up with WCC to understand the reasoning.  
**Action: Cllr Rutter**
- C/21/052**      **Policy Review**  
The Council agreed that a Working Party should be set up to review the Standing Orders to be presented to the Council at the September meeting. The Clerk was asked to arrange a Zoom meeting.  
**Action: Clerk**
- C/21/053**      **M3 Junction 9 upgrade**  
The Clerk confirmed that the two responses from the Council had been forwarded to the M3 jct 9 consultancy.
- C/21/054**      **Winchester 10k Race**  
Ms Wickens from Challenging Events had agreed to attend the Council meeting of 13<sup>th</sup> September.
- C/21/055**      **Infrastructure Plan**  
**a. SLR Posts**  
The Clerk had made up a rotation of the newly available posts. These had been forwarded to JJ Berry who was doing the installations. Cllr Porter expressed an interest in the data on the speed of traffic from the SLR. The Clerk was asked to chase Mr Jane from HCC regarding the key, socket and a quotation for installing more sockets.  
**Action: Clerk**  
**b. De-fibrillator**  
Cllr Iredale did not attend to give an update.

**c. Access to Nun's Walk**

The Clerk had emailed a Mr Jon Roose at Highways England to ask if the access to Nun's Walk across Highways England land could be granted as a permissive footpath. She had not had a reply.

**Action: Clerk**

**d. School Lane Fencing**

Cllr Welland asked that the posts should be similar to those installed at Meadowlands in Kings Worthy. Cllr Porter suggested these has been installed by HCC. She asked the Clerk to email HCC to ask for a quotation and copy in Mike Pillans.

**Action: Clerk**

**e. CIL package including upgrade to Nuns' Walk plans**

Cllr Welland had met with Cllr Ferguson of WCC, St Bartholomew's ward, but she was unconvinced that the project would be taken up by the other bodies. She noted that  $\frac{3}{4}$  of the path was in Headbourne Worthy. Cllr Ferguson had not been keen to upgrade the path to a cycle path. WCC had cut back the nettles. Cllr Porter informed the Council that grants were going to be available for renovating footpaths that had suffered over Covid. The Clerk was asked to arrange a meeting with Aquascience to obtain advice and a quotation.

**Action: Clerk**

**C/21/056**

**Finance**

**a. Recent Transactions – to approve income and expenditure since last meeting of Councillors**

Payments 11-16 had been circulated prior to the meeting. These were reviewed and approved. Payments were verified against bank statements. There was income from a VAT repayment.

Opening Balance		84229.11
HMRC VAT (VAT repay)	Income	4173.31
ICO (Subscription)	11	35
J Berry (SLR rotation)	12	119.17
Trimmers (Dell Maintenance)	13	288
B Baker (salary)	14	299.78
Unity Bank	15	18
D Welland (newsletter delivery)	16	100
Closing balance		87542.47

**b. To review budget year to date**

This was agreed.

**c. External Auditor**

The Clerk informed the Council that she had submitted all the required information to the external auditor and the exercise of rights was taking place.

**d. Grant Application from Citizen's Advice**

The Council agreed to donate £250 to Citizen's advice. The funding would be used the training and mentoring of volunteers. The Council considered this to be appropriate.

**Action: Clerk**

C/21/057

**Planning**

**a. New applications – to agree responses**

Date Rec'd	Number	Address	Description	Comments by
5/07/21	21/01809/TPO	Headlands School Lane Headbourne Worthy SO23 7JX	T1 Beech remove 2 x low lateral limbs and prune 1 x limb by 1-1.5m to balance canopy. As general management of tree.	26/07/21
The Council has no comment to make				

**b. To note recent decisions**

Date	Number	Address	Description	Result
8/03/21	21/01051/HOU	15 Hyldeborne Road Winchester SO22 6GX	1. Part conversion of the existing garage to a home office, no change to the building footprint. New doors are proposed for the garage's rear garden facing side elevation. 2. Modifying the existing paving slabs in the rear garden. 3. New decking in the rear	Permitted

**c. To note decisions awaited**

Date Rec'd	Number	Address	Description	Comments by
04/06/21	21/01449/DIC	Land At St Swithuns Church London Road, HW	Discharge of condition 3 for application 18/01978/FUL	18/06
12/06	PLAN/DS/WR241	Land at Down Farm, Down Farm Lane, Headb Worthy SO23 6RG	Importation and storage of road planings for crushing and screening to create recycled aggregate, including associated buildings, structures and vehicle parking	13/07
10/09/	19/01983/REM, 19/01984/REM. 19/01985/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping) of the fourth phase of development (phase 4A) of the Barton Farm site (also known as Kings Barton) comprising a total of 273 dwellings with associated public open space including an equipped play area (LEAP) U13/14 football pitch, allotments and related infrastructure in pursuance of conditions 05, 11, 12 of outline permission 13/01694/FUL. The original outline permission was an application requiring an environmental impact assessment and was submitted with an environmental statement.	10/12/19

**d. Enforcement – to note any enforcement matters**

Cllr Welland notified the Council of an enforcement issue in School Lane. It was noted that the Clerk was still not receiving the WCC enforcement list. She was asked to contact Julie Pinnock.

C/21/058

**General amenities**

**a. Regular Maintenance schedule**

Cllr Macpherson agreed to meet with Cllr Welland to discuss.

**Action: Cllr Welland, Cllr Macpherson.**

**b. Lengthsman visit**

Nothing was noted for the August visit.

**Action: Cllr Welland**

**c. Litter Pick**

This was scheduled to take place on 17<sup>th</sup> July.

C/21/059

**Newsletter and communications**

The Clerk noted that because the scheduled newsletter deliverer had tested positive for Covid and he had been unable to undertake the deliveries. The Council agreed that D. Welland could step into help. The Council thanked him. Cllr Rutter suggested publishing the next newsletter in September and a Christmas card in December. It was agreed that the September issue should include a questionnaire regarding the Nun's Walk proposal because evidence of community engagement would assist the application.

**Action: Cllr Rutter**

C/21/00

**Items for next agenda, date of next meeting**

The next Parish Council meeting will take place on Monday September 13<sup>th</sup>. Since restrictions would be lifted the meeting was due to take place at Church Rooms, Kings Worthy.

Items for the Agenda:

Winchester 10K Race

Nun's Walk Access

The meeting closed 9.40 pm. The Chair thanked the attendees.