

Minutes of a Meeting of Headbourne Worthy Parish Council.

Held on Monday 12th September 2022

St. Mary's Church Rooms, Headbourne Worthy

Email: clerk@headbourneworthy.org.uk

Chair: J. Rutter Clerk: Belinda Baker

Present: Cllrs J Rutter (Chair), C Welland, J Hamblin,
M Iredale, R Watters, C Clarke-Smith

Cllrs S Cramoysan, J Porter

Apologies: Cllr B Lee

Clerk: Belinda Baker

Public attendance: Two

C/22/060 Death of Her Majesty, the Queen

The Chair read the public proclamation announcing the death of the Queen and the accession of King Charles III. The Council held a two minute silence in honour and in reflection of Her Majesty.

C/22/061 Apologies

Apologies were received from Cllr Lee.

C/22/062 To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda

Cllr Welland declared an osi in planning application 22/01587, Cllr Clarke-Smith an osi in 22/01776, Cllr Rutter as Chair of the planning committee does not comment on planning matters.

a. Confirmation of Chair of the Council

Cllr Rutter was confirmed as Chair of the Council (C/22/023), she signed the Declaration of Acceptance of office form.

C/22/063 Presentation of Acorn Bioenergy

The Council was addressed by the Business Development manager of Acorn Bioenergy that had recently made a planning application for an anaerobic digester at 3 Maids roundabout. He explained that the project was to create a renewable source of gas that could be directed into the gas grid to create renewable heat as well as an HGV fuel. The CO2 would also be captured and turned in to fuel. He said the site was well screened. Vehicular access was very good as the site was next A272 and A34 and farm traffic would not need to use adjacent villages for access. He said the project would provide income for local farmers and secure crop diversity. There was likely to be 6 new local jobs created. The Council were positive regarding the application.

C/22/064 **Public Participation**
There were no attendees.

C/22/065 **Minutes Council Meeting held 13th June and 11th July 2022**
a. **To approve and sign the minutes of the meeting 13th June and 11th July 2022.**
Both minutes were agreed as a true record of the meetings.
b. **To deal with matters arising not on the agenda**
There were none.
c. **To deal with any correspondence**
There was none.

C/22/066 **County Councillor Reports**

i Cllr Porter spoke to say she was chasing an update of the Worthy Rd cycle path. She wanted to raise awareness of a pony and trap meeting at Micheldever which was causing concern for drivers. She was chasing HCC regarding improvements to the School Lane fencing and road problems at that junction. She said she would be speaking to the landowner adjacent to Down Farm Lane to see if some passing places could be installed on the road. She said she had asked HCC to re-think the strategy around closing Andover Rd. A number of roads converged in the same area and she had queried which should be closed and which kept open. She said that the Council would need to pay for the 2 licences for the History Board. It was proposed that the Council applied for Cllr Porter's Councillor grant to assist with the cost of the licences. This was agreed. The Clerk was asked to make the application.

Action: Clerk

ii Cllr Cramoysan spoke to say that there was a new officer to deal with Kings Barton matters – Naomi Arnold. He expressed a hope that this would improve relations with CALA. He said he was aware of some anti-social behaviour in 1A and he would be working with the Housing Assoc to deal with it. Cllr Iredale advised that it was helpful to co-ordinate the response from the residents.

a. **Agree attendance at HCC Walking and Cycling Workshop**

Cllr Rutter and Cllr Hamblin agreed to attend.

Action: Cllr Hamblin, Cllr Rutter

C/22/067 **Council Matters**

a. **Councillor emails**

Some Councillor confirmed that the new emails were working effectively, Cllr Rutter, Hamblin and Clark-Smith had some difficulties. The Clerk said she would send them a "Help" Sheet from the ISP.

Action: Clerk, Cllr Rutter, Cllr Hamblin, Cllr Clarke-Smith

b. **Update on Increase in the number of Councillors.**

It was noted that the July meeting of the Council had had to be cancelled because too few Cllrs were able to attend. Cllr Watters said that the responsibility for a growing community was being spread too thinly. He said that he did not think a full governance review was appropriate at this time because the number of houses was set to grow substantially over the progress of the development. He said that in the meantime it was important to deal with issues that arise and to make robust decisions which could be handed over to a new Parish Council in due course, possibly in 10 years. Cllr Rutter confirmed that the Working Group had been set up to spread the

burden. Cllr Cramoysan and Cllr Porter advised the Council to write a formal letter which they could deal with at WCC. The Council resolved to write to WCC to request an increase in the number of HWPC Councillors from 7 to 12. The Council requested that the increase should be effected immediately and without prejudice to any future Community Governance Review. This resolution was agreed. The Clerk was asked to write to the Worthy Ward WCC Councillors.

Action: Clerk

c. Consider appointment of external Auditor

The Council agreed not to change the external auditor.

C/22/068

Policy Review

a. Approve terms of Reference for Council's Working Groups

These were agreed.

b. Approve Terms of Reference for KBWG

These were agreed.

c. Approve reviewed Standing Orders

These were agreed.

d. Approve reviewed Financial Regulations

These were agreed.

C/22/069

Kings Barton

a To note the minutes of the KBWG meeting held 20th June and 18th July 2022

The minutes were noted by the full Council.

b Provide Update on KG WG membership

The members of the WG were agreed as Cllr Rutter (Chair), Cllr Watters, Cllr Iredale, Mike Slinn, Eliza Barber, Kim Le Geyt, Antonio De Stefano.

c Provide update regarding acquisition and management of Open Spaces

The Clerk had circulated an email from WCC's Mr S Lincoln to say that WCC was still negotiating the "dowry" funds with CALA. Also circulated to the Cllrs was a Maintenance Plan for the Open Spaces. Cllr Watters questioned the ownership of the small pieces of land within the settlement. Cllr Rutter commented that ownership by the PC would enable residents to have democratic control. Cllr Watters said he would talk to residents about the PC taking on all open space. Cllr Rutter commented that the Council was likely to need a full time employee for maintenance. A meeting was scheduled with CALA and WCC regarding the next parcel of Open Space to be signed off for handover.

Action: Cllr Watters

d Provide update 1A Playground

The Clerk had circulated an email from WCC's K Morgan which stated that she was unsure if the equipment had been ordered from Timberplay.

e Consider possible temporary Parish Council name change

Cllr Rutter proposed that the name of the PC should be temporarily changed in order to acknowledge the Kings Barton development. She said that she wanted Kings Barton to feel they were an equal and important part of the PC and for this to be recognised publicly. Cllr Iredale agreed that it might help with engagement with Kings Barton. Cllr Watters was unenthusiastic. He felt that a change to two separate PCs was for 10 years time and in the meantime it was a distraction to pretend they were separate. Cllr Welland

suggested that this was a decision for the Working Group. It was agreed to refer the proposal to the WG.

Action: Clerk, KBWG

f Consider appointment of solicitor re the land handover

Cllr Rutter said that WCC may be paying for the solicitor to undertake the handover legalities. She asked the Clerk to check with Ms Arnold.

Action: Clerk

C/22/070

The Dell

a. Signage for the paths

The Council considered the proposal to place signage on the Dell but agreed not to take this forward at this time. The proposal for signage for the path from Springvale Rd was not agreed. The Clerk was asked to pursue the proposal to plant a Cherry tree for the Queen's jubilee at the Dell.

Action: Clerk

b. Inspections for playgrounds

The Council considered the proposal by Vitaplay to inspect and repair the playground quarterly. The proposal was agreed. It was agreed that the Clerk would inspect the playground when she pinned up the notices monthly. She was not being asked to touch anything. She was asked to install signage with the Council's contact details.

Action: Clerk

C/22/071

Community Resilience

a. Agree Terms of Reference for Community Resilience Working Group

The Council agreed the Terms of Reference

b. Agree membership of the Working Group

The Council agreed that Cllr Welland was Chair and Cllr Lee would be asked to join. Members from the community were agreed as D Barrow, D Gibson, P Angelo Santo, N Roberts and T Elliott.

c. Update on Meeting held on site with HCC

Cllr Welland informed the Council that a productive meeting with HCC and the landowner had been held. The landowner was willing to consider part of his paddock for an attenuation pond. Cllr Welland acknowledged there would be legal issues with this proposal. She said that she wanted to ensure quarterly meetings with HCC.

Action: Cllr Welland

C/22/072

Down Farm Lane – Update from Working Group

The Council agreed the Terms of Reference of the Working Group. Cllr Hamblin said that photos and a final report of the progress of the Working Group would be available at the next meeting.

Action: Cllr Hamblin

C/22/073

Infrastructure Plan

a. Access to Nun's Walk

Cllr Welland was due to have a meeting on site with National Highways.

Action: Cllr Welland

b. School Lane Fencing

This was dealt with under C/22/066i

c. History Board

This was dealt with under C/22/066i

Action: Clerk

d. Upgrade to Nuns' Walk

The Lengthsman was due to undertake work on the grips later in the month. Cllr Welland commented that there was further work that she needed further quotations from Aquascience to provide. The Clerk was asked to chase the quotations

Action: Cllr Porter, Clerk

e. Defibrillator

Now that the owner of Cobbs had agreed in principle to house the defibrillator, Cllr Rutter agreed to approach the shop.

Action: Cllr Rutter

f. SLR in Kings Barton an Andover Rd

The Council agreed to ask Ms Arnold to chase the installation of the SLR sockets in Kings Barton. The Council did not agree that the temporary posting of the SLR on Andover Rd was appropriate. The Council felt that the imminent installation of the puffin crossing would create changes in the use of the road and that the 40mph zone was going to be extended.

Action: Clerk

C/22/074

Finance

a. Recent Transactions – to approve income and expenditure since last Council meeting.

Payments 24-48 had been circulated prior to the meeting. These were reviewed and approved. The income was the Precept, a grant from HCC, split payment for the Clerk training crse and a VAT refund. Payments were verified against bank statements.

Opening Balance		90165.44
HCC countryside grant	income	1020
HMRC (VAT return)	Income	10352.16
Stockbridge PC (split crse)	Income	49
WCC (percept)	Income	16380
ICO (membership)	24	35
SLCC (Training crse)	25	18
HCC (History Board)	26	909.6
Gallaghers (insurance)	27	585.42
J Berry (SLR rotation)	28	139.17
B Baker (Travel exp & APM beverages)	29	156.22
HMRC (Clerk tax, NI)	30	47
B Baker (Salary)	31	534.06
YMML (clerk's office & consumables)	32	30
Trimmers (Dell Maintenance)	33	288
PCC Kings Worthy	34	30
Untiy Bank	35	18
Tubbs Hall (Room hire KBWG)	36	15
B Baker (Salary)	37	459.86
J Berry (SLR rotation)	38	139.17
PCC Kings Worthy	39	30

Trimmers (Dell Maintenance)	40	288
YMML (clerk's office & consumables)	41	30
HALC (Clerk Training Crse)	42	117.60
HMRC (Clerk tax, NI)	43	41.20
J Berry (SLR rotation)	44	139.17
Trimmers (Dell Maintenance)	45	288
YMML (clerk's office & consumables)	46	30
Tubbs Hall (Room hire KBWG)	47	15
B Baker (Salary + KBWG hrs)	48	502.04
Closing balance		113076.09

b. To review budget 22/23 year to date

This was reviewed and approved.

c. Agree for KBWG to have budgetary responsibility of Kings Barton Reserve

This was agreed.

Action: Clerk

C/22/075

Planning

a. Update on Local Plan

WCC would be providing an update in a week's time.

b. Agree that KBWG may comment on behalf of HWPC on Kings Barton planning matters.

This was agreed

c. New Applications – to agree Council response

Date	Number	Address	Description	Comments by
05/08	22/01776/HOU	Pudding Farm, Pudding Farmhouse Pudding Lane Hampshire SO23 7JL	Refurbishment and alteration of Grade II Listed Building and rear extension	27/09/22
05/08	22/01777/LIS	Pudding Farm, Pudding Farmhouse Pudding Lane Hampshire SO23 7JL	Refurbishment and alteration of Grade II Listed Building and rear extension	27/09/22
The Council had no comment to make on either application				
18/07/22	22/01587/FUL	The Haven School Lane Headbourne Worthy SO23 7JX	Demolition of Existing and Replacement Dwelling and Garage with associated Minor Site Works	13/09/22
Headbourne Worthy Parish Council objects to the application on the grounds that the application is for a very large 3 storey dwelling and is replacing a much smaller bungalow. The Council feels that the replacement property will be out of character with the neighbourhood. The property is positioned in the settlement gap and therefore the Council feels that the housing should be in keeping with the other housing and should not dwarf the dwelling that it is replacing, in order to keep disruption with the settlement gap to a minimum. Care should be taken that the proposed property does not overlook the other resident's property because this proposal is much higher than theirs.				
05/09/22	22/01991/TPO	4 St Nicholas Rise Headbourne Worthy Hampshire SO23 7SY	T1 Ash tree fell due to Ash dieback, tree has early signs but has limited access so needs removal while still safe to climb	26/09/22
The Council had no comment to make				

d. To note recent decisions

Date	Number	Address	Description	Comments by
25/07	22/01324/DIC	Apple Crumble Lane Headbourne Worthy Hampshire SO23 7JL	Application to discharge Condition 8 of permission 20/01860/FUL 1) SAP report 2) Water Efficiency Calculations.	Permitted
17/06	22/01337/NMA	Land To The East Of The A272 And West Of The A34 Christmas Hill Worthy Down Hampshire	Non-material minor amendment to planning permission 20/02311/FUL - Installation of a GRP kiosk.	Accept
21/06	22/01363/DIC	Well House Cottage Wellhouse Lane Headbourne Worthy SO22 6PG	Condition 6, 7, 8 and 9 of 20/00845/FUL	Permitted
20/06/22	22/00992/HOU	The Stablings London Road Headbourne Worthy Hampshire SO23 7JJ	Single Storey rear extension Raise roof of outbuilding to provide first floor accommodation and conversion of garage to carport	Permitted
13/07/22	22/01565/TPO	Taylor's Corner, Laundry Cottage Bedfield Lane Headbourne Worthy Hampshire SO23 7JH	T1 Lime - Crown lift to 4.5	Withdrawn
23/06/22	22/01382/HOU	1 Roman Drive Winchester Hampshire SO22 6GA	Single storey rear extension	Permitted
10/06/22	22/01300/PN ACOU	Down Farm House Down Farm Lane Headbourne Worthy Winchester Hampshire SO22 6RG	detached agricultural outbuilding to be converted to a proposed residential use	Prior Approval details Refused
12/01	22/00091/ PNACOU	Meyrick Estate Down Farm Down Farm Lane HW Hampshire	conversion of Barn C to provide a single C3 dwellinghouse including associated works	Prior approval details Required
26/09/19	19/02122/RE	Barton Farm, Andover Rd	Reserved Matters application for details (layout, scale, appearance and landscaping) of the second phase of development within the Neighbourhood Centre (Phase 2B, Plot 3) of the Kings Barton site. Plot 3 comprises of a Children's Day Nursery (Use Class D1 Non-Residential Institution) with associated outdoor play area, car parking and landscaping, in pursuance of conditions 05, 11 and 12 of permission Outline 13/01694/FUL.	Permitted

e. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
20/06	22/01354/HOU	22 Hyldeborne Road Winchester Hants SO22 6GX	Loft conversion	
06/07/22	22/01500	Harestock Wastewater Treatment Works Andover Road Hants SO22 6NR	Installation of four temporary Portakabin buildings to be used as two new offices, a canteen and a welfare room to support a relocation to a new site for 104 weeks	05/09/22

06/07	22/01617	The Alpines, School Lane Headbourne HantSO23 7JX	Erection of detached two storey four bedroom dwelling, and associated access and landscaping	27/07/22
19/04	22/00831/HOU	51 Granadiers Road Winchester Hants SO22 6GU	Change of use of one side of the double garage into an office space	27/06/22
10/09/	19/01983/REM 19/01984/REM 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Kings Barton site comprising a total of 273 dwellings with public open space including an play area (LEAP) U13/14 football pitch, allotments and infrastructure	10/12/19

d. Enforcement – to note any enforcement matters

Two enforcement matters were noted

C/22/076

General amenities

a. Lengthsman visit

Footpaths Little Grove Bridleway and Larkwhistle were agreed to be put on the next schedule.

Action: Clerk, Cllr Hamblin

b. Cycle path from Worthy Down

Cllr Porter confirmed that work on this cycle path would take place after harvest. It was hoped to be completed by Christmas.

C/22/077

Newsletter and communications

a. Area of the website for Kings Barton matters

This was agreed. Cllr Welland was due to meet the Clerk online to start creating a separate area.

Action: Cllr Welland, Clerk

b. To discuss date of next newsletter

Cllr Rutter confirmed the next newsletter would be in October with a copy deadline of 10th Oct.

Action: Cllr Rutter

C/22/078

Items for next agenda, date of next meeting

The date of the next Council meeting would be Monday 10th October at St Mary Church Rooms.

Items for the Agenda:

Kings Barton WG

Down Farm Lane WG report

The meeting closed 9.55 pm. The Chair thanked the attendees.