

**Minutes of Headbourne Worthy Parish Council meeting.**

**Held at 7.30pm on Monday 10<sup>th</sup> March 2025**

**St. Mary's Church Room, Kings Worthy**

**Email: [clerk@headbourneworthy.org.uk](mailto:clerk@headbourneworthy.org.uk)**

**Chair: J. Hamblin Clerk: Belinda Baker**

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**Present:** Cllrs J Hamblin (Chair), R Watters, M Leone, N Wilson  
A De Stefano, C Clarke-Smith, M Iredale

WCC S Cramoysan, J Rutter, J Porter

**Apologies:** None

**Clerk:** Belinda Baker

**Public attendance:** Two

**C/24/091** **Apologies**  
There were none.

**C/24/092** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**  
There were none.

**C/24/093** **Public Participation**  
A member of public addressed the Council regarding planning application 24/02822. He said that there were minor changes to the plans due to nitrate neutrality but he queried if it was likely to go to Committee. The Clerk confirmed that the Council did not object to the previous application (23/02450). The Council had no objections to this application. He queried the progress with Barton Meadows. The Clerk confirmed that CALA had agreed to transfer the land to HIWWT.

**C/24/094** **Minutes Full Council Meeting held 13<sup>th</sup> January 2025**  
**a. To approve and sign the minutes of the meeting 13<sup>th</sup> January 2025**  
These were agreed to be a true record of the meeting and were signed by the Chair.  
**b. To deal with matters arising not on the agenda**  
There was none.  
**c. To deal with any correspondence**

- The CAB Winchester had written to thank the Council for the grant (C/24/087c).

- National Highway was holding information events about the M3 jct 9 improvements, 10<sup>th</sup> & 13<sup>th</sup> March.

**C/24/095**      **City and County Councillor reports**

- a. **Receive reports from the City and County Councillors**
  - i Reports from the Cllrs were circulated before the meeting. Cllr Porter said Ministers had been asked to extend the September deadline to November for the proposal for the new Unitaries and she hoped that the GVT would be flexible to allow IoW to be their own authority. She said that a footpath in Headbourne Worthy had had to be closed because of the amount of water flowing into the path. She highlighted pharmaceutical needs assessment being undertaken by HCC. She was concerned about the level of crime in Kings Barton. She said she had been impressed with the new VIVID homes there.
  - ii Cllr Cramoysan said he would be focusing the Kings Barton Forum on Cala's delivery of the amenities and Winchester Avenue.
- b. **Consider if HWPC wishes to express interest on any item of WCC's 4 devolution themes.**  
Cllr Hamblin queried if there was anything of interest in the themes. Cllr Watters said that the area at the front of the Kings Barton development should move from Barnabus Ward to HWPC but the letter from Mr Johns (C/24/084a) had stated that WCC has no plans for this to take place. He said that CALA wanted to hand it over in December 2025. Cllr Hamblin proposed writing to Mr Johns to ask if the contents of the letter were still relevant. Cllr Porter said that Cllr Tod would be happy to speak to the Cllrs. The Council agreed to write to Mr Johns. Cllr Hamblin agreed to draft a letter.

**Action: Cllr Hamblin**

The members of public left the meeting

**C/24/096**      **Meadowside Park**

- a. **Resolve to accept the transfer of the park on the terms agreed between CALA and WCC which were agreed by the Council C/23//035**  
Cllr Iredale showed photographs of the present condition of the playground. It was noted that the safety matting was sunken in many areas (KB/24/153b). Cllr Leone said that the water was not draining properly. Cllr Porter felt that the swale to the bottom of the park was not installed properly. The Clerk noted that CALA would need to have the Playpark inspected before handover. The Clerk asked the WCC Cllrs to assist the WCC officer who needed to communicate these concerns to CALA. The Council did not agree to the transfer of the park in the present condition.  
**Action: Clerk**
- b. **Agree reduction in commuted sum for the cost of the mulch matting**  
This was not discussed.
- c. **Agree to appoint Thrings as the legal representative of the transfer**  
This was agreed and the quotation of £2,100 + VAT.  
**Action: Clerk**
- d. **Agree necessary searches to be undertaken**  
These were agreed as the same ones as for the transfer of the Valley.  
**Action: Clerk.**

**C/24/097**      **Other CALA land and transfers**

**a. Front of the development**

This was discussed in C/24/095b.

**b. Community building**

Cllr Leone commented she was pleased CALA had included about 80% of the WG's recommendation. She said in consequence it felt that there was a bigger, more usable space. CALA had said it would be open 2<sup>nd</sup> quarter 2026, the clerk said CALA should be encouraged to have at least the outside opening office available for next May's election. The Chair asked the WG to consider the vehicle for the management of the building as per the options paper (C/24/060a). He noted that setting up a charity could take time. The WG agreed to report their recommendations to the Council at May's meeting.

**Action: Community Building WG**

**c. Football pitches**

These were due to be finished in 2026 and be ready for play and transfer in 2027.

**d. Barton Meadow**

This was address in C/24/093.

Cllrs Cramoysan and Porter left the meeting

**C/24/098**      **Risk Assessments review**

**a. Council's risk assessments**

The risk assessments for the play areas (Dell and Greenfields park), SLR rotation, litter pick and governance were reviewed and agreed.

**Action: Clerk**

**b. Financial processes and financial processes risk assessments**

The updated financial processes and risk assessments were reviewed and agreed. Cllr Leone agreed to be a bank authorisee.

**Action: Clerk**

**C/24/099**      **Finance**

**a. Recent Transactions – to approve income and expenditure since last Council meeting.**

Payments 132-165 from the current account are available separately to the minutes. These were reviewed and approved. There was no income.

**Current Account**

Opening Balance		16465.93
Closing balance		6910.91

**Instant Saver Account**

Opening Balance		65861.21
Closing balance		65861.21

**L&G – Cube Capital**

Opening Balance		50,000
Growth		108
Closing balance		50,108

**b. To review budget 24/25 year to date.**

This was reviewed and approved.

**Action: Clerk**

**c. Asset register**

The asset register was approved.

**Action: Clerk**

**d. New projector**

The Council agreed that the projectors available for the budgeted price were unsuitable. The Council agreed a budget of up to £400.

**Action: Clerk**

**e. New laptop for the Clerk**

The suggestions put forward by Cllr De Stefano was agreed to be considered further.

**Action: Cllr De Stefano, Clerk**

**f. Agree grant to KBRA**

A grant of £240 to KBRA was agreed.

**Action: Clerk**

**e. Employment NI effecting the lengthsman co-ordination**

The Clerk explained that HCC paid a sum for the lengthsman co-ordination that was now subject to Employers NI. Stockbridge PC was asking for £15, to cover this cost, from the lengthsman's budget. This was agreed.

**Action: Clerk**

**C/24/100**

**Planning**

**a. New Applications**

Date	Number	Address	Description	Comments by
24/12/24	24/02822/FUL	Down Farm House Down Farm Lane Headbourne Worthy Hampshire SO22 6RG	Redevelopment of farm buildings to provide a detached dwelling, with farm office and accommodation for use as a holiday let, including landscaping, the setting out of a domestic curtilage and provision of parking areas	03/04/25

The Council had no comment to make.

**b. To note recent decisions**

Date	Number	Address	Description	Comments by
18/12/24	24/02751/H OU	Headlands, School Lane Headbourne Worthy Winchester Hampshire SO23 7JX	New two storey extension and associated external works.	Permitted

**c. To note decisions awaited**

Date Rec'd	Number	Address	Description	Comments by
23/12/24	24/02805/PNA COU	Down Farm House Down Farm Lane Headbourne Worthy SO22 6RG	Plans to demolish the existing buildings and construct a residential dwelling, along with a farm office and holiday accommodation	17/05
01/12/23	23/02542/FUL	167 Springvale Road Headbourne Worthy Winchester Hampshire SO23 7LF	Erection of two x 3-bedroom detached dwellings following demolition of existing dwelling, garage and outbuilding with associated works.	10/12/19
31/05/23	23/01307	Home Field London Road Headbourne Worthy Winchester Hampshire SO23 7JJ	The construction of two new dwellings with associated parking on land to the immediate east of Homefield, London Road,	24/07/23

30/08/23	WR237 24/00182/HCS	Down Farm, Storage Land At Three Maids Moto Cross, Down Farm Lane,	Change of use from motocross, to a Construction, Demolition, Excavation Waste Management Facility, involving importation, treatment and storage of waste and aggregates,	Legal agreement to be completed
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**d. Enforcement – to note any enforcement matters**

One enforcement matter was noted.

**C/24/101 General amenities and maintenance**

**a. Lengthsman co-ordination and tasks for March/April**

No work was put forward for the lengthsman.

**C/24/102 Newsletter and communications**

**a. Date and contributions for next newsletter**

The Spring newsletter was due to be distributed later in the week. The next newsletter was due in June. Cllr Watters thanked Cllr Iredale and the Clerk for stepping in and organising the Spring newsletter.

**Action: Cllr Watters**

**C/24/103 Items for next agenda, date of next meeting**

The date of the next meeting full Council Meeting would be the Monday 10<sup>th</sup> May at St. Mary's Church rooms. This meeting would be the Annual Council meeting. The next meeting of the Headbourne Worthy Committee would be 14<sup>th</sup> April and the Kings Barton Committee would be 17<sup>th</sup> February. Cllr Clarke-Smith was thanked for her commitment as an HWPC Cllr.

Items for the HWPC Agenda:

Transfer of Meadowside Park

Community Building

Election of the Chair of the Council

**Action: Clerk**

Meeting finished at 9.00

The Chair thanked the attendees.