

Minutes of Meeting of Headbourne Worthy Parish Council.

Held on Monday 12th June 2023

Kings Barton Primary School, Kings Barton

Email: clerk@headbourneworthy.org.uk

Chair: J. Hamblin Clerk: Belinda Baker

Present: Cllrs J Hamblin (Chair), R Watters, J Rutter
A De Stefano, C Clarke-Smith, M Iredale

Cllrs J Porter, S Cramoysan

Apologies: None

Clerk: Belinda Baker

Public attendance: One – Mr Drew Gibson

C/23/039 **Apologies**
There were none.

C/23/040 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
Cllr Hamblin declared that he had an OSI arising from the recent handout regarding building defects that had been distributed to the Kings Barton residents as he worked at the legal firm it had been written by. Cllr Rutter, as Chair of the WCC planning committee does not comment on planning matters. There were no other declarations.

C/23/041 **Public Participation**
Mr Gibson agreed to wait until that part of the agenda that he had come to speak about.

C/23/042 **Minutes Council Meeting held 9th May 2023**
a. **To approve and sign the minutes of the meeting 9th May 2023**
The minutes were agreed as a true record of the meetings.
b. **To approve and sign the minutes of the Extraordinary meeting 22nd May 2023**
The minutes were agreed as a true record of the meetings.
c. **To deal with matters arising not on the agenda**
There were none.
d. **To deal with any correspondence**
There was no correspondence.

C/23/043

City and County Councillor Reports

- i A report from the WCC Cllrs had been circulated before the meeting. Cllr Cromoysan drew the Council's attention to the update on the plans for Winchester Station approach and the public consultation for the Cart and Horses junction. He said that improvements to the cycling and walking path along London Rd were ongoing as extra Gvt funding had been allocated. Cllr Hamblin asked if further funding was required for implementation. It was explained that the funding would come from Travel England and would only be granted if the design met their requirements. He said it was a stage gate process and the project was at the 2nd stage. Cllr Rutter said that of all the projects being looked at by WCC this one fitted the criteria best.
- ii Cllr Porter said she was pleased to have been able to re-instate the flood defence meetings. She said that HCC would be going through a budget consultation because the County needed to make cuts in order to balance the budget. She said there was intention to install a crossing on Courtney rd in order to connect the cycle path from Kings Barton. She said that proposed improvements at the Cart and Horses junction included using an SLR to encourage lower speeds, no U turn signs, Stop Signs, reducing the speed in Abbots Worthy and installing a speed camera. Cllr Hamblin asked that signs should be installed that clearly says who has priority. The Council agreed unanimously that this was appropriate and the Clerk was asked to write to Cllr Porter. Cllr Porter said it would be looked at as part of M3 jnct 9 improvements.

Action: Clerk

C/23/044

Full Council meetings and Committees

a. To discuss options for separate Committees for Kings Barton and Headbourne Worthy village

Cllr Watters initiated the discussion by saying that there were pros and cons for running two separate committees but the proposal would reduce the amount of time he would have to give to Council meetings. Cllr Iredale said that it would allow for more focus but she pointed out that there may be a need for Cllrs to belong to both Committees. Cllr Rutter suggested that all Cllrs were members of both committees and could attend and vote. Cllr Watters said he felt there was a lot to discuss at the Kings Barton Committee and he would be reluctant to reduce their number until the open spaces had been handed over. The Clerk said that when that happened it may be appropriate to have different committees such as a maintenance committee for all of HWPC. Cllr Iredale asked that Cllr Cramoysan and Cllr Porter attend these committees. They said that they would aim to do so.

b. To consider consequent reduction of number of full Council meetings and what that might be.

The Council agreed unanimously to continue with 10 KBC meetings. The Council agreed unanimously to reduce the number of HWPC meetings to 5 and to hold 5 Headbourne Worthy village Committee meetings in between.

Action: Clerk

c. To agree membership of Committees

- i Each Cllr would be a member of both committees. Cllr Iredale said she would be happy to attend both committees. Agendas and Minutes were to be shared with all Cllrs. Cllr Hamblin and Cllr Clarke-Smith would attend the HWVC as a matter of course.

- ii Cllr Hamblin explained that he and Cllr Watters had had a meeting with the

KBRA to discuss how the two groups could work better together. It had been admitted that there was room for improvement and that there had been issues recently. It was recognised that HWPC was the legal body to represent the community but that KBRA had expertise that would be helpful to work with. It was agreed that KBRA would have sight of the Council's newsletter before publication. Cllr De Stefano said he was aware of KBRA conversations regarding open spaces and Castleford. Cllr Watters agreed to address this with KBRA.

Action: Cllr Watters

d. To consider consequences on time and Clerk's remuneration.

The Clerk confirmed that it was likely that with the acquisition of the open spaces in Kings Barton her time would need to be increased. The Council acknowledged that this was likely and there were allowances in the budget. Cllr Hamblin said when the budget was set her remuneration may be considered.

The Chair agreed to move item 8 & 9 up the agenda

C/23/045 Down Farm Lane Improvements Working Group

Cllr Hamblin explained that a WG had been set up to look at the traffic flow from Down Farm Lane as it entered the village. He said they were working with HCC to engage a feasibility study to look at solutions.

Action: Cllr Hamblin

C/23/046 Community Resilience

a. Appoint Chair of the WG

Mr Gibson said he was prepared to Chair the WG temporarily and only for the focus on flooding. This was agreed.

b. Receive update on recent Outer Winchester Resilience meeting

Mr D Gibson said he was unhappy with the extent of the works planned by HCC for flood relief in Headbourne Worthy. At Worthy Barn HCC were working with the landowner to remove a concrete structure from a ditch that reduced the flow of water by up to 50%. He queried what would happen if the landowner didn't co-operate. SGN had agreed to remove, in June, a gas pipe laid across a culvert. HCC were planning to drop a kerb opposite Down Farm Lane to stop water building up there. Cllr Porter suggested this would increase the risk of flooding in local cottages.

c. Update on progress on mitigation bund project

Mr Gibson said he had spoken with the landowner who was unwilling to consider a long-term lease arrangement with the Council. Cllr Rutter explained that HWPC could not undertake works on private land and any other arrangement would not provide the Council with security. It was suggested that the best way forward was to ask HCC to re-instate the original drainage ditch.

C/23/047 Kings Barton

a. Note name of 1b playground

This was noted as agreed by KBC to be called Greenfields Park.

b. Provide update on the transfer:

i) Greenfields Park and Manley Rd Pocket Park Maintenance

The Clerk explained that there were minor corrections to be made in the park before the completion letter could be issued and a bench would need to be moved in Manley Rd Pocket Park.

Action: Clerk

ii) Area to the front of the Kings Barton Development

This had not been checked over for final sign off.

iii) Swales in 1a & 1b

The Clerk explained that HCC would only take over the swales if it could be guaranteed that no water from the rooves would enter the swale. She said that WCC had told her that HCC would expect WCC to do the maintenance in built up areas and the lengthsman in rural areas. She said the lengthsman would be trained to work by the road. She suggested that since HWPC has access to a lengthsman it would be helpful if HCC either paid HWPC for the work or for the ownership to go directly to HWPC.

iv) Welhouse Woods

This area was not in a position to be put into the required year maintenance before handover.

c. To agree timetable of legal handover.

The Clerk asked the Council to allow the start of the legal process of the handover of Greenfield Park and Manley Rd Pocket Park before the final sign off from WCC Cabinet. This was agreed because it was acknowledged that there was only a very small chance that Cabinet would refuse the agreement.

Action: Clerk

C/23/048

The Dell

The Clerk had contacted Vitaplay for their advice to deal with the issues brought up in the inspection report but she had not had a reply.

Action: Clerk

C/23/049

Infrastructure Plan

a. School Lane Fencing

The Clerk had not yet received the quotation for the painting from the lengthsman. Cllr Hamblin said that there were already signs a vehicle has knocked the fencing.

Action: Clerk

b. Upgrade of Nuns' Walk

The Clerk had approached Natural England to confirm if licences for the work were required. She had been approached by a local company, Ridge, who were interested in allowing their employees to volunteer on the project.

Action: Clerk

c. Defibrillator

This was now installed at Cobbs.

Action: Clerk

d. Footpath in Barton Meadows

The Clerk had approached HCC Countryside services for advice. They had asked for maps and photos of the muddy places. Cllr Rutter agreed to help when the weather was wetter.

Action: Cllr Rutter

e. London Rd Cycleway and walkway improvements

This had been dealt with under C/23/043i.

C/23/050

Finance

a. Recent Transactions – to approve income and expenditure since last Council meeting.

Payments 10-28 had been circulated prior to the meeting. These were reviewed and approved. There was no income. Payments were noted against the bank statements. The Clerk noted that Employer's NI of £11.36 a month was now required to be paid. This was agreed.

Opening Balance		121191.04
Standard Life (Clerk's Pension)	10	25.63
J Hamblin (APM refreshments)	11	29.25
Vitaplay (Dell Inspection)	12	58.20
HMRC (Clerk's tax)	13	42.60
PCC Kings Worthy (Room hire)	14	30
B Baker (salary)	15	781.70
ADH Printing (newsletter and insert)	16	430
YMML (clerk's office & consumables)	17	36
Do the Numbers (internal audit)	18	250
B Baker (thankyou flowers)	19	28
D Welland (newsletter delivery)	20	160
Gallaghers (Insurance)	21	603.03
B Baker (APM refreshments & Fasthosts subscription)	22	385.74
Stockbridge PC (share Zoom licence)	23	59.95
Trimmers (Dell Maintenance)	24	240
UWAT (Room hire KBWG)	25	75
J Berry (SLR rotation)	26	139.17
Standard Life (Clerk's Pension)	27	9.61
Standard Life (Clerk's Pension)	28	16.02
Closing balance		117791.44

b. To review budget 23/24 year to date.

This were reviewed and approved.

c. Grant application from the KBRA

None had been received.

d. Deposit for the commuted sum

The Clerk had approached WCC's Steve Lincoln for advice.

Action: Clerk

e. Update on savings account with Unity Bank

The Clerk had asked the bank authorities to remove signatories who were no longer on the Council from the bank mandate. She understood the matter could be progressed once this had been done.

Action: Clerk

f. New authorisee for bank account

Cllr Hamblin agreed to become an authorisee.

Action: Clerk

g. BDO LLP

No conflict of interest with the external auditor was declared.

C/23/051

Planning

a. New Applications

Date	Number	Address	Description	Comments by
19/05/23	23/01228/NMA	Land To The East Of The A272 Andover Road Littleton Hampshire	Non-material amendments to application no 22/02037/FUL for the installation of an anaerobic digester site	
The Council had no comment				

b. To note recent decisions

Date	Number	Address	Description	Comments by
10/03/23	23/00643	Shaw House Pudding Lane Headbourne Worthy Winchester Hampshire SO23 7JN	First Floor Side Extension and Porch Canopy	Permitted
07/10	22/02251/FUL	Down Farm House Down Farm Lane Headbourne Worthy Hampshire SO22 6RG	Redevelopment of farm buildings to provide a detached dwelling, along with farm office and accommodation for use as a holiday let, including landscaping, the setting out of a domestic curtilage and provision of parking area	Refused
09/09	22/02037/FUL	Land To The East Of The A272 Andover Road Littleton Hampshire	The construction and operation of an anaerobic digestion facility, ancillary infrastructure, landscape planting and the construction of a new access road and access from A272.	Approved

c. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
23/04/23	23/00642/LIS	The Old Rectory Springvale Road Headbourne Worthy Winchester Hampshire SO23 7LD	Internal alterations, replacement windows, replacement rainwater goods (partial) and other minor repairs	17/05
10/09/	19/01983/REM , 19/01984/REM . 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Kings Barton site; total of 273 dwellings; public open space; play area (LEAP); U13/14 football pitch; and allotments	10/12/19

d. Enforcement – to note any enforcement matters

There were none.

C/23/052

General amenities

a. Lengthsman co-ordination and tasks for July

Cllr Clarke-Smith asked for Cllrs to let her know by the middle of each month if they were aware of any maintenance work that needed doing.

Action: All Cllrs

b. Cycle path from Worthy Down

There was no update.

C/23/053

Newsletter and communications

a. Date and contributions for next newsletter

The next newsletter would be started in September. The new meeting structure was agreed as an article.

Action: Cllr Rutter

C/22/054

Items for next agenda, date of next meeting

The date of the next meeting would be on Monday 10th July at St. Mary's Church Rooms, kings Worthy.

Items for the Agenda:

Co-Option of Councillor

Kings Barton open spaces acquisition

Action: Clerk

The meeting closed 9.25
pm. The Chair thanked the attendees.