

Minutes of Headbourne Worthy Parish Council meeting.

Held at 7.30pm on Monday 14th July 2025

St. Mary's Church Rooms, Kings Worthy

Email: clerk@headbourneworthy.org.uk

Chair: J. Hamblin Clerk: Belinda Baker

Present: Cllrs J Hamblin (Chair), M Leone, N Wilson
A De Stefano, M Iredale, R Watters,

WCC S Cramoysan, J Porter

Apologies: J Rutter

Clerk: Belinda Baker

Public attendance: One and Mr Mick Turner

C/25/016 **Apologies**
Apologies were received from Cllr Rutter.

C/25/017 **Co-Option of Councillor**
The candidate that had put themselves forward at the May meeting (C/25/002) and a new candidate were considered. Both had circulated information about themselves before the meeting. The Council agreed to co-opt Mick Turner. Cllr Turner signed the forms and was welcomed to the Council.

C/25/018 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
Cllr Hamblin declared an interest in C/25/024.

C/25/019 **Public Participation**
The member of public had no questions.

C/25/020 **Minutes Full Council Meeting held 12th May 2025**

- a. To approve and sign the minutes of the meeting 12th March 2025**
These were agreed to be a true record of the meeting and were signed by the Chair.
- b. To deal with matters arising not on the agenda**
There was to be a Parish Briefing by HCC on Hampshire devolution the following day.
- c. To deal with any correspondence**
The Watercress company said they would make watercress available at events for fundraising.

C/25/021

City and County Councillor reports

a. Receive reports from the City and County Councillors

A report from the City Cllrs had been circulated before the meeting. Cllr Cramoysan reported that WCC had been awarded the top performing Borough Council on the climate crisis and a top award for handling domestic abuse. He said the process for agreeing the future of the River Park site would be decided at cabinet level but there would be several opportunities for public consultation. Cllr Wilson queried the air quality in Winchester and was told that WCC was rolling out air quality management for the whole district.

b. Update on proposed formats for the new unitary authorities

Cllr Porter explained that HCC had taken a different approach to WCC to drawing up the unitary authorities. WCC proposed 4 authorities + the Isle of Wight and HCC proposed 3 + IOW. She said that both authorities would be consulting on their approach but ultimately the choices would be put to the Government to make the decision.

Action: Clerk

C/25/022

Winchester Town CGR

The recent WCC Parish Liaison Briefing had put forward a proposal to include Kings Barton and parts of Littleton & Harestock in the CGR for Winchester Town. Cllr Hamblin had been in contact with the Chair of Littleton and Harestock who were unhappy with this proposal. Cllr Cramoysan said that WCC had agreed to set up a task force to decide the Terms of Reference, process and consultation stages. Cllr Cramoysan believed that the Kings Barton community should not be split, as it was now, but that the community should have choices as to where they would end up. He emphasised that it was not a land grab. Cllr Hamblin pointed out that the questions could be drafted in a way that asked for a preferred answer and he asked that the PC's could be consulted. Cllr Cramoysan said he intended to be as open as possible.

C/25/023

Handover of Meadowside Park and further land to be handed over

a. Agree to accept the Safta matting at the Park

CALA had agreed to lift the Safta matting, relay the ground and install grass turf. Cllr Hamblin commented it was disappointing that CALA refused to give a 12 month guarantee that this would be effective. Cllr Iredale commented that CALA had dealt with the drainage issues and the Safta matting was in the original planning. She felt it would be inappropriate if the PC did not take the play park. Cllr De Stefano said that CALA had admitted that the original installation was defective. He queried how much money would be needed to rectify CALA's mistakes. Cllr Watters accepted the explanation provided by CALA and said dealing with the matter in this way ensured that the PC could plan for any eventual matting replacement, as opposed to spending a lot of money up front. Cllr Turner queried the basis of the assumption that the matting was need replacing. Cllr Hamblin acknowledged there was a theoretical risk involved in taking on the playground under this basis but felt the alternative (the playground going to Anthem) would be expensive for residents. The Council agreed to hold a named vote. The Council agreed 5:2 to take on the play park with the Safta matting. Cllr De Stefano and Cllr Leone voted against.

Action: Clerk

b. Agree legal environmental search costs for the transfer

The Council agreed to pay environmental search costs up to £400.

Action: Clerk

c. 2a land and MUGA playground

The Clerk explained that she had met with CALA and WCC to agree to put the public land in 2a and the MUGA and playground into one year's maintenance. That it could do so was agreed at the meeting. WCC had noted to CALA that a number of trees had died but some of these were placed inappropriately so it had been agreed that it was not necessary to replace them. The Clerk noted the Ash trees at the back of the land.

Action: Clerk

C/25/024

Community Building

a. Agree quotation for management of the building

The Clerk provided 3 quotations for the work to undertake the legal side to setting up the community building charity. The Council agreed to appoint Paris Smith to do the work.

Action: Clerk

b. Update in Trustees

A number of volunteers to be trustees had come forward. The Council agreed that there should be an interviewing process held in the Autumn.

Action: Clerk

C/25/025

Investment Committee

a. Agree Terms of Reference for the Investment Committee

The terms of reference for the Committee were agreed unanimously.

Action: Clerk

b. Agree membership and Chair of the Committee

The Chair was agreed as Cllr Iredale, Cllr Leone joined the Committee along with Cllr Hamblin.

Action: Clerk, Investment Committee

C/25/026

Policy Review and Housekeeping

a. Agree new code of Conduct for Councillors

A slightly modified version of WCC's new code of conduct for Cllrs was reviewed and agreed.

Action: Clerk

b. Training for Councillors

The Clerk explained that from April 2026 it would be mandatory for Councillors to have training. Councillors agreed appropriate courses.

Action: Clerk

C/25/027

Finance

a. Recent Transactions – to approve income and expenditure since last Council meeting.

Payments 18-50 from the current account were reviewed and approved. The payment list is published as an addendum. There was no income.

b. To review budget 25/26 year to date.

This was reviewed and approved.

Action: Clerk

c. Grant application from the Worthy's Festival

A grant of £332 was agreed as an appropriate payment under S137.

Action: Clerk

d. Agree budget for new equipment in Greenfields Park

A budget of £14,000 to £20,000 was agreed,

Action: Cllr Watters

e. Resolve Unity Account information

The Council agreed that the names of Patricia Jane Rutter, Claire Welland and Christine Clark-Smith were to be removed as signatories and authorisers of the Council's Unity Bank account. The Council resolved that Councillor Mariagrazia Leone should be included as a signatory and authoriser of the Council's Unity accounts.

Action: Clerk

f. Agree to apply for a Unity Bank credit card

The Council agreed to apply for a credit card to make payments that could only be made with this method.

Action: Clerk

g. Notification of Public Rights

Announcement of the public rights from 11th June to 22nd July was noted.

Action: Clerk

h. Submission to the external auditor

The timely submission made by the Clerk was noted.

Action: Clerk

C/25/028

Staffing matters

The Clerk notified the Council that there was an applicant for the provision of weekly playground inspections and bin emptying. She proposed that the HALC HR support LCPD was purchased in order to provide appropriate support. This was agreed. Cllr Watters agreed to interview the applicant with the Clerk.

Action: Cllr Watters, Clerk

C/25/029

General amenities and maintenance

a. Further maintenance and requirements

Cllr Watters asked that Barton Meadows paths could have the overgrowth trimmed back. The Clerk was asked to refer this to HIWWT. Cllr De Stefano asked for the fencing in Welhouse Woods to be replaced. Cllr Hamblin asked for the trees on School Lane to be cut back.

C/25/030

Newsletter and communications

a. Date and contributions for next newsletter

The Summer newsletter was due delivered in the week. The next newsletter was due in October. The Council agreed to include the community survey for the Down Farm Lane modular filter proposal (HWC/25/021b).

Action: Cllr Iredale, Clerk

C/25/031

Planning

a. New Applications

Date	Number	Address	Description	Comments by
01/07/25	25/01317/TPO	New House Down Farm Lane Headbourne Worthy Hampshire SO23 7LA	T1-5 poplar fell over a period of 3 year and re plant with a more suitable species. See attached document for plan of removal and reasoning.	29/07/25
The Council had no objection				

17/06/25	25/01220/HU	Lyndale 4 Nations Hill Winchester Hampshire SO23 7QY	Increase ridge height, addition of rooflights, addition of rear verandah.	16/07/25
The Council had no objection				
09/06/25	25/01148/NMA	Three Maids A D Plant Andover Road Winchester Hampshire SO21 2FT	Section 96a Non-Material Amendment Application to vary Condition 2 of original planning permission 22/02037/FUL. 1. Introduction of fire water tank; 2. Alteration to site enclosures additional gates.	
The Council had no objection				

b. To note recent decisions

Date	Number	Address	Description	Comments by
15/04/25	25/00777/TP O	Hill Cottage Mortimer Close Kings Worthy Winchester SO23 7QX	Remove 5 Ash trees due to Ash die back	Permitted
01/12/23	23/02542/FUL	167 Springvale Road Headbourne Worthy Winchester Hampshire SO23 7LF	Erection of two x 3-bedroom detached dwellings following demolition of existing dwelling, garage and outbuilding with associated works.	Permitted

c. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
31/05/23	23/01307	Home Field London Road Headbourne Worthy Winchester Hampshire SO23 7JJ	The construction of two new dwellings with associated parking on land to the immediate east of Homefield, London Road,	24/07/23
16/12/24	24/02728/DIC	Pudding Farm Pudding Lane Headbourne Worthy Winchester Hampshire SO23 7JL	Discharge of condition 4 (large scale plan, elevations and sections) of application 22/01777/LIS.	16/12/24
14/06/23	23/01459/FUL	Car Park At Royal Court Church Green Close Kings Worthy	DanNTQ Proposed telecommunications installation.	

d. Enforcement – to note any enforcement matters

Three enforcement cases were noted.

C/25/032

Items for next agenda, date of next meeting

The date of the next full Council Meeting would be the Monday 8th September at Kings Barton Primary School. The next meeting of the Headbourne Worthy Committee would be 13th October at St. Mary Church Rooms and the Kings Barton Committee would be 21st July. Items for the HWPC Agenda:

New graphic design software for the newsletter

Cost of holding a survey for Down Farm Lane improvements

Transfer of Meadowside Park

Community Building legal process

Agree interviewing process for the Community Building

Action: Clerk

Meeting finished at 9.15.

The Chair thanked the attendees.