

Minutes of a Meeting of Headbourne Worthy Parish Council

Held on Monday 11th November 2019

At Church Rooms, St Mary's Church, Kings Worthy

Email: clerk@headbourneworthy.org.uk

Chair: Cllr Welland Clerk: Belinda Baker

Present: Cllrs C Welland (Chair), J Rutter
G Macpherson, C. Clarke-Smith, D Barrow

Apologies: Cllrs J Rutter, G Vigor-Robertson

Clerk: Belinda Baker

Public attendance: None

C/19/081 **Apologies**
Apologies were received and accepted from Cllr Vigor-Robertson, C. Duncan and M. Prince

C/19/082 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
Cllr Rutter is the Chair of the WCC Planning Committee and therefore is unable to comment on planning matters. Cllr Welland lives on the same road as planning application 19/02293.

C/19/083 **Introduction of Rev Paul Bradish**
Rev Bradish was unable to attend.

C/19/084 **Winchester 10k Road Race**
The meeting was attended by Ms Wickens of Challenging Events. Ms Wickens started by explaining that the route to be taken at the end was yet to be finalised. She could confirm, however, that the race would start at King Alfred's statue at 8:30am (the same time as last year but earlier than the year before). In Headbourne Worthy the race would go up Worthy Rd, along Bedfield Lane, down Springvale Rd to Wellhouse Lane where it would continue on to Andover Rd. Road closures were timed to start at Worthy Rd at 8:30am. She commented that last year the road closures were ignored by some residents so this time they have trebled the road management personnel to stop this. In 2020 there will be 72 marshals along the route, up from 30. The marshals will also be able to allow traffic through when there is a gap in the runners at certain places, for example at Russell Way and on the Andover Rd by the Kings Barton development. Worthy Rd and Andover Rd will not be fully closed and will have one lane operational. Diversions will operate to avoid Bedfield Lane. The race

will take 1.5 hours to go through Headbourne Worthy. Cllr Welland commented that she felt there needed to be a balance between the needs of the runners and those of the residents and she pointed out on a map where she felt the problems areas were. Ms Wickens acknowledged that there had been problems in the past but said that the extra marshalling will mean that at congested points and where there are a gap in the runners the cars will be enabled to cross. Cllr Barrow commented that part of the problem had been a lack of communication. He felt that there had not been enough notification of the road closures around the village and the notices on the signposts had been misleading. Ms Wickens accepted that there had been a problem with some of the signage on the lampposts and she agreed that communication was important. She will be putting in advance notices of road closures in the Daily Echo and the Hampshire Chronicle and notices on lampposts. It was agreed that she would contribute an article into the Newsletter which is going to be delivered to every resident, she will conduct a leaflet drop 2 weeks before the event and she will provide notices for the Clerk to put on the noticeboards and the website.

Action: Cllr Rutter, Clerk

C/19/085

Public Participation

There were no members of the public present.

C/19/086

Minutes of the Meeting of 14^h October 2019

a. To approve and sign the minutes

The minutes were agreed as a true record of the meeting.

b. To deal with matters arising not on the agenda

The Clerk showed the Council the flood mapping available with Parish Online. The Clerk asked the Council for a volunteer to receive information regarding the Wheelabrator in Barton Stacey. There were no volunteers. The Clerk asked if any Cllr would be interested in attending the WCC Local Council Conf on 19th November. Cllr Rutter suggested that because of purdah this may not take place.

C/19/087

County and City Councillors' reports

Cllr Porter's report had been circulated before the meeting. Cllr Rutter (WCC) informed the Council that purdah, due to the forthcoming General Election, was affecting meetings at the Council. However, the Play Area at Kings Barton was ready to be opened. Cllr Welland advised that what has been supplied should be checked against the original specification and a breakdown of how much money had been spent should be examined. Cllr Welland agreed to check the S106 agreement for Kings Barton. Cllr Rutter also informed the Council that Kings Barton Residents Assoc had recently held a successful litter pick.

Action: Chair

C/19/088

Path between The Dell and Mount Pleasant

Update to agreeing actions on establishing ownership

Cllr Duncan did not attend the meeting so there was no update to report.

Action: Cllr Duncan

C/19/089

The Dell Play Area and Open Spaces

a. Update of FOI information meeting request

The Clerk's letter to Cllr Porter (C/19/070) had been circulated before the meeting and Cllr Welland had received a reply from Cllr Porter. Cllr Porter

had notified the Parish Council that she was escalating the issue to a stage1 complaint as per WCC's complaint policy. The Council acknowledged that WCC complaint policy has two stages and a possible referral to an external ombudsman. It was agreed that engagement with this process was the best way forward. The Clerk was asked to forward a softcopy of her letter to Cllr Porter which Cllr Porter could distribute. Cllr Macpherson praised the Clerk for the quality of the letter to Cllr Porter

Action: Clerk

b. Bulb planting and tree replacement

The Clerk informed the Council that Trimmers were prepared to purchase the tree from their supplier and plant it. They would bill the Council for the tree and any staking and fertiliser necessary. A budget for the tree of up to £150 was agreed. The Clerk has asked VitaPlay to remove the barrier to protect the bund because the grass has now taken there. She has asked Trimmers to mow the bund. She also asked Trimmers if they could plant the bulbs which they were prepared to do. The Council agreed this was the best way forward and that the budget for the bulbs was £50. The Clerk will supply the bulbs to Trimmers. The Clerk has also met with Vitaplay to position the "Children Playing" sign. This will be put in by Vitaplay. It was suggested that Kings Barton Residents Association might like to plant some bulbs as well. Cllr Rutter agreed to approach them.

Action Clerk

C/19/090

Emergency Planning

There was no further update.

Action Chair

C/19/091

Traffic Issues

There was general concern as to the speed of traffic moving through the village which has recently increased as traffic is being diverted off the M3 due to roadworks. The Neighbourhood watch co-ordinator, Ms Filley, who has good relations with the Police, has been trying to set up a speedwatch in the village but there has been a lack of volunteers to join her. The Police were prepared to undertake the training of the volunteers. Due to re-location, Ms Filley needs to hand over the co-ordination of Neighbourhood Watch. A resident had stepped in to co-ordinate the mailings but the Council did not feel that they could be involved in the recruitment of Ms Filley's replacement. Cllr Macpherson wanted, on behalf of the Council, to thank Ms Filley for her hard work and commitment and suggested purchasing a gift to re-inforce the Council's gratitude. This was agreed.

Action: Cllr Macpherson

C/19/092

Neighbourhood Plan

To discuss plan for development of the Headbourne Worthy Neighbourhood Plan and Parish Infrastructure Plan

The meeting with KWPC agreed in the last meeting (C/19/073) had gone ahead. Kings Worthy PC were reported to be keen to work with Headbourne Worthy PC on a Neighbourhood plan and to share the project as equal partners. Kings Worthy PC were using Denmead Neighbourhood plan as a template and were intending to dovetail into the WCC Local Plan. It was considered possible to use CIL money as Neighbourhood plan funding. The Council felt that the development of a Neighbourhood Plan demanded a professional approach and employing a consultant was a good idea. Grants

could be applied for to fund the consultant. It was agreed that the first step was to establish a working party to in order to make these decisions.

Cllr Welland informed the Council that the updates to the Parish Infrastructure plan were not yet complete but she would be able to provide an update in January.

Action: Chair

C/19/093 Budget for Next Year

Cllr Welland explained that the Headbourne Worthy Council Tax had decreased each year for the past three years even though the Precept has gone up because of new properties being built. Cllr Welland said that the Parish Council's finances should be kept in line with the increase in housing. The Clerk and the Council went through items in the budget which would need to be increased as the Council took on more responsibility in Kings Barton. The council agreed a budget that would take the Precept up to £22,100.

Action: Clerk

Cllr Rutter left the meeting

C/19/094 Finance

a. Recent Transactions – to approve income and expenditure since last meeting.

Payments 36-39 2019/2020 has been circulated prior to the meeting. These were reviewed and approved.

Trimmers	36	288
PCC Kings Worthy	37	30
J Berry	38	300
B Baker –Salary	39	189.28

b. To review budget year to date.

The payments against budget was circulated prior to the meeting and were noted.

C/19/095 Planning

a. New applications – to agree responses

Date Rec'd	Number	Address	Description	Comments by
17/10	19/02293/PHNO	Headbourne Worthy Grange, School Lane, Headbourne Worthy Winchester	The proposed extension is a single storey flat roofed, with two rooflights. The extension is pre-dominantly glazed with a section of solid wall facing west to be clad in light coloured stone. Full height sliding glass doors provide access to the garden. The roof consists of a dark grey single ply roof membrane with PPC aluminium edge trims.	12/11/19
The Council has a neutral stance and has no comment to make				

10/09/	19/01983/REM, 19/01984/REM. 19/01985/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping) of the fourth phase of development (phase 4A) of the Barton Farm site (also known as Kings Barton) comprising a total of 273 dwellings with associated public open space including an equipped play area (LEAP) U13/14 football pitch, allotments and related infrastructure in pursuance of conditions 05, 11, 12 of outline permission 13/01694/FUL. The original outline permission was an application requiring an environmental impact assessment and was submitted without an environmental statement.	10/12/19
The Council is of the opinion that there is no obvious and easy way in the plans for unaccompanied children to navigate their way to Henry Beaufort secondary School (which would be their catchment school). When the present buses are no longer provided the children will need a safe pathway to walk to school and the Council feels that this is not evident in these plans.				

Action: Clerk

b. To note recent decisions

Date Rec'd	Number	Address	Description	Comments by
10/09	19/01786/FUL	The Meads Pudding Lane SO23 7JL	The Meads is currently converted into two flats. The proposal extends the property and converts it back into a single dwelling	Permitted

c. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
03/10/	19/02002/FUL	Chessaumy, School Lane, HW SO23 7JX	Demolition of existing dwelling house and construction of new house with associated landscaping.	17/09/19

d. Enforcement – to note any enforcement matters

There were no enforcement issues to be noted.

C/19/096

General amenities

a. Lengthsman Scheme Update

Cllr Macpherson informed the Council that the Lengthsman had visited today and he had been concentrating on the flint wall by the A34 bridge. He has now cut back the foliage but has not scrapped the path. He was very helpful and Cllr Macpherson noted that there was an improvement in communications. Cllr Macpherson also brought it to the Council's attention that the footpath in Barton Meadow is in a very muddy state and needs to be improved if walkers are being asked to keep to it. The Clerk was asked to contact HIWWT.

Action: Clerk

b. Worthy Down Bus Shelter

The Clerk has circulated before the meeting an email she had received from Worthy Down Army Camp. The camp confirmed that they had no budget for maintenance. The Council agreed that it would be prepared to take on the maintenance of the bus shelter but it would need proof of

ownership documents before it did so. The Clerk was asked to check the insurance status of the bus shelter.

Action: Clerk

C/19/097 **Communications and Correspondence - to receive updates**
Newsletter including delivery options.

The next Newsletter was due to be finalised within the next week and to be delivered around Headbourne Worthy and Kings Barton by Winchester Leaflet Distribution.

Action: Cllr Rutter, Clerk

C/19/098 **Items for next agenda and date of next meeting and location of next meeting**

The next Parish Council Meeting and will take place on Monday 13^h January 2020 at St. Mary's Church rooms in Kings Worthy.

Items for the Agenda:
Budget for next financial year,
St Swithuns Car Park

The meeting closed at 9:50 pm

DRAFT