

## Minutes of a Meeting of Headbourne Worthy Parish Council.

Held on Monday 9th January 2023

St. Mary's Church Rooms, Headbourne Worthy

Email: [clerk@headbourneworthy.org.uk](mailto:clerk@headbourneworthy.org.uk)

Chair: J. Rutter Clerk: Belinda Baker

**Present:** Cllrs J Rutter (Chair), B Lee, C Welland  
R Watters, C Clarke-Smith, J Hamblin,  
M Iredale

Cllrs S Cramoysan, J Porter (late)

**Apologies:** None

**Clerk:** Belinda Baker

**Public attendance:** None

**C/22/113** **Apologies**

There were none. Cllr Porter would attend after another meeting.

**C/22/114** **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**

Cllr Rutter as Deputy Chair of the planning committee does not comment on planning. Cllr Lee declared a DPI in planning item 22/02824.

**C/22/115** **Public Participation**

None attended.

**C/22/116** **Minutes Council Meeting held 14<sup>th</sup> November**

**a. To approve and sign the minutes of the meeting 14<sup>th</sup> November 2022**

The minutes were agreed as a true record of the meetings.

**b. To deal with matters arising not on the agenda**

HCC's waste and minerals plan was at a further consultation stage

**c. To deal with any correspondence**

- Littleton and Harestock Parish was asking for views on their VDS. Residents of Headbourne Worthy were asked to comment.

The Chair moved item 5 down the agenda to allow for Cllr Porter to attend

**C/22/117** **Council Matters**

**a. Councillor emails**

Cllr Rutter and Cllr Clarke-Smith had not yet migrated to the new system. The Clerk was asked to forward the relevant information to them.

**Action: Cllr Rutter, Cllr Clarke-Smith**

**b. Update on increase in the number of Councillors.**

The Clerk had received an email from Neil McArthur, legal lead for WCC, to say that the issue had not been forgotten about. Cllr Rutter commented that the requirement for voter photo ID would be taking up a lot of time in that department.

**c. Confirm dates and venue for 2023 meetings**

The dates and venues were agreed. The meeting on the 9<sup>th</sup> May did not have a confirmed venue but it was hoped the Primary school would be able to accommodate.

**Action: Clerk**

**C/22/118**

**Kings Barton**

**a. Receive Minutes of November's Working Group meeting**

The draft minutes had been circulated and there were no comments

**b. Agree new Chair of Working Group**

Cllr Rutter explained that due to other commitments she found it necessary to step back from Chairing the WG. She has happy to remain as Vice-Chair. She proposed Cllr Watters as the new Chair. This was seconded by Cllr Welland and unanimously agreed.

**Action: Cllr Watters**

**c. Provide update regarding acquisition of KB Open Spaces**

The Clerk circulated an email from Ms Arnold to say that CALA would have a proposal regarding the commuted sum to put to WCC the following week. Cllr Watters expressed concern that the amount handed over would be low. Cllr Rutter agreed and said that it would be likely that in this initial phase proportionally more of the commuted would be needed to pay for the maintenance.

**C/22/119**

**The Dell**

The recent playground inspection was circulated before the meeting. There were no concerns to be noted. The Clerk had chased Trimmers to plant the tree. Cllr Rutter commented this needed to be done as soon as possible. The Council considered three options of signage for denoting the late Queen's Platinum Jubilee. The Council agreed the option of a small stake with a stainless steel plate.

**Action: Clerk**

**C/22/120**

**Winchester 10K Race**

The race was due to be held on Sunday 19<sup>th</sup> February. The roads around Headbourne Worthy and Kings Barton would be closed to allow the race to go through. The Clerk had written to the race organisers for an update of their communications but had not yet had a reply.

**Action: Clerk**

Cllr Porter joined the meeting

**C/22/121**

**Community Resilience**

**a. Provide update from Working Group including flood mitigation**

- i Cllr Welland circulated the draft minutes before the meeting. She noted Cllr Lee as a Cllr member of the WG and other members as P Angelosanto, D Gibson, N Roberts, D Spurling, D Barrow, S Browne, T Elliot, P Mitchell, G Vigor-Robertson. She said that Cllr Porter had now organised quarterly meetings with HCC. She said the flood mitigation project was to look at

installing a series of bunds to create an attenuation pond on a paddock close to the railway line. A ditch was unsuitable because they needed to deal with surface water. Both the EA and HCC were supportive of the idea. She acknowledged that there would be legal ramifications to be considered. She asked the Clerk to look into these. Cllr Hamblin said that for the landowner to grant rights was not necessarily legally complicated but both sides would need to have good understanding of what the issues were. Cllr Welland said that the landowner was positive about the proposal but the consequences of the farm being sold or inherited needed to be dealt with. The Clerk said that the Internal Auditor had been clear that the Council could not spend public money on private land, but that she had taken advice from HCC legal dept who had said the matter could be approached from a risk-based perspective. The sewage that had been evident in the floodwaters in 2014 was also a factor to be considered as there had been a clear public health risk. It was agreed that a meeting would be set up with the landowner, Cllr Welland, Cllr Hamblin and the Clerk to discuss how best to go forward.

**Action: Cllr Welland, Cllr Hamblin, Clerk**

- ii Cllr Welland said the WG had been reviewing the emergency plan. She said that the WG were interested in finding out where the sewage went to. Cllr Porter commented that Southern Water had plans to upgrade the Harestock sewage works in order to increase capacity.

**Action: Resilience WG**

**b. Local Plans for “Warm Hubs”**

“Warm Hubs” were available at the Church on Tuesday and Friday Lunchtime (C/22/088). The information was on the website.

**C/22/122**

**Down Farm Lane Working Group**

Cllr Hamblin said that he had been unable to progress the project but commented that the email from HCC consultancy (C/22/105) had suggested a chat to go through the project. The Clerk was asked to set up a Teams meeting with Cllr Hamblin and HCC Consultancy. Cllr Porter said she would attend.

**Action: Clerk, Cllr Hamblin, Cllr Porter**

**C/22/123**

**City and County Councillor Reports**

- i Cllr Porter submitted a report before the meeting. She explained that there were new directories at HCC and a new director of Highways. She said that HCC was trying to encourage interesting ways of recycling. She said the CC would be concentrating on the Highway design on the new M3 jct 9 proposal and they had yet to see a satisfactory design of the Cart and Horses junction. She had reminded Cllr Adams-King that he needed to talk to the PCs, C/22/104bii, but he wanted to wait until after the cause of the recent accident had been confirmed. She said the CC had not yet received the capital support that had been promised by the Gvt for adult social care. Cllr Welland pointed out that the Mt Pleasant soakaway had recently failed and needed to be cleared. Cllr Porter said she was working with HCC on a plan to get the children in Kings and Headbourne Worthy to walk to their secondary school. She said that she wanted to work with parents to agree a safe route but legislation said that children who lived within 3 miles of their school would be expected to walk in.
- ii Cllr Cramoysan submitted a report before the meeting. He said was looking into the Ecogen planning because Headbourne Worthy would be effected if Lovedon Lane were to close. He said the community did not support the project and the argument that it would generate noise and compromise safety was a

compelling one. He said that any planning application that increased overnight stays in the WCC area was being held up due to the nitrate issue. He said that there had been a burst of anti-social behaviour in Kings Barton 1A that had been managed well but the member of staff had now moved on. He said he was keen not to criminalise the young people.

**C/22/124**

**Infrastructure Plan**

**a. School Lane Fencing**

Cllr Hamblin commented that HCC had visited the site and then left. He said that a sign was now facing the wrong direction and couldn't be seen. Cllr Porter said she would chase the project up with HCC.

**Action: Cllr Porter**

**b. History Board**

The Clerk said she had received the grant from HCC. She had contacted HCC to start the process of acquiring the licences but had not received a reply. Cllr Porter was asked to take this up.

**Action: Clerk, Cllr Porter**

**c. Upgrade of Nuns' Walk**

Cllr Welland confirmed that 4 of the identified areas of improvement had now been fixed. She was looking for 2 further quotations for work on drainage and around a bridge. She said that the path, as it reached Winchester, was seriously overgrown and considerably narrowed. It was suggested that volunteers might be prepared to undertake the work. HCC's Elliot Rowe might be able to help. The Clerk was asked to obtain the required quotations.

**Action: Clerk**

**d. Defibrillator**

The Council had purchased the defibrillator which would take 2-3 months for installation. The Clerk said she had not wanted to chase Cobbs over Christmas but she had not received a reply from recent emails. Cllr Rutter said she would go and talk to her. The Clerk said that there was a contract that could be given to Cobbs which would bring clarity to the arrangement.

**Action: Clerk, Cllr Rutter**

**e. Infrastructure WG – to agree new project**

The Infrastructure WG (C/20/032) Cllrs Rutter, Welland and Clarke-Smith would be meeting at the end of January. Cllrs and the KBWG were asked for suitable suggestions.

**Action: Infrastructure WG**

**C/22/125**

**Budget 23/24**

A proposed budget, as agreed by the Budget WG, was circulated before the meeting. Cllr Rutter explained that the proposed Precept of £49,400 was relatively low compared to other WC PCs but that it represented a sizeable increase. She said that the WG had been trying to balance the new responsibilities with keeping the Precept to a reasonable level. The Council agreed unanimously the new Precept of £49,400. The Clerk was asked to forward the request to WCC.

**Action: Clerk**

**C/22/126**

**Finance**

**a. Recent Transactions – to approve income and expenditure since last Council meeting.**

Payments 67-91 had been circulated prior to the meeting. These were

reviewed and approved. Income of £700 was a grant for the History Board from HCC. Payments were verified against bank statements.

|                                     |        |           |
|-------------------------------------|--------|-----------|
| Opening Balance                     |        | 110325.13 |
| HCC (Grant)                         | Income | 700       |
| B Baker (RBIL & thank you gift)     | 67     | 63.98     |
| PCC Kings Worthy (Room hire)        | 68     | 60        |
| D Welland (newsletter delivery)     | 69     | 100       |
| AED Donate (Defibrillator)          | 70     | 2149      |
| KBRA (grant)                        | 71     | 180       |
| Trimmers (Dell Maintenance)         | 72     | 288       |
| HMRC (Clerk tax, NI)                | 73     | 77.20     |
| Tubbs Hall (KBWG room hire)         | 74     | 20        |
| Shane Ling (Nun's Walk grips)       | 75     | 1180      |
| ADH Printing                        | 76     | 270       |
| J Berry (SLR rotation)              | 77     | 139.17    |
| Geosphere (Parish Online)           | 78     | 60        |
| SLCC (Clerk training crse)          | 79     | 108       |
| YMML (clerk's office & consumables) | 80     | 30        |
| B Baker (Salary + backpay)          | 81     | 646.30    |
| B Baker (travel expenses)           | 82     | 56        |
| J Berry (SLR rotation)              | 83     | 139.17    |
| Tubbs Hall (KBWG room hire)         | 84     | 20        |
| HCC (SLR installations)             | 85     | 1800      |
| HMRC (Clerk tax, NI)                | 86     | 54.80     |
| PCC Kings Worthy (room hire)        | 87     | 30        |
| Trimmers (Dell Maintenance)         | 88     | 288       |
| YMML (clerk's office & consumables) | 89     | 30        |
| B Baker (Salary + 7.5 hrs KBWG)     | 90     | 556.59    |
| Unity Bank (service charge)         | 91     | 18        |
| Closing balance                     |        | 102640.92 |

**b. To review budget 22/23 year to date**

This was reviewed and approved.

**c. Update on savings account with Unity Bank**

There had been an error with a Cllr's signature on the application for a savings account C/22/108e. Cllrs were asked to sign the forms again.

**Action: Clerk**

Cllr Clarke-Smith took over as Chair for the Planning part of the agenda

**C/22/127**

**Planning**

**a. New Applications – to agree Council response**

| Date | Number | Address | Description | Comments by |
|------|--------|---------|-------------|-------------|
|      |        |         |             |             |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              |                                                                         |                                                                                                                                                                                                                                          |          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 13/12/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 22/02824/TCP | Car Park At Royal Court Church Green Close Kings Worthy Hampshire       | NTQ Proposed telecommunications installation. Proposed MBNL 25.00m High FLI Slimline Lattice Tower mounted on 5.60 x 5.60m base, 3No. EE and 3No. H3G Antenna Apertures and 4No. 600??? Dishes mounted on Headframe and ancillary works. | 18/01/23 |
| Headbourne Worthy Parish Council objects to the application on the grounds that it is substantially taller than the adjacent trees and buildings. The nearby buildings and homes are only 3 storeys but the mast will be 25m which will mean it will be an intrusive object in vicinity of the small community of local residents. The proposal will dominate the skyline and in consequence will have a detrimental visual impact on views from a substantial distance away. For this reason, the Council suggests that the SDNP is consulted regarding the proposal. The proposal will remove a number of business parking spaces at the site which will have a consequential effect on the available parking for the local businesses. The Council is keen that the businesses remain in the area and feel valued and that their employees are not forced to park in public spaces. |              |                                                                         |                                                                                                                                                                                                                                          |          |
| 07/12/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 22/02766/HOU | Springvale Cottage Springvale Road Headbourne Worthy Hampshire SO23 7LD | Two storey side extension of traditional construction with timber weatherboard facing and slate tile roof.                                                                                                                               | 24/01/23 |
| Headbourne Worthy resolved to support this application                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              |                                                                         |                                                                                                                                                                                                                                          |          |
| 07/10                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 22/02251/FUL | Down Farm House Down Farm Lane Headbourne Worthy Hampshire SO22 6RG     | Redevelopment of farm buildings to provide a detached dwelling, along with farm office and accommodation for use as a holiday let, including landscaping, the setting out of a domestic curtilage and provision of parking area          | 01/12/22 |

**b. To note recent decisions**

| Date     | Number       | Address                                                    | Description                                                                                                                                               | Comments by |
|----------|--------------|------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 13/10/22 | 22/02298/TPO | South Ridge Mount Pleasant Kings Worthy Hampshire So23 7QU | T1&2 Ash - Crown lift over garden and house to approximately 6m. to maintain distance between trees and building and allow trees under canopy to develop. | Permitted   |
| 05/08    | 22/01776/HOU | Pudding Farmhouse Pudding Lane SO23 7JL                    | Refurbishment and alteration of Grade II Listed Building and rear extension                                                                               | Permitted   |
| 05/08    | 22/01777/LIS | Pudding Farmhouse Pudding Lane SO23 7JL                    | Refurbishment and alteration of Grade II Listed Building and rear extension                                                                               | Permitted   |
| 28/01    | 22/00190/dic | Barton Farm Andover Rd                                     | Discharge of Condition 39 of Planning Application 13/01694 Barton Farm Major Development                                                                  | Permitted   |

**e. To note decisions awaited**

| Date Rec'd                                                    | Number       | Address                                                       | Description                                                                                                                                                                     | Comments by           |
|---------------------------------------------------------------|--------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 09/09                                                         | 22/02037/FUL | Land To The East Of The A272 Andover Road Littleton Hampshire | The construction and operation of an anaerobic digestion facility, ancillary infrastructure, landscape planting and the construction of a new access road and access from A272. | 19/10/22              |
| 18/07/22                                                      | 22/01587/FUL | The Haven School Lane Headbourne Worthy SO23 7JX              | Demolition of Existing and Replacement Dwelling and Garage with associated Minor Site Works                                                                                     | To Committee 11/01/23 |
| The Clerk would attend the committee on behalf of the Council |              |                                                               |                                                                                                                                                                                 |                       |



|        |                                                                              |                                                    |                                                                                                                                                                                                                                                    |          |
|--------|------------------------------------------------------------------------------|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 19/04  | 22/00831/HOU                                                                 | 51 Granadiers Road<br>Winchester Hants<br>SO22 6GU | Change of use of one side of the double garage into an office space                                                                                                                                                                                | 27/06/22 |
| 10/09/ | 19/01983/REM<br>19/01984/REM<br>19/01985/REM<br>19/02029/REM<br>19/02122/REM | Barton Farm, Andover Rd                            | Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Kings Barton site; total of 273 dwellings; public open space; play area (LEAP); U13/14 football pitch; and allotments | 10/12/19 |

**d. Enforcement – to note any enforcement matters**

There were none.

**C/22/128**

**General amenities**

**a. Lengthsman co-ordination and tasks for December**

The Clerk explained that the Lengthsman had been ill over Christmas and was behind with the schedule. Cllr Hamblin said he was happy to push the work to the next month.

**Action: Clerk**

**b. Cycle path from Worthy Down**

Cllr Porter confirmed that work was due to be done on the path.

**C/22/129**

**Newsletter and communications**

**a. To discuss date for next edition**

The Council agreed 25<sup>th</sup> March for the next litter pick. Cllr Clarke-Smith explained that she would be unable to host and an alternative host was put forward. The copy deadline of 20<sup>th</sup> February was agreed. Topics to be included were agreed as; walking to school, Voter ID at polling station; Defibrillator. KBWG was asked for the KBRA input.

**Action: Cllr Rutter**

**C/22/130**

**Items for next agenda, date of next meeting**

The date of the next Council meeting would be Monday 13<sup>th</sup> February 2023 at Kings Barton Primary School.

Items for the Agenda:

Risk Assessments

**Action: Clerk**

The meeting closed 9.30 pm. The Chair thanked the attendees.