

Minutes of a Meeting of Headbourne Worthy Parish Council.

Held on Monday 13th March 2023

St Mary's Church Rooms, Kings Worthy

Email: clerk@headbourneworthy.org.uk

Chair: J. Rutter Clerk: Belinda Baker

Present: Cllrs J Rutter (Chair), B Lee, R Watters, C Welland
C Clarke-Smith, J Hamblin, M Iredale

Cllrs S Cramoysan,

Apologies: J Porter

Clerk: Belinda Baker

Public attendance: One

C/22/147 **Apologies**
Cllr Porter sent her apologies.

C/22/148 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
Cllr Rutter as Deputy Chair of the planning committee does not comment on planning.

C/22/149 **Public Participation**
The member of the public preferred to wait until the part of the agenda that he has come to talk about was reached.

C/22/150 **Minutes Council Meeting held 13th February 2023**

- a. To approve and sign the minutes of the meeting 13th February 2023**
The minutes were agreed as a true record of the meetings.
- b. To deal with matters arising not on the agenda**
 - Cllr Rutter confirmed that the Council was registered as a consultee for M3 jct 9 re-design.
 - The cherry tree to commemorate the Queen's platinum jubilee had now been planted at the Dell.
 - HCC had given notice that some highways matters were now being returned from WCC to HCC.
 - The proposed changes to HALC's constitution had not been passed.
 - The Mayor's award was being awarded to Mr Derek Brockway and Cllr Iredale. The Council congratulated the nominees.
- c. To deal with any correspondence**
There was none.

C/22/151 City and County Councillor Reports

- i Cllr Porter did not attend. She submitted an email to say that the School Lane fencing was due to be repaired shortly. She was querying the Down Farm Lane build out with the Traffic safety team.
- ii Cllr Cramoysan said he was aware that now walkways had been improved the County was withdrawing funding for the buses to Henry Beaufort school. Children who lived within 3 miles had been identified and were being told to walk/cycle in. These numbers would increase as further walkways were improved. He wanted to engage with HCC to develop a fair strategy so that families would not feel picked out.
- iii HCC had responded to the Andover Rd petition (C/22/098ii) to say that the power to make any changes rested solely with CALA, and that HCC had no legal power to compel them to do differently. Cllr Rutter commented that HCC would now be able to look at the travel plan and the roads in the development.
 - a. **Worthy Rd/London Rd cycling and pedestrian improvements**
Cllr Welland recognised that Headbourne Worthy PC had not been supportive of street lighting in the past, but it was agreed that there needed to be some lighting for a walking and cycling route. It was also agreed that the speed limit should drop from 40 to 30 mph. The Council did not agree with the proposals for Taylors's Corner. The Clerk was asked to write Mr Hobbs with this feedback.

Action: Clerk

The Chair brought item 8 up the Agenda

C/22/152 Community Resilience

- a. **Provide update from Working Group including flood mitigation**
The member of the public provided the update from the HCC Outer Winchester FAS. He explained that the meeting seemed to be concerned with completion of the projects in Kings Worthy and Littleton even though Headbourne Worthy was a crucial area in the middle. He explained that Network Rail had now cleared out 3m wide piping that went under the railway line which would speed up the flow of water. He expressed concern at this because this pipe connected to a pipe further along that had been cut into by a utilities supplier and had been replaced with a narrower pipe. He said that the flooding would spread because the narrow pipe would become overwhelmed but he couldn't get HCC to understand this. Cllr Welland asked that the available maps should be collated and put on Parish Online.
- b. **Provide an update on Legal Issues**
Advice from the Clerk circulated before the meeting said that S137 money could be used for the project but the issue of it being private land would need to be resolved. It was agreed that a meeting would be arranged with the landowner, Cllr Welland and the Clerk.

Action: Cllr Welland, Clerk

Action: Cllr Welland, Clerk

C/22/153 Kings Barton

- a. **Receive Minutes of February's Working Group meeting**
The draft minutes had been circulated and there were no comments.
- b. **Approve name change of WG to Committee**

As the meetings were now held in public this was agreed.

c. Provide update regarding acquisition of King's Barton open spaces

Cllr Rutter explained that she had not agreed to CALA taking £75 from the commuted sum due to the work that had been undertaken in Barton Fields. She said HWPC was not responsible for this open space and it was available for all of Winchester. She had asked that WCC should cover this money. She informed the Council that she had asked CALA for a sum that was between the sum expected by WCC and the one that CALA was offering. Cllr Iredale agreed to contact CALA to say that the responsibility of the bins lay with CALA until the land was handed over.

Action: Cllr Iredale

d. Public meeting for building issues

Cllr Iredale had met with a colleague of Cllr Hamblin, Mr Lyndon Talbot, who was proposing to put together a fact sheet outlining in layman terms resident's legal position regarding their properties' snags and defects. She said there were different scenarios to be considered so it would be difficult to cover all in one meeting. The fact sheet would be distributed across the development. She said she was very grateful for Mr Talbot's assistance. Cllr Cramoysan noted that CALA was sensitive about this issue but that it was not a matter for the KB Forum. Cllr Watters there were major issues like poor insulation which was different to snags like door handles falling off.

Action: Cllr Iredale

C/22/154

Down Farm Lane Improvements Working Group

Cllr Hamblin, the Clerk and Cllr Porter had met with two members of the HCC Consultancy. The problems that needed to be addressed and the process of the consultancy had been explained. Cllr Hamblin had been asked to fill out a form so that a quotation for the feasibility study could be produced. The Council would need to pay for the feasibility study to assess the best solution for the road problem. Cllr Welland agreed to update the infrastructure PIIP.

Action: Cllr Hamblin

C/22/155

Infrastructure Plan

a. School Lane Fencing

The Council believed the repair work had been started C/22/151i

b. History Board

The Clerk required the exact location in order to request the licence from HCC. Cllr Welland agreed to provide.

Action: Cllr Welland

c. Upgrade of Nuns' Walk

Cllrs Welland and Rutter were due to meet with an HCC countryside officer for advice on how to get volunteers to do the work and advice on a contractor for an area requiring drainage work. It was noted that HIWWT also had a volunteer group.

Action: Cllr Welland, Cllr Rutter

d. Defibrillator

Cobbs had provided Cllr Iredale with the signed contract. The defibrillator was due to be installed in 4 weeks.

e. Footpath in Barton Meadows

The Clerk would ask the lengthsman for a quotation for improving the surface of the path to provide grip.

Action: Clerk

C/22/156 **Policy Review and Risk Assessments**

- a. **Risk Management strategy**
The Council's Risk Management strategy was agreed.
- b. **Infrastructure projects**
The Risk assessment provided by the Clerk was agreed.
- c. **Council governance due to low Councillor numbers**
The Risk assessment provided by the Clerk was agreed.
- d. **Financial Processes**
The Risk assessment provided by the Clerk was agreed.
- e. **Contracts Appointment Process**
The process for the awarding of Council contracts was agreed.

C/22/157 **Finance**

- a. **Recent Transactions – to approve income and expenditure since last Council meeting.**

Payments 101-107 had been circulated prior to the meeting. These were reviewed and approved. There was no income. Payments were noted against the bank statements.

Opening Balance		101280.47
YMML (clerk's office & consumables)	101	30
J Berry (SLR rotation)	102	139.17
Stockbridge PC (share of SLCC membership)	103	93.50
Headbourne Worthy PCC (Hall Hire)	104	37.50
Trimmers (Dell Maintenance)	105	240
HALC (training crse B Lee)	106	117.60
PCC Kings Worthy (Hall hire)	107	30
B Baker (Salary + 7.5 hrs KBWG + planning meeting)	108	611.39
Closing balance		99981.31

- b. **To review budget 22/23 year to date**
This was reviewed and approved. The Council agreed to training courses for Cllr Welland and the Clerk extra to the budget.

Action: Clerk

- c. **Approve asset register**
This was agreed. Cllr Welland asked that the screen should be stored at the Church rooms.

- d. **Update on savings account with Unity Bank**
This was ongoing.

Action: Clerk

C/22/158 **Planning**

- a. **New Applications – there were none**
- b. **To note recent decisions**

Date	Number	Address	Description	Comments by
19/04	22/00831/HOU	51 Granadiers Road Winchester Hants SO22 6GU	Change of use of one side of the double garage into an office space	Permitted

c. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
20/01/23	23/00138/NMA	Cala Homes Phase 1A Andover Road Winchester Hampshire SO22 6GR	(Original application 13/02257/REM)- Please refer to covering letter	17/02/23
07/10	22/02251/FUL	Down Farm House Down Farm Lane Headbourne Worthy Hampshire SO22 6RG	Redevelopment of farm buildings to provide a detached dwelling, along with farm office and accommodation for use as a holiday let, including landscaping, the setting out of a domestic curtilage and provision of parking area	01/12/22
13/12/22	22/02824/TCP	Car Park At Royal Court Church Green Close Kings Worthy Hampshire	NTQ Proposed telecommunications installation. Proposed MBNL 25.00m High FLI Slimline Lattice Tower mounted on 5.60 x 5.60m base, 3No. EE and 3No. H3G Antenna Apertures and 4No. 600 Dishes mounted on Headframe and ancillary works.	18/01/23
09/09	22/02037/FUL	Land To The East Of The A272 Andover Road Littleton Hampshire	The construction and operation of an anaerobic digestion facility, ancillary infrastructure, landscape planting and the construction of a new access road and access from A272.	19/10/22
18/07/22	22/01587/FUL	The Haven School Lane Headbourne Worthy SO23 7JX	Demolition of Existing and Replacement Dwelling and Garage with associated Minor Site Works	To Committee 15/03/23
The Clerk would be attending on behalf of the Council. The Council agreed 2 extra hours pay.				
10/09/	19/01983/REM 19/01984/REM 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Kings Barton site; total of 273 dwellings; public open space; play area (LEAP); U13/14 football pitch; and allotments	10/12/19

d. Enforcement – to note any enforcement matters

There were none.

C/22/159

General amenities

a. Lengthsman co-ordination and tasks for December

Cllr Hamblin said the bus shelter by School Lane should be refurbished.
Cllr Welland asked the Clerk to check the new SLR sockets had been used.

Action: Clerk

b. Community Litter Pick

This event had been advertised and it was hoped there would be a good turnout.

Action: Cllr Clarke-Smith

c. Cycle path from Worthy Down

There was no update.

C/22/160

Newsletter and communications

a. Recent newsletter and date for next newsletter

The latest newsletter had been printed and distributed. Cllr Rutter said

the next edition would promote the APM and it would therefore need to go out at the beginning of May.

Action: Cllr Rutter

C/22/161

Items for next agenda, date of next meeting

The date of the next Council meeting would be Tuesday 11th April 2023 at St Mary's Church Rooms. It was necessary to hold the meeting on the Tuesday because the Monday was Easter Monday bank holiday.

Items for the Agenda:

Defibrillator

Barton Meadows path

End of year accounts

Action: Clerk

The meeting closed 9.30 pm. The Chair thanked the attendees.