

Minutes of a Meeting of Headbourne Worthy Parish Council

Held on Monday 14th June 2021

Kings Barton Playground, nr Winchester

Email: clerk@headbourneworthy.org.uk

Chair: Cllr Welland Clerk: Belinda Baker

Present: Cllrs C Welland (Chair), M Iredale, ,
G Macpherson, C Clark-Smith,

Apologies: D Barrow, C Duncan, J Rutter, J Porter, S
Cramoysan

Clerk: Belinda Baker

Public attendance: One

C/21/023 **Apologies**
Apologies were received from D Barrow, C Duncan, J Rutter, J Porter and S
Cramoysan.

C/21/024 **To receive declarations of pecuniary interests (DPIs) and other significant
interests from members concerning specific items on the agenda**
Cllr Macpherson is a church warden at St. Swithun's church (C/21/037a)

C/21/025 **Public Participation**
The member of the public that attended was the Chair of the Kings Barton
residents Association. She agreed to wait until that part of the agenda.

C/21/026 **Minutes of Meeting of Councillors 10th May 2021**
**a. To approve and sign the minutes of March 8th, April 27th as
recommended and to note the minutes of 10th May.**
The minutes were agreed and noted as a true record of the meetings.
**b. To agree any recommendations of actions including those of financial
matters from the meeting of the 10th May.**
It was agreed that any recommendations from the meeting of Councillors
held on May 10th were now agreed as taken by the Council.
c. To deal with matters arising not on the agenda
Cllr Welland notified the Council that the hedge (MoC/21/010b) had now
been cut back.
c. To deal with any correspondence
There was none.

C/21/027 **City and County Councillor's Reports**
Neither attended and no reports had been submitted before the meeting.

C/21/028

Kings Barton

a. To Receive update from residents

The member of the public addressed the Council. She said was still waiting for a number of items to be completed. She had submitted a list of these items to Cala, for their response, before the next Forum meeting. The drains were still an urgent item (MoC/21/012a) and were causing discomfort. She recognised that Cllr Porter had spoken about using enforcement to escalate the pressure on Cala (MoC/21/011ii) but was unsure if this had been done.

b. Kings Barton Forum Report

There was no update.

c. Kings Barton Playground

A meeting had been held with WCC's Stuart Dunbar-Dempsey on site in which a number of issues had been discussed. Mr Dunbar-Dempsey had now confirmed that Cala would provide 2 more benches, would remove the thistles for the site and would not require the maintenance handover to take place until March 2022.

C/21/029

Resilience/Emergency Planning

a. Work on Springvale Rd

It was noted that this was ongoing and the buses were chaotic. Cllr Welland said that concern had been raised by a resident that the work in Down Farm Lane may effect the underground pipes. The resident had suggested that the drainage pipes were blocked and he had asked HCC in March to review the pipes with a camera.

b. Update on mitigation Plans

Cllr Welland had asked HCC for confirmation that the 2014 flood had contained sewage from the sewage treatment works (MoC/21/013c)

c. Drainage ditch on private land

The Clerk confirmed that she had contacted HCC legal through HALC for advice in this matter (MoC/21/013c).

C/21/030

The Dell

a. Small Tunnel

Trimmers was having an issue with suppliers had had been unable to start work.

b. Maintenance Contract

The Clerk had received 2 tenders and a further one was expected. The closing date was for the following day. She had contacted Radian regarding their maintenance work but had not received a reply.

Action: Clerk

c. Trees adjacent to new path

The Clerk had circulated before the meeting an email from Kings Worthy PC regarding the Ash tree close to the new path (MoC/21/014d). KWPC had expressed unwillingness to get involved. The Council agreed that the tree was more KWPC responsibility and the Clerk was asked to go back to KWPC to say that HWPC was also not prepared to be involved.

Action: Clerk

C/21/031

Policy Review

a. To agree timetable for review

The Chair had drawn up a list of applicable policies for the Council and a timetable for their regular review. She said the intention was to formalise the process. The timetable was agreed as appropriate.

b. Code of Conduct

This policy was agreed. The council asked the Clerk to publish it on the Council's website.

Action: Clerk

C/21/032

M3 Junction 9 upgrade

Cllr Macpherson commented that she felt it was an improvement on the previous design. Cllr Welland said she felt that the footpath from Kings Worthy to Winnall Tesco's should be a cycle route and that this cycle lane would need to link properly to sustans 23 at Winnal. There should also be a local cut through provided onto the 3 Castles Path. It was agreed to submit these comments.

Action: Clerk

C/21/033

Winchester 10k Race

The race was due to take place on 31st October 2021. Clerk had circulated before the meeting emails from Challenging Events, regarding the communications for the race. The emails stated that, for environmental reasons, no leaflets would be circulated before the event. Ms Wickens did offer to attend a Council meeting to discuss the communications. It was agreed to ask Ms Wickens to attend the September meeting.

Action: Clerk

C/21/034

Winchester Rural District Welfare Trust

The Clerk had circulated information about the trust who were looking for a trustee representative from Headbourne Worthy PC. Cllr Welland put herself forward but said she wanted to find out more about it before she confirmed.

Action: Cllr Welland

C/21/035

Infrastructure Plan

a. Update from Infrastructure WP

The next item on the infrastructure list, as agreed by the working party, was to repair or replace the railings at school lane. It was agreed to approach KWPC to enquire how their railings had been repaired.

b. History Board

Cllr Welland had been in contact with WCC archeology who had explained that more of the Cala site was due to be explored and that it may be better to wait to see if other more exciting finds were discovered before committing to the content of the boards. The Council agreed to wait.

c. Access to Nun's Walk

The Council had met on site to review the surface of the path. It was acknowledged that the surface was poor and impassable in places. The Council agreed that upgrading the surface would be appropriate. The Council felt that this could be piggybacked on the M3 junct. 9 work which would include work around the A34 bridges. It was agreed that HCC highways would need to deal with the flooding under these bridges. The Council agreed to formulate a plan for the improvement of the path and the access to it from Headbourne Worthy.

Action: Cllr Welland, Clerk

d. SLR Posts

Cllr Welland informed the Council that HCC had confirmed a number of new sites in principle, but some would need the post to be updated. She said that it was likely that other post sitings may not include the post, but just a socket in the ground in which a post could be inserted and locked. It

was suggested that this would be a more appropriate solution for Kings Barton. The Clerk was asked to find out the specifications from Mr Jane's.

Action: Clerk

e. De- Fibrillator

Cllr Iredale agreed to take on this project on on behalf of the Council. It was agreed to approach Cobbs shop as a possible site.

Action: Cllr Iredale

C/21/036

Finance

a. Recent Transactions – to approve income and expenditure since last meeting of Councillors

Payments 5-10 2021/22 had been circulated prior to the meeting. These were reviewed and approved. Payments were verified against the bank statements. There was no income.

Opening Balance		85716.26
Do the Numbers (Audit)	5	240
Came & Co (Insurance)	6	119.17
B Baker (Software licence)	7	59.99
Trimmers (Dell Maintenance)	9	288
B Baker (salary)	10	299.78
Closing balance		84229.11

b. To review budget year to date

Expenditure against budget was reviewed and approved. Cllr Macpherson commented that the budget for next year would need an increase to include the maintenance of the Kings Barton playground. It was agreed to enquire of the resident's association if the grass could be kept long in patches. A composting bin for the grass cuttings was suggested.

c. CIL Package

Cllr Welland notified the Council that she was putting together a list of areas of improvement (including Nun's Walk) that could be used for a CIL application.

Action: Cllr Welland

C/21/037

Planning

a. New applications – to agree responses

Date Rec'd	Number	Address	Description	Comments by
8/05/21	21/01051/HOU	15 Hyldeborne Road Winchester SO22 6GX	1.Part conversion of the existing garage to a home office, no change to the building footprint. New doors are proposed for the garage's rear garden facing side elevation. 2. Modifying the existing paving slabs in the rear garden. 3. New decking in rear.	10/06

The Council's objections rest on the provision of parking in the area. The Council understands that the parking of cars in the garages is included in the assessment of the parking provision for the road and that if this application is permitted then the provision may be reduced. The Council recognises that keeping to the permitted development rights upholds an important part of the integrity of the site. The Council would therefore like to be assured that the availability of parking in the road, as per the agreed provision, will not be affected if this application is permitted.

04/06/21	21/01449/DIC	Land At St Swithuns Church London Road, HW	Discharge of condition 3 for application 18/01978/FUL	18/06
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The Council had no objection

b. To note recent decisions

Date	Number	Address	Description	Result
	20/02311	Land To The East Of The A272 And West Of The A34 Christmas Hill	Construction of a solar farm and battery storage facility together with all associated works, equipment and necessary infrastructure (may affect the setting of a public right of way)	Permitted
08/03/21	21/00636	16 Hyldeborne Road Winchester SO22 6GX	1. Part conversion of the existing garage to a home office, no change to the building footprint. New windows and doors proposed for the rear elevations. 2. Extending the existing paving slabs in the rear garden.	Permitted

c. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
12/06	PLAN/DS/WR241	Land at Down Farm, Down Farm Lane, Headb Worthy SO23 6RG	Importation and storage of road planings for crushing and screening to create recycled aggregate, including associated buildings, structures and vehicle parking	13/07
10/09/	19/01983/REM, 19/01984/REM. 19/01985/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping) of the fourth phase of development (phase 4A) of the Barton Farm site (also known as Kings Barton) comprising a total of 273 dwellings with associated public open space including an equipped play area (LEAP) U13/14 football pitch, allotments and related infrastructure in pursuance of conditions 05, 11, 12 of outline permission 13/01694/FUL. The original outline permission was an application requiring an environmental impact assessment and was submitted want an environmental statement.	10/12/19

d. Enforcement – to note any enforcement matters

Cllr Welland notified the Council of an enforcement issue in School Lane. It was noted that the Clerk was not receiving the WCC enforcement list.

Action: Clerk

C/21/038

General amenities

a. Regular Maintenance schedule

Cllr Welland had circulated before the meeting a maintenance schedule. The Clerk had made some changes to it. It was agreed that Cllr Macpherson would discuss the schedule with Cllr Welland.

Action: Cllr Welland, Cllr Macpherson.

b. Lengthsman visit

It was agreed that he should be asked to trim Taylor's Corner and cut back along Nun's walk.

Action: Cllr Welland

c. Litter Pick

This was agreed as 17th July in Headbourne Worthy and 11th July in Kings Barton.

d. South Wonston Restricted By-Way

The Clerk had written to Elliot Rowe at HCC but had not received a reply.

C/21/039

Newsletter and communications – to discuss

Cllr Rutter did not attend the meeting but it was agreed that the newsletter should be printed and distributed well ahead of 17th July. Cllr Welland and the Clerk had submitted their articles. Cllr Welland agreed to publish the annual review on the website.

Action: Cllr Welland

C/21/040

Items for next agenda, date of next meeting

The next Parish Council meeting will take place on Monday July 12th. Since restrictions would still be in place it was agreed to meet in the playground if the weather allowed it.

Items for the Agenda:

Ditch on private land

SLR Posts

The meeting closed 9.20 pm. The Chair thanked the attendees.