

Minutes of a Meeting of Headbourne Worthy Parish Council

Held on Monday 11th September 2017

At Church Rooms, St Mary's Church, Kings Worthy

Email: clerk@headbourneworthy.org.uk

Chair: Cllr C Welland

Clerk: Jill Judge

Present: Cllrs C Welland (Chair), C Duncan, G Macpherson
City and County Councillor Jackie Porter

Absent: Cllrs D Barrow, J Rutter, C Clarke-Smith
City Councillor Malcolm Prince

Clerk: Jill Judge

Public attendance: Ten

C/17/77 **Apologies**
Apologies were received and accepted from Cllrs D Barrow, J Rutter, C Clarke-Smith and from City Councillor Malcom Prince.

C/17/78 **To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**
Councillor present had no interests to declare.

C/17/79 **Public Participation**
C/17/79/1 **To discuss the maintenance and utilisation of space at Watercress Beds**
Tom Amery, Managing Director of The Watercress Company and Robert Chisnell joined the meeting. It was agreed that

Open space

- The fencing which forms part of the area with the S106 agreement would be removed by the Watercress Company with immediate effect opening up the area to enable both easier access and appreciation of views.
- Robert Chisnell agreed to maintain the triangle as a grassed area, cutting it as needed.
- Further Mr Chisnell kindly agreed to add a simple bench to the area and also to remove the low overhanging branches from the single tree growing

Footpath

- Tom Amery would ask the farm manager to undertake a "hard" cut back of whole length of the footpath and maintain this going forward
- A sign would be installed to remind dog walkers to remove mess with bins available at either end of Bedfield Lane

Separately it was noted that Cllr Macpherson had contacted HCC about the nine adjacent dead trees in Bedfield Lane (ref C17/65/2). The Watercress Company agreed to arrange a quotation for removal of the trees.

The Chair thanked both Tom Amery and Robert Chisnell for joining the meeting and for the clarity now provided over the maintenance and utilisation of space at the Watecross Beds. Mr Amery left the meeting.

Mr Chisnell notified the Parish Council that he intended installed a traffic barrier at the top of the footpath leading from School Lane to the church. This was to prevent vehicles turning and causing subsequent damage to the path.17/65/

Flooding

A member of the public raised her continued concerns about the silt build up and subsequent blockage of the drainage ditch adjacent to Worthy Barn (ref C/17/65/1). It was again highlighted that only the Environment Agency had the power to service notice. Cllr Porter agreed to contact Vicki Westall, Flood and Water Management Co-Ordinator at Hampshire County Council, to establish what actions were being taken.

A further member of the public asked if Cllr Porter had yet seen detailed flood mitigation plans. It was explained that both Cllr Porter and Cllr Welland will be attending a meeting on 19th September to find out more and that plans would be on display to the public at Littleton Village Hall on 6th October.

Remedial work at Nations Hill/Mortimer Close Area (ref C17/69/1)

Members of the public living adjacent to the area attended the meeting. The area had become unsightly with a rather overgrown bank of trees and self-seeded saplings and a rampant Russian Vine. It had been confirmed that clearance of the area was too extensive a job for the lengthsman. Cllr MacPherson had contacted HCC but as there was no immediate threat to the highway no work had been scheduled. A local contractor had been contacted and estimated that to clear the area would take a minimum of two days and would require several men thus exceeding the amount the parish council had budgeted for grounds maintenance.

Cllr Porter would take the matter up with relevant personnel at Hampshire County Council to see if a solution could be reached.

Planning application 17/01179/FUL – Casita, Wellhouse Lane

A member of the public expressed her disappointment at the parish council's decision not to object to this application.

The Chair highlighted that T2 architects had held a public consultation on 1st February and had also attended the parish council meeting held on 3rd July to explain their proposals and to answer questions. Whilst a majority of the parish council had supported the application there had been a lengthy debate about the development with concerns noted in the comment submitted to Winchester City Council about the trend to replace one dwelling in the parish with a number of homes. This had a subsequent impact on infrastructure and amenities together with unwelcome "urbanisation" of the village. It was unfortunate that the resident had been unable to attend either of these meeting to express concerns related to the design, scale and layout of the proposed buildings and had not contacted the parish council until 10th September.

No decision had yet been reached by Winchester City Council Planning Department and Cllr Porter would seek an update.

The Chair thanked the resident for her feedback and emphasised that the parish council sought to represent parishioners' views.

Road Signs

It was noted that signs on Well House Lane were obscured by vegetation. Clerk to contact Ray Gardner at Hampshire County Council re report this (ref Cllr Porter's report attached)
Action: Clerk

The Chair thanked members of the public for attending the meeting welcoming contributions from all and emphasising such feedback and involvement was invaluable. Indeed, she asked if anyone would be interested in the current councillor vacancy. Whilst all were invited to stay for the remainder of the meeting all left at this point.

C/17/80

City and County Councillors Reports

Cllr Porter's report attached had been circulated ahead of the meeting. Since preparation of this Cllr Porter had received a 120-page report outlining dramatic cuts proposed at HCC to reduce services towards statutory services only.

(note Cllr Porter sent an email outlining further details following the meeting)

Changes to the Cart & Horses were due for decision on 19th September and included

- CCTV at the site
- 40mph speed limit imposed
- street lighting added (subject to consultation with SDNPA)

The Chair updated Cllr Porter and the meeting with details of a letter received from Cllr Peter Edgar, Executive Member for Education at Hampshire County Council. This confirmed that Kings Worthy Primary School gives catchment priority to children from Headbourne Worthy. If the school is oversubscribed from its catchment area distance from school is applied as the tiebreaker. Straight line distance from the school does not leave addresses in Headbourne Worthy as furthest away and so in the event of catchment oversubscription the Headbourne Worthy child is likely to be admitted.

C/17/81

Minutes of the Meeting of 3rd July 2017

C/17/8/1

To approve and sign the minutes

The minutes were agreed as a true record of the meeting.

Proposed Cllr Welland, seconded Cllr Duncan

C/17/81/2

To deal with matters arising not on the agenda

None

C/17/82

Casual Vacancy - Receive update

No further interest had been received in the role. It was suggested the role be advertised to the new residents of Kings Barton.

C/17/83

Bus Shelters - Receive update

Christmas Hill

The clerk had received the following update from Skanska

For whatever reasons, the legal process is taking time between the HCC legals and DIO legals.

We are pushing the matter on regular basis. Having said that, we confirm that the bus shelter will be built to the type and colour as our agreement. We are also exploring if we can build the Bus Shelter in advance of the section 278 licence agreement.

I am on leave 7th sept to 18th Sept and will contact you on my return to commence on the final design and specification of the Bus Shelter.

We apologise for the delay in concluding this matter

The clerk was asked to contact Zac La Gumina, Passenger Transport Inspector, HCC and Lieutenant Colonel Mark Cox, Commanding Officer, Worthy Down to ask if either had any further information. Action: Clerk

C/17/84 **Receive update Emergency Planning**

As noted in the public session Cllr Welland and Cllr Porter would be attending a flood alleviation meeting on 19th September and a public information event was to be held on 6th October.

C/17/85 **The Dell Play Area**

The clerk had attempted to received clarity on the apparent discrepancy between the value of the play equipment on site and the sum of £17000 for this incorporated in the S106 agreement (ref C/17/66/2). An email had been received from Stuart Dunbar-Dempsey, Landscape Team, Winchester City Council which in councillors' opinion failed to address this issue. The clerk was asked to write to the Chief Executive of Winchester City Council outlining concerns. Action: Clerk

The clerk was instructed to contact the solicitor handling the transfer of the play area to Headbourne Worthy Parish Council and ask him to proceed with this once remedial works had been completed and inspected. Action: Clerk

C/17/86 **Mount Pleasant Consultation**

The Chair had prepared a presentation giving results of the survey. With no clear majority for the options to install or not install a barrier it was agreed to continue to monitor the parking situation and discuss further at November's meeting.

C/17/84 **Finance**

C/17/84/1 **Recent transactions – to approve income and expenditure since last meeting**

Payments PV16 to PV29 were approved. Available funds of £3959.7745 were noted (excluding CIL payments)

C/17/84/2 **To review budget year to date**

No income had been received since the previous meeting. Audit payments and a playground inspection cost were noted.

C/17/84/3 **Approval and acceptance of Notice of Conclusion of Audit and Annual Return to 31 March 2017**

Councillors approved and accepted the Notice of Conclusion of Audit and Annual Return.

C/17/84/4 **To note CIL and Open Spaces Fund available.**

£19245.49 had been received in Community Infrastructure Levy. Open Spaces Fund available amounted to £??

C/17/85 Planning
C/17/85/1 New applications – to agree responses to current applications

Date Rec'd	Number	Address	Description	Comments by
25/07	17/01933/HOU	Belle Vue 34 Nations Hill	Single storey side extension to form Utility room and rear patio	19 Sept
25/07	17/01905/HOU	12 Lansdell Road (Kings Barton)	Proposed rear conservatory, width 4.7m, projection 3m, hgt to eaves 2.3m, hgt to ridge 3.2m	20 Sept

Both applications were viewed on line and it was decided not to comment on either.

C/17/85/2 To note applications where decision awaited

04/08	17/02020/TPO	20 Nations Hill	Beech – Crown lift over drive way and adjacent track to approximately 5m	
21/06	17/01637/FUL	Alfred Homes Plot 1 155 Springvale Road	Retrospective variation of condition 2 of application 16/02044/FUL (Redevelopment of the site following the demolition of existing dwelling house at 155 Springvale Road and the erection of 4no. dwellings comprising of 1 x two bed and 3 x three bed houses with associated landscaping, and parking) to regularise alterations made to the scheme during the construction process	
08/06	17/01477/FUL	Leaflands Mortimer Close	Development of 4 semi-detached dwellings on land to the rear of Leaflands, Mortimer Close, Kings Worthy	
27/04	17/01179/FUL	Casita Wellhouse Lane	Demolition of the existing dwelling and attached annexe and the erection of 1no. 2 bed semi-detached house, 1no. 3 bed semi-detached house, 2no. 4 bed detached houses, plus associated landscape works and new vehicle access	

C17/86/3 To note recent decisions

Date Rec'd	Number	Address	Description	Decision.
09/06	17/01577/PNAC OU	North Barn Lower Farm School Lane	Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwellinghouse (Class C3)	PNSOL - Not eligible for Prior Approval
13/06	17/01571/HOU	Christmas Cottage Pudding Lane	Proposed single storey rear extension and garage conversion	Application permitted
02/05	17/01192/HOU	The Cottage School Lane	Single storey rear extension	Application permitted

- C/17/86/4 **Enforcement – to note any enforcement matters**
Noted.
- C/17/86/5 **Neighbourhood Plan – Background and next actions**
The Chair had prepared a presentation given a brief overview of what a Neighbourhood Plan was and how it differed from a Parish Plan and Village Design Statement. Cllr Welland will be attending a conference in October to find out more detail and will report back to councillors at the November meeting.
- C/17/87
C/17/87/1 **General amenities**
Lengthsman Scheme update – Cllr Macpherson
Cllr Macpherson highlighted that the Parish Council was still having to pay for waste to be taken away. Cllr Porter suggested the clerk contact Cllr Rob Humby at HCC for an update. Action: Clerk
- C/17/87/2 **Remedial work at Nations Hill/Mortimer Close area – discuss possible actions.**
This item had been discussed in the public session
- C/17/88 **War Memorial**
Risk Assessment
The clerk would meet with Cllr Macpherson, in her capacity as church warden, to note specific risks. Action: Clerk/Cllr Macpherson
- C/17/89 **Policies – Update**
The Chair and Clerk were working on a number of policies
- C/17/90 **Receive update from the Working Party in respect of Barton Hill Cottages proposed development – Cllr Welland**
The newsletter had included an appeal for affordable sites to enable the parish to provide 6-10 affordable homes for local people. The closing date for submissions was 31st August and no responses had been received. The working party would be meeting shortly to discuss next steps
- C/17/91 **Receive update from Barton Farm Forum – Cllr Duncan**
Concerns remained about surface drainage and it was suggested David Wilson of Hampshire County Council be invited to the next parish council meeting to explain more about plans to alleviate this.
- C/17/92
C/17/92/1 **Communications – to receive updates**
Newsletter
The newsletter had been distributed by the scouts and new residents of Kings Barton included.
- C/17/92/2 **Website**
Nothing specific to report.
- C/17/93 **Items for next agenda**
Neighbourhood Plan
Mount Pleasant Consultation
- C/17/94 **Date of next meeting**
The next meeting would take place on 13th November
Meeting dates for 2018

8th January 5th March 14th May, 9th July, 10th September, 12th November

The meeting closed at 10.10pm

Signed.....

Date.....

DRAFT