**Minutes of a Meeting of Headbourne Worthy Parish Council**

**Held on Monday 13th September 2021**

 **St. Mary’s Church Rooms, Kings Worthy**

**Email:** **clerk@headbourneworthy.org.uk**

**Chair: Cllr Welland Clerk: Belinda Baker**

**Present:** CllrsC Welland (Chair), D Barrow

 G Macpherson

 J Porter, S Cramoysan

**Apologies:** C Clark- Smith, J Rutter

**Via teleconference:** M Iredale

**Clerk:** Belinda Baker

**Public attendance:** Two

**C/21/061** The Clerk noted that the Council was quorum with three Councillors present.

**C/21/062 Apologies**

Apologies were received from Cllr Clark-Smith and Cllr Rutter. Cllr Iredale joined the meeting via video link but she was unable to vote on resolutions.

**C/21/063**  **Co-Option of Councillor**

As there were no applicants, the co-option was agreed to be moved to the October meeting. The Clerk was asked to re-advertise the position.

 **Action: Clerk**

**C/21/064 To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda**

Cllr Welland lived next door to the enforcement issue that had been notified.

**C/21/065 Public Participation**

The member of the public was there to talk about C/21/069. He was prepared to wait until that part of the agenda.

**C/21/066 Minutes of Meeting of Councillors 12th July 2021**

1. **To approve and sign the minutes of the meeting 12th July.**

The minutes were agreed as a true record of the meetings.

1. **To deal with matters arising not on the agenda**

There was none.

 **c.** **To deal with any correspondence**

 The Clerk informed the Council that the local PCSOs had provided their

 contact details and were available to assist the community. The Clerk had

 posted details on the website but suggested that the Council made the

 details available with a separate part of the website. This was agreed.

 **Action: Clerk**

**C/21/067 City and County Councillor’s Reports**

**i** Cllr Porter had circulated a report before the meeting. She included a written response to HCC planning WR241 which expressed concern regarding the RoW and the state of Down Farm Lane. She had been working with the public transport team in HCC to establish a bus route through Kings Barton that would run early enough for commuting and every half hour. The proposal was to route the 86 bus from Basingstoke through Kings Barton and to go as far as the new Leisure Centre. She said that the Worthy Down cycle route was making progress but at present it was not consistent. She said the crossing in Andover Rd was agreed for July 2022 and that once there is more development on the Kings Barton side then the speed could be taken down to 30mph. She said HCC was looking, post Covid, at public access along the whole River Itchen route, this would include renovation of the A34 tunnel. She said she was emphasising the importance of public access, quality, maintenance and walkability to the HCC team.

**ii** Cllr Cramoysan said that he had been working with WCC to put pressure on Cala. He brought to the Council’s attention that there was a house of multiple occupancy (HMD) in Mortimer Close which WCC was investigating.

**C/21/068 Winchester 10K race**

Ms Whickens from Challenging Events spoke to the Council about the event. She said it had been moved from February to October because of Covid but would return to February in 2022. She said that numbers were low at present however, she didn’t think that was due to fear of Covid but noted that there were other races being held at this time. The race was being capped at 70% capacity. The race was using the same route and the same road closures as the previous race. She said that the race would likely be over by 9:30 with only stragglers coming through after that. She said that moving the start time to 8:30 had removed many of the problems the race previously had. She said there would be marshalls at every corner to enable access to nearby properties. Challenging Events were not intending to leaflet the area for environmental reasons and because they felt that the leaflets were not read. Cllr Iredale asked that Kings Barton should receive more communications. Ms Whickens agreed to supply the Google Maps link of the race for the Council website.

**C/21/069 Resilience/Emergency Planning**

Cllr Porter confirmed that works in Littleton were set to begin in the Spring. A property in Headbourne Worthy had been served notice to deal with a hedge that was blocking a drainage ditch. She understood the new surfacing work on Springvale Rd/Down Farm lane would be undertaken before Xmas. The member of the public said that there was a proportion of the CCTV work that had not been done. He said that there was a further pipe that he had evidence of, in older plans. He said the dye tests showed there was a halt to the flow of water around by the fisheries. He suspected that this pipe had been blocked. Cllr Welland suggested that HWPC paid for further CCTV investigations. The member of the public said that the EA agreed it was important to investigate this pipe first to see if it could be made functional before doing any work on flood alleviation, because the pipe could save a lot of money. Cllr Welland suggested that the blocked pipe backs up the water and causes the overflow. Cllr Porter agreed to set up a virtual meeting to establish what should happen going forwards. The member of the public wanted to know the plans for the Springvale/ Down Farm junction. He said that grit and debris often cascaded down the road and he had to clear the gullies to stop them getting blocked, it was a constant battle.

 **Action: Cllr Porter**

**C/21/070 Kings Barton**

 **a. To Receive update from residents**

There were no residents present.

**b. Kings Barton Playground**

Cllr Welland explained that she felt that a hedge and a single access gate would mean that maintenance of the playground would be costly (an email circulated before the meeting from a supplier agreed with this opinion). However, she recognised that WCC did not want to make any changes to the Playground. Cllr Cramoysan agreed that HWPC should have had input into the design of the playground, and he would look to ensure consultation on format and maintenance with future playgrounds. He suggested the Council could refuse to take on the Playground.

**c. Andover Rd-Traffic Order Proposal. To resolve response.**

The Council agreed with the Resident’s Assoc that it would be more appropriate for there to be 30mph implemented. The Council approved of the installation of a Puffin Crossing.

 **Action: Clerk**

**C/21/071 The Dell**

1. **Small Tunnel**

Trimmers had notified the Clerk that they intended to start the following week.

 **b**. **Connection with path to Springvale Rd**

Althoughthe new properties were not yet completed, the Council agreed to

 keep an eye the progress and to approach the developer when building

 neared completion.

 **Action: Clerk**

**C/21/072 Increase in numbers of Councillors**

Cllr Rutter did not attend so there was not update.

 **Action: Cllr Rutter**

**C/21/073 Councillor Emails**

Cllr Welland had attended a training course at HALC where, for FOI reasons, they had recommended that Councillors should use Council specific emails. The Clerk was asked to provide quotations from suppliers.

 **Action: Clerk**

**C/21/074 Policy Review**

1. **Standing order review**

 The Working Party had reviewed the standing orders and the Clerk had

 typed them up. It was agreed the Council should move this to October in

 order to give Councillors further time for consideration.

**Action: All Cllrs**

1. **Decide next policy to be reviewed**

This was agreed to be Grievance and Disciplinary Policy.

 **Action: Clerk**

**C/21/075 Infrastructure Plan**

**a. SLR Posts**

The Clerk circulated an email from Mr Janes of HCC providing a quotation for new ground sockets at 3 more SLR locations for £600 per site. The Council agreed unanimously for 3 new sites – at the bottom of Nations Hill, opposite the car wash on London Rd, and top of Bedfield Lane.

 **Action: Clerk**

**b. Defibrillator**

Cllr Iredale informed the Council via video link that approval of a grant from a charity for £450 had been received. She said the Council could buy the defibrillator outright or with an installation, case cabinet and possibly training package included. Cobbs had agreed to host it, possibly on the café side. Cllr Welland commented that the fully automatic models were available in Kings Worthy. The Council agreed to proceed with those costs.

 **Action: Cllr Iredale**

**c. Access to Nun’s Walk**

The Clerk chased Mr Jon Roose at Highways England to ask for access, as a permissive footpath, to Nun’s Walk across Highways England land. She had not had a reply. Cllr Porter said she would contact Highways England.

 **Action: Cllr Porter**

**d. School Lane Fencing**

The Clerk had emailed HCC twice to ask them to provide a quotation for the replacement fencing but she had not yet had a reply. Cllr Porter asked her to contact Mr Pellet.

 **Action: Clerk**

**e. CIL package including upgrade to Nuns’ Walk plans**

The Clerk was arranging a meeting with Aquascience for a quotation. Cllr Welland commented that the feedback from other Councils was that they were keen to see the path improved but not for it to be open to cyclists.

 **Action: Clerk**

**C/21/076 Finance**

 **a. Recent Transactions – to approve income and expenditure since last**

 **meeting of Councillors**

Payments 17-25 had been circulated prior to the meeting. These were

 reviewed and approved. Payments were verified against bank statements.

The 2nd precept payment had been received.

|  |  |  |
| --- | --- | --- |
| Opening Balance |  | 87542.47 |
| WCC Precept | Income | 12562.5 |
| WD Citizen’s Advice (Grant) | 17 | 250 |
| J Berry (SLR rotation) | 18 | 119.17 |
| ADH Printing (Newsletter) | 19 | 211 |
| HALC (Training) | 20 | 168 |
| Trimmers (Dell Maintenance) | 21 | 288 |
| B Baker (salary) | 22 | 299.78 |
| J Berry (SLR rotation) | 23 | 119.17 |
| Trimmers | 24 | 288 |
| B Baker (salary) | 25 | 299.78 |
| Closing balance |  | 98062.12 |

 **b. To review budget year to date**

This was agreed.

 **c. Update on St. Swithun’s car park CIL funded project**

 Cllr Macpherson informed the Council that the work would be starting soon

 and the invoices would be passed through to the Clerk.

**C/21/077 Planning**

**a. New applications – to agree responses**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date Rec’d** | **Number** | **Address** | **Description** | **Comments by** |
| 19/08/21 | 20/01188/HCSWR241 | Land at Down Farm, Down Farm Lane, Headbourne Worthy SO23 6RG (application number 20/01188/HCS) | Importation and storage of road planings for crushing and screening to create recycled aggregate, including associated buildings, structures and vehicle parking application number 20/01188/HCS) | 14/09/21 |
| HWPC is of the opinion that the impact of the current traffic on Down Farm Lane has led to a real deterioration of the upper end of the lane between Three Maids Hill roundabout and the entry to the site and it is reasonable to assume that the trucks using this lane are the vehicles causing this damage. The Council would like to ensure that the application requires that repair to the road surface are undertaken and that the ecological value of the verges and adjoining vegetation are restored, should it be successful.There is a Right of Way,newly constructed by Hampshire County Council (Summer 2021) that is not shown on the map. This RoW is a compacted stone cycle path which runs adjacent to the haul road from the site itself. If the water and drainage flows are downhill as shown in the application and as seen on the ground, this risks degradation of the surface of the cycle route and the effect on the likely drainage path of any excess water or mud back into the valley floor. HWPC objects to the application if the road affectscycle/footway in these ways. HWPC are of the opinion that all RoW’s in the Parish should be useable at all times of the year.HWPC understands from the map that the ‘haul road’ from the site to the main route out to Christmas Hill will affect the setting of this right of way significantly.  HWPC asks that a condition of the application being successful should be confirmation that the two routes will be separated by an appropriate boundary. This should include sound mitigation, as well as mud and dust management as lorries pass cyclists and walkers, horse riders and the ecology. The boundary will also need to prevent encroachment. A condition of the successful application should also include protections from light pollution dust and noise for the new bird hide included in the in the RoW. The use of the Christmas Hill entrance straight onto the Highways network is welcomed by HWPC but the Council still has the concerns below: 1. The speed of traffic coming south down Christmas Hill , especially during peak hours can be higher than described in the paper and the entrance is obscured until the last few seconds. A lorry turning in will be a significant hazard from both directions. HWPC requests that HCC place prominent warning signs to warn drivers travelling north and south of the possibility of lorries turning there.2. The HGV traffic should be conditioned to go straight onto the A34/M3 network however busy it is, and not onto Christmas Hill north or subsequently onto Down Farm Lane or Well House Lane. HWPC is concerned that the hours of operation include Friday evenings. Residents find that the lighting at the Golf Range is already invasive, and therefore HWPC asks that the lighting should be carefully conditioned to avoid areas of bright light pooling in this area, including at the entrance. This is especially important as the roundabout itself is relatively poorly lit and the junction is heavily used when there is congestion. |
| 12/07/21 | 21/01869/HOU | Ruskin Wellhouse Lane Headbourne Worthy SO23 7JY  | Internal and external refurbishment of existing dwelling. Increase in ridge height to convert loft and add new dormers. | 16/09/21 |
| The Council had no objection |

**b. To note recent decisions**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date**  | **Number** | **Address** | **Description** | **Result** |
| 5/07/21 | 21/01809/TPO | Headlands School Lane Headbourne Worthy SO23 7JX | T1 Beech remove 2 x low lateral limbs and prune 1 x limb by 1-1.5m to balance canopy. As general management of tree. | Permitted |
| 01/06/21 | 21/01511 | Spring Cottage Springvale Road Headbourne Worthy SO23 7LD  | New car port and storage to front of property | Permitted |
| 04/06/21 | 21/01449/DIC | Land At St Swithuns Church London Road, HW | Discharge of condition 3 for application 18/01978/FUL | Permitted |

**c. To note decisions awaited**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date Rec’d** | **Number** | **Address** | **Description** | **Comments by** |
| 10/09/ | 19/01983/REM, 19/01984/REM. 19/01985/REM19/02029/REM19/02122/REM | Barton Farm, Andover Rd | Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Barton Farm site (Kings Barton) comprising a total of 273 dwellings with associated public open space including an equipped play area (LEAP) U13/14 football pitch, allotments and related infrastructure  | 10/12/19 |

**d. Enforcement – to note any enforcement matters**

The enforcement issue in School Lane was noted. Cllr Cramoysan agreed to look into why the enforcement list was not being routinely sent to the Clerk.

 **Action: Cllr Cramoysan**

**C/21/078** **General amenities**

 **a**. **Regular Maintenance schedule**

There was nothing to update.

**b. Lengthsman visit**

Cllr Macpherson had taken over the co-ordination from Cllr Welland.

**c. Wildflower signage**

The request from a resident was for Kings Worthy.

**d. Down Farm Lane Speeding**

Council had been made aware by residents of the speed and quantity of

 traffic. The appropriateness of seeking to install speed bumps was

 discussed.

**e. Footpath report**

 A report concerning the Parish footpaths was acknowledged and the

 Councillors were asked to consider it.

 **Action: All Cllrs**

**C/21/079 Newsletter and communications**

Cllr Rutter did not attend but she had asked for article suggestions.

 **Action: Cllr Rutter**

**C/21/080** **Items for next agenda, date of next meeting**

The next Parish Council meeting will take place on Monday October 11thh

at St Mary Church Church Rooms, Kings Worthy.

Items for the Agenda:

Nun’s Walk Access

Increase in Number of Councillors

Resilience

Defibrillator

The meeting closed 9.45 pm. The Chair thanked the attendees.